



GRADING AND SOIL EROSION CONTROL CHECKLIST

City of Summit, Union County, NJ



Name of Applicant _____ Date _____

Address of Property _____ Block _____ Lot _____

Telephone _____ Ctr # _____ Permit # _____

- A. Submit five (5) copies of the plan; one copy of the application; required fee - \$400.00 + \$75 per revision. Fee for first revision is waived. \$100 for application with plan waiver. ☐

If your application was before the Zoning Board, attach a copy of the resolution

- B. The lot grading and soil erosion and sediment control plan must include: ☐
1. Date ☐
 2. North Arrow; scale; block & lot number of the property; name & address of record owner; name, address, license number & seal of the person preparing the plan. ☐
 3. Complete lot boundary line information based on a current survey prepared by a New Jersey licensed surveyor. ☐
 4. Building setback lines, lines of existing streets, easements, or public areas. ☐
 5. Location and elevations of existing and proposed buildings and structures. Structures to be removed shall be indicated by dashed lines. ☐
 6. Location of all existing and proposed storm drainage structures and methods of controlling sump pump discharges and other drain discharges. ☐
 7. Spot elevations for slopes of 0% to 5%, and existing contours at one-foot intervals where slopes are greater than 5% and less than 10%, and five-foot intervals where slopes are 10% or greater. Existing contours shall be shown by dashed lines. ☐
 8. Proposed contours with similar intervals shown by solid lines. All changes in grade proposed on site or adjacent to the building must be delineated on the grading plan. ☐
 9. Location of significant natural features, such as ponds, wooded areas, etc. ☐
 10. Paved areas along with the proposed use of land, buildings, and other structures. ☐
 11. Existing and proposed utility locations. ☐
 12. Existing vegetation to remain and all areas to be seeded or planted. Size and type of proposed trees and shrubs shall be indicated. All trees eight inches DBH (diameter at 4.5 feet from ground) or greater shall be shown. ☐
 13. Silt fencing, hay bales, and other soil conservation methods shall be provided downstream of all areas of disturbance. ☐
- C. Narrative describing the existing conditions and any proposed improvements as a result of the change in grade. ☐

FOR CITY USE

Submittal Deemed Complete: _____
Date Signature