



## **DEMOLITION CHECKLIST**

A demolition permit authorizes the removal of an existing building. A construction official may issue a demolition permit for a residential or nonresidential structure. The following are the required documents and forms required at the time of demolition permit submittal.

<b>REQUIRED DEMOLITION DOCUMENTATION &amp; FORMS</b>	
<input type="checkbox"/>	Demolition Application
<input type="checkbox"/>	Permit application containing: <ul style="list-style-type: none"><li>• Jacket (UCC F100)</li><li>• Building Tech Section (UCC F110) and</li><li>• Construction Permit (UCC F170)</li></ul>
<input type="checkbox"/>	Copy of a valid home improvement contractor registration
<input type="checkbox"/>	Engineering permit application for sewer capping (permit fee of \$105 and application can be found online at <a href="http://www.cityofsummit.org">www.cityofsummit.org</a> )
<input type="checkbox"/>	Letters from utility companies: <ul style="list-style-type: none"><li>• JCP&amp;L, PSEG, and NJ American Water Company</li><li>• Letter must be dated and contain the correct tax address of the property being demolished.</li><li>• Letter must state that service has been disconnected and meters have been removed.</li></ul>
<input type="checkbox"/>	Letter from a licensed asbestos company stating there is no evidence of asbestos. If evidence of asbestos exists, an asbestos abatement report from a licensed asbestos company is required. <ul style="list-style-type: none"><li>• Letter/report must be dated and contain the correct tax address of the property being demolished.</li></ul>
<input type="checkbox"/>	Proof that rodent baiting at the property has been done within 2 weeks of permit application submittal (i.e., an invoice). <ul style="list-style-type: none"><li>• Letter/invoice/proof must be dated and contain the correct tax address of the property being demolished.</li></ul>