

CCOINSP4

LOG#

14-JUN-1991

INSPECTION CHECKLIST
 DEPARTMENT OF COMMUNITY SERVICES
 ONE AND TWO FAMILY DWELLING RENTAL PROPERTIES

ADDRESS: _____ BLOCK: _____ LOT: _____ ZONE: _____

OWNER: _____ TELEPHONE: _____

ADDRESS: _____ REALTOR: _____

INSPECTION DATE: _____ COMPLIANCE DUE: _____ OK DATE: _____

| | |
|-------------------------------|--------------------------------|
| PMC - PROP. MAINTENANCE CODE | NJHC - NEW JERSEY HOUSING CODE |
| DRO - DEVEL. REGULATIONS ORD. | SRO - SUMMIT REGULATORY ORD. |

1. EXTERIOR:

_____ A* SIDEWALKS IN NEED OF REPLACEMENT AT STREET, FRONT WALK, SIDE, REAR (SEE PAINT MARKINGS). (SECTION 7.15-3, D.R.O.)

_____ B REMOVE OBSTRUCTIONS FROM SHRUBS/TREES OVERHANGING CITY SIDEWALKS. (SECTION 6.11, PMC; 10.4, NJHC)

_____ C* CURBS IN NEED OF REPLACEMENT (SEE PAINT MARKINGS). (SECTION 7.15-3, D.R.O.)

_____ D PAINT THE TRIM AND WALLS ON THE EXTERIOR OF HOUSE/GARAGE. (SECTION 6.11, PMC; 10.1, NJHC)

_____ E REPLACE DEFECTIVE / MISSING GUTTERS AND LEADERS. (SECTION 6.11, PMC; 10.1, NJHC)

_____ F* REPAIR OR REPLACE THE ROOF ON THE HOUSE/GARAGE. (SECTION 6.11, PMC; 10.1, NJHC)

_____ G* REPAIR OR REPLACE THE FENCING AT THE FRONT / SIDE / REAR. (SECTION 6.11, PMC; 10.7, NJHC)

_____ H REMOVE OR RE-ARRANGE THE FENCING AT THE CORNER OF THE LOT AND PROVIDE A CLEAR SIGHT TRIANGLE (SEE ATTACHED SKETCH). (SECTION 5.19-10, DRO)

_____ I* REPAIR OR REPLACE THE ENTRANCE STEPS AND/OR PORCH AND / OR RAILINGS ON THE FRONT / SIDE / REAR. (SECTION 6.11, PMC; 10.2, NJHC)

_____ J* PROVIDE A 48" HIGH FENCE AND / OR SELF-CLOSING AND SELF-LATCHING GATE AT THE SWIMMING POOL. (SECTION 5.24, DRO; SECTION 5, TITLE 36, SRO)

_____ K CLEAR PROPERTY OF ALL TRASH, DEBRIS AND VALUELESS COMBUSTIBLE MATERIALS. (SECTION 6.11, PMC; 10.7, NJHC)

_____ L REMOVE THE RECREATIONAL VEHICLE AND / OR TRAILER FROM THE PROPERTY, OR PROVIDE AN ENCLOSED GARAGE FOR THE SAME. (SECTION 7.15-3 AND 5.15-5E, DRO)

_____ M TRIM SHRUBS / HEDGES / LAWN. (SECTION 6.11, PMC; 10.7, NJHC)

_____ N CONSTRUCTION WITHOUT PERMIT _____

_____ O OTHER _____

REMARKS:

(INTERIOR INSPECTION CONTINUED ON REVERSE)
 NOTE: * = PERMIT MAY BE REQUIRED; CHECK WITH COMMUNITY SERVICES OFFICE

A* INSTALL WORKING SMOKE DETECTORS OUTSIDE OF EACH SEPARATE SLEEPING AREA IN THE IMMEDIATE VICINITY OF THE BEDROOMS, AND ON EACH LEVEL OF THE HOUSE, INCLUDING THE BASEMENT BUT NOT UNHEATED ATTIC. (SECTION 7.15-3, D.R.O.)

B REMOVE THE SUMP PUMP DISCHARGE PIPE FROM THE SANITARY SEWER, AND ROUTE IT DIRECTLY TO THE OUTSIDE. (SECTION 7.15-3, D.R.O. ; SECTION 2 ARTICLE III, TITLE 40, and S.R.O.)

C* REPLACE THE DEFECTIVE FLUE PIPE, AND CEMENT THE CHIMNEY CONNECTION, AT THE FUENACE AND WATER HEATER. (SECTION 6.11, PMC; 8.1, NJHC)

D* PROVIDE HANDRAIL (S), BETWEEN 34 INCHES AND 38 INCHES ABOVE THE NOSING OF THE TREADS, ON AT LEAST ONE SIDE OF THE STAIRWAY (S) AT THE BASEMENT, 1ST, 2ND, 3RD, FLOOR (S). (SECTION 6.11, PMC; 10.3, NJHC)

E* INSTALL A HANDRAIL AND GUARDRAIL ON THE OPEN SIDE OF THE BASEMENT AND _____ FLOOR STAIRS. (SECTION 10.3, NJHC)

F* EACH DWELLING MAY HAVE ONLY ONE KITCHEN. REMOVE THE FACILITY, FIXTURES, EQUIPMENT AND PIPING. (SECTION 7.15-3, DRO)

G* REPAIR THE DEFECTIVE PLUMBING FIXTURE (S) IN THE BASEMENT, FIRST, SECOND, THIRD FLOOR BATHROOM (S), AND IN THE KITCHEN. (SECTION 6.11, PMC; 4.4, NJHC)

H REPAIR THE WINDOW (S) IN THE FOLLOWING ROOMS TO RESTORE TO PROPER OPERATING CONDITION AND/OR ELIMINATE LEAKAGE: LIVING - DINING - DEN - FAMILY ROOM - BATHROOM - LAVATORY - BEDROOM (S) - OTHER. (SECTION 6.11, PMC; 7.1 AND 7.2, NJHC)

I* REPAIR OR REPLACE DEFECTIVE LIGHT SWITCH (ES) AND/OR RECEPTACLE OUTLET (S), AND/OR INSTALL COVER PLATES ON OUTLET (S) AND/OR RECEPTACLE (S) IN THE BASEMENT, FIRST, SECOND, THIRD FLOOR (S). (SECTION 6.11, PMC; 6.3, NJHC)

J* REPAIR OR REPLACE DEFECTIVE WIRING IN THE BASEMENT, FIRST, SECOND, THIRD FLOOR, ATTIC. (SECTION 6.11, PMC; 6.3, NJHC)

K REPAIR THE HOLES/CRACKS IN THE FLOOR (S) AT THE BASEMENT, FIRST, SECOND, THIRD FLOOR (S); IN THE WALL (S) AT THE BASEMENT, FIRST, SECOND, THIRD FLOOR (S); IN THE CEILING (S) AT THE BASEMENT, FIRST, SECOND, THIRD FLOOR (S). (SECTION 6.11, PMC; 10.1 NJHC)

L REPAIR THE BASEMENT AND _____ FLOOR WALL (S) TO ELIMINATE DAMP/WET CONDITION (S). (SECTION 10.5, NJHC)

M REPAIR THE DEFECTIVE DOOR (S) AT THE BASEMENT, FIRST, SECOND, THIRD FLOOR (S). (SECTION 6.11, PMC; 10.1, NJHC)

N OBTAIN PERMITS FOR THE WORK INDICATED IN REMARKS BELOW.

O OTHER :

P OTHER :

REMARKS:

REMARKS: _____

INSPECTOR: _____ 1st. FLOOR: _____ 2nd FLOOR: _____ 3rd FLOOR: _____
SIGNED: _____

(FOR OFFICE USE ONLY- DATE MAILED : _____ BY : _____)