

## 2014 MUNICIPAL DATA SHEET

# CAP

(Must accompany 2014 Budget)

**MUNICIPALITY:** City of Summit

**COUNTY:** Union

<u>Ellen K. Dickson</u>	<u>12/31/15</u>
<b>Mayor's Name</b>	<b>Term Expires</b>

<b>Governing Body Members</b>	
<b>Name</b>	<b>Term Expires</b>
<u>Albert D. Dill, Jr.</u>	<u>12/31/15</u>
<u>Gregory Drummond</u>	<u>12/31/15</u>
<u>Patrick J. Hurley</u>	<u>12/31/14</u>
<u>Sandra R. Lizza</u>	<u>12/31/16</u>
<u>Richard J. Madden</u>	<u>12/31/15</u>
<u>Michael T. McTernan</u>	<u>12/31/16</u>
<u>Robert J. Rubino</u>	<u>12/31/14</u>

<b>Municipal Officials</b>	
<u>David L Hughes</u>	<u>01/01/75</u>
<b>Municipal Clerk</b>	<b>Date of Orig. Appt.</b>
	<u>346</u>
	<b>Cert No.</b>
<u>Juliet B. Ruggiero</u>	<u>T-1602</u>
<b>Tax Collector</b>	
	<b>Cert No.</b>
<u>Scott H. Olsen</u>	<u>N-0504</u>
<b>Chief Financial Officer</b>	
	<b>Cert No.</b>
<u>Charles Ferraioli</u>	<u>388</u>
<b>Registered Municipal Accountant</b>	
	<b>Lic No.</b>
<u>Thomas P. Scrivo</u>	
<b>Municipal Attorney</b>	

**Official Mailing Address of Municipality**

City of Summit  
City Hall  
512 Springfield Avenue  
Summit, NJ 07901-2667  
**Fax #:** 908-273-2977

**Please attach this to your 2014 Budget and Mail to:**

**Director, Division of Local Government Services**  
**Department of Community Affairs**  
**P.O. Box 803**  
**Trenton NJ 08625**

<b><u>Division Use Only</u></b>
Municode: _____
Public Hearing Date: _____

## 2014 MUNICIPAL BUDGET

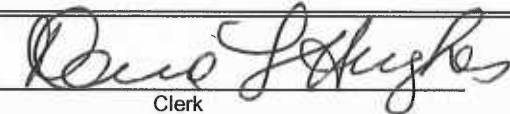
Municipal Budget of the City of Summit, County of Union for the Fiscal Year 2014.

It is hereby certified that the Budget and Capital budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

1st day of April, 2014

and that public advertisement will be made in accordance with the provisions of N.J.S. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this 1st day of April, 2014



Clerk

512 Springfield Avenue

Address

Summit, NJ 07901-2667

Address

908-273-6400

Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 1st day of April, 2014

401 Wanaque Avenue

Address

Registered Municipal Accountant

Pompton Lakes, NJ 07442

Address

(973) 835-7900

Phone Number

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Local Budget Law, N.J.S. 40A:4-1 et seq.

Certified by me, this 1st day of April, 2014



Chief Financial Officer

DO NOT USE THESE SPACES

### CERTIFICATION OF ADOPTED BUDGET

*Do Not Advertise This Certification Form*

### CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the amount to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

It is hereby certified that the Approved Budget made part hereof complies with the requirements of law, and approval is given pursuant to N.J.S. 40A:4-79.

STATE OF NEW JERSEY  
Department of Community Affairs  
Director of the Division of Local Government Services

STATE OF NEW JERSEY  
Department of Community Affairs  
Director of the Division of Local Government Services

Dated: \_\_\_\_\_, 2014 By: \_\_\_\_\_

Dated: \_\_\_\_\_, 2014 By: \_\_\_\_\_

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STATE OF NEW JERSEY  
Department of Community Affairs  
Director of the Division of Local Government Services

Dated: \_\_\_\_\_, 2014

By: \_\_\_\_\_

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STATE OF NEW JERSEY  
Department of Community Affairs  
Director of the Division of Local Government Services

Dated: \_\_\_\_\_, 2014

By: \_\_\_\_\_

### MUNICIPAL BUDGET NOTICE

**Section 1.**

Municipal Budget of the City of Summit, County of Union for the Fiscal Year 2014.

Be it resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year ;

Be It Further Resolved, that said Budget be published in the The Local Source

In the issue of April 10th, 2014.

The Governing Body of the City of Summit, does hereby approve the following as the Budget for the year 2014:

**RECORDED VOTE**

(Insert last name)

**Ayes**



- Albert D. Dill, Jr.
- Gregory Drummond
- Patrick J. Hurley
- Sandra R. Lizza
- Richard J. Madden
- Michael T. McTernan
- Robert J. Rubino

**Nays**



**Abstained**



**Absent**



Notice is hereby given that the Budget and Tax Resolution was approved by the Common Council of the City of Summit, County of Union, on April 1st, 2014.

A Hearing on the Budget and Tax Resolution will be held at Council Chambers, on May 6th, 2014 at

7:30 o'clock <sup>(A.M.)</sup> ~~(P.M.)~~ at which time and place objections to said Budget and Tax Resolution for the year may be presented by taxpayers or other interested persons. (Cross out one)

**EXPLANATORY STATEMENT  
SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET**

	<b>YEAR 2014</b>						
<b>General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)</b>	XXXXXXXXXX.XX						
<b>1. Appropriations within "CAPS"</b>	XXXXXXXXXX.XX						
<b>(a) Municipal Purposes {(Item H-1, Sheet 19)(N.J.S. 40A:4-45.2)}</b>	30,228,607.00						
<b>2. Appropriations excluded from "CAPS"</b>	XXXXXXXXXX.XX						
<b>(a) Municipal Purposes {(Item H-2, Sheet 28)(N.J.S. 40A:4-45.3 as amended)}</b>	6,080,389.00						
<b>(b) Local School District Purposes in Municipal Budget (Item K, Sheet 29)</b>	4,707,057.00						
<b>Total General Appropriations excluded from "CAPS" (Item O, Sheet 29)</b>	10,787,446.00						
<b>3. Reserve for Uncollected Taxes (Item M, Sheet 29) - Based on Estimated</b> 95.1% <b>Percent of Tax Collections</b>	6,300,000.00						
<b>4. Total General Appropriations (Item 9, Sheet 29)</b>	47,316,053.00						
	<table border="0"> <tr> <td align="right"><b>Building Aid Allowance</b></td> <td align="right"><b>2014 - \$</b></td> <td align="right">0.00</td> </tr> <tr> <td align="right"><b>for Schools-State Aid</b></td> <td align="right"><b>2013 - \$</b></td> <td align="right">0.00</td> </tr> </table>	<b>Building Aid Allowance</b>	<b>2014 - \$</b>	0.00	<b>for Schools-State Aid</b>	<b>2013 - \$</b>	0.00
<b>Building Aid Allowance</b>	<b>2014 - \$</b>	0.00					
<b>for Schools-State Aid</b>	<b>2013 - \$</b>	0.00					
<b>5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11)</b> <b>(i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)</b>	15,008,213.00						
<b>6. Difference: Amounts to be Raised by Taxes for Support of Municipal Budget (as follows)</b>	XXXXXXXXXX.XX						
<b>(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)</b>	25,863,525.00						
<b>(b) Addition to Local District School Tax (Item 6(b), Sheet 11)</b>	4,196,880.00						
<b>(c) Minimum Library Tax</b>	2,247,435.00						

**EXPLANATORY STATEMENT - (Continued)**  
**SUMMARY OF 2013 APPROPRIATIONS EXPENDED AND CANCELED**

	General Budget	Water Utility	Sewer Utility	Parking Utility	Fourth Utility
<b>Budget Appropriations - Adopted Budget</b>	47,333,969.00	0.00	3,273,249.00	2,549,170.00	0.00
<b>Budget Appropriations Added by N.J.S. 40A:4-87</b>	1,075,304.57	0.00	0.00	0.00	0.00
<b>Emergency Appropriations</b>	0.00	0.00	0.00	0.00	0.00
<b>Total Appropriations</b>	48,409,273.57	0.00	3,273,249.00	2,549,170.00	0.00
<b>Expenditures:</b>					
<b>Paid or Charged (Including Reserve for     Uncollected Taxes)</b>	47,428,865.97	0.00	3,059,572.91	2,514,234.47	0.00
<b>Reserved</b>	980,407.10	0.00	213,676.09	34,930.53	0.00
<b>Unexpended Balances Cancelled</b>	0.50	0.00	0.00	5.00	0.00
<b>Total Expenditures and Unexpended     Balances Cancelled</b>	48,409,273.57	0.00	3,273,249.00	2,549,170.00	0.00
<b>Overexpenditures *</b>	0.00	0.00	0.00	0.00	0.00

\* See Budget appropriation items so marked to the right of column "Expended 2013 Reserved."

**Explanation of Appropriations for "Other Expenses"**

The amounts appropriated under the title of "Other Expenses" are for operating costs other than "Salaries & Wages"

Some of the items included in "Other Expenses" are:

    Materials, supplies and non-bondable equipment;

    Repairs and maintenance of buildings, equipment, roads, etc.,

    Contractual services for garbage and trash removal, fire hydrant service, aid to volunteer fire companies, etc.;

    Printing and advertising, utility services, insurance and many other items essential to the services rendered by municipal government.

**EXPLANATORY STATEMENT - (Continued)**  
**BUDGET MESSAGE**

The Calendar Year 2014 Municipal Budget was prepared to comply with the 'Local Government Cap Law' (P.L. 1991, c. 89) and the calculation of the allowable budget appropriations "Within CAPS" is as follows:

Total General Appropriations for the Calendar Year 2013      47,333,969  
(Adopted Budget)

Add: Cap Base Adjustment      None

Less: Exclusions from "CAPS"

Total Other Operations Outside "CAPS"	2,638,853
Total Interlocal Agreements	164,590
Total Public and Private Programs	3,975
Total Capital Improvements	350,000
Total Municipal Debt Service	2,857,630
Total Deferred Charges	124,000
Total Type 1 District School Debt Service	4,940,700
Reserve for Uncollected Taxes	6,300,000
Subtotal Exclusions from "CAPS":	<u>17,379,748</u>

Amount on which % CAP is applied      29,954,221

0.50% CAP is equal to    149,771    added to above equals    30,103,992

3.50% CAP is equal to    1,048,398    added to above equals    31,002,619

Plus:

Additions to the "CAP"  
Assessed Value of New Construction x Municipal Tax Rate per \$100 value  
210,832    x      0.903    =      1,904

Bank amount Available for use in 2013

2012 Bank	950,273
2013 Bank	1,157,161
	<u>2,107,434</u>

Total Allowable Calendar Year 2014 Operating Appropriations  
"Within Caps":      33,111,957

Total General Appropriations for Municipal Purposes  
"Within Caps":      30,228,607

Difference      2,883,350

In order to comply with statutory and regulatory requirements, the amounts appropriated for certain departments or functions have been segregated and their allocations appear in several classifications within the budget. The appropriations which have been segregated total as follows:

	Inside	CAP Outside	Total 2014 Appropriation
Employee Group			
Health Insurance	2,728,900	-	2,728,900

NOTE:

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[Extra Sheet]	EXPLANATORY STATEMENT - (Continued)																																																														
	BUDGET MESSAGE																																																														
The Calendar Year 2014 Municipal Budget was prepared to comply with the "Property Tax Levy Cap Law" (P.L. 2007, c. 62) and calculation of the Maximum Allowable Amount to be Raised by Taxation follows:		<table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Additions:</td> <td></td> <td></td> </tr> <tr> <td style="padding-left: 20px;">New Ratable - Increase in Valuations (New Construction and Additions)</td> <td style="text-align: right;">210,832</td> <td></td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Prior Year's Local Municipal Purpose Tax Rate</td> <td style="text-align: right;">0.903</td> <td style="border-top: 1px solid black;"></td> <td></td> </tr> <tr> <td style="padding-left: 20px;">New Rateable Adjustment to Levy</td> <td></td> <td></td> <td style="text-align: right; border-top: 1px solid black;">1,904</td> </tr> <tr> <td colspan="2">Maximun Allowable Amount to be Raised by Taxation</td> <td></td> <td style="text-align: right;">26,470,326</td> </tr> <tr> <td colspan="2">Amount to be Raised by Taxation for Municipal Purposes</td> <td></td> <td style="text-align: right;">25,863,525</td> </tr> <tr> <td colspan="2">Difference:</td> <td></td> <td style="text-align: right;">606,801</td> </tr> <tr> <td colspan="4"> <p>This amount - \$430,428 - indicated by how much this year's levy cap is below the Maximun Allowable Amount to be Raised by Taxation and is also the amount that will be banked in 2014 for 2013.</p> </td> </tr> <tr> <td colspan="4"> <p><b>LOCAL UNIT HEALTH BENEFITS PROGRAM IMPACT - Chapter 2, P.L. 2010</b></p> </td> </tr> <tr> <td colspan="4"> <p>Effective May 2, 2010 or on the expiration of any applicable labor agreement in force on that date, all employees must contribute a minimum of 1.5% of their current base salary towards their health benefits costs. This contribution is required of all employees who are members of any state or locally administarated retirement system.</p> </td> </tr> <tr> <td colspan="2"></td> <td></td> <td></td> </tr> <tr> <td colspan="2"></td> <td style="text-align: right;">Projected Group Health Insurance Costs - 2014</td> <td style="text-align: right;">3,972,385</td> </tr> <tr> <td colspan="2"></td> <td style="text-align: right;">Less: Paid by Agencies (Housing, Library, Parking, Sewer)</td> <td style="text-align: right;">-395,458</td> </tr> <tr> <td colspan="2"></td> <td style="text-align: right;">Less: Projected 2014 Employee Contributions</td> <td style="text-align: right; border-top: 1px solid black;">-848,027</td> </tr> <tr> <td colspan="2"></td> <td style="text-align: right;">New Group Health Benefits Appropriated - 2014</td> <td style="text-align: right;">2,728,900</td> </tr> </table>		Additions:				New Ratable - Increase in Valuations (New Construction and Additions)	210,832			Prior Year's Local Municipal Purpose Tax Rate	0.903			New Rateable Adjustment to Levy			1,904	Maximun Allowable Amount to be Raised by Taxation			26,470,326	Amount to be Raised by Taxation for Municipal Purposes			25,863,525	Difference:			606,801	<p>This amount - \$430,428 - indicated by how much this year's levy cap is below the Maximun Allowable Amount to be Raised by Taxation and is also the amount that will be banked in 2014 for 2013.</p>				<p><b>LOCAL UNIT HEALTH BENEFITS PROGRAM IMPACT - Chapter 2, P.L. 2010</b></p>				<p>Effective May 2, 2010 or on the expiration of any applicable labor agreement in force on that date, all employees must contribute a minimum of 1.5% of their current base salary towards their health benefits costs. This contribution is required of all employees who are members of any state or locally administarated retirement system.</p>										Projected Group Health Insurance Costs - 2014	3,972,385			Less: Paid by Agencies (Housing, Library, Parking, Sewer)	-395,458			Less: Projected 2014 Employee Contributions	-848,027			New Group Health Benefits Appropriated - 2014	2,728,900
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Less: Prior Year Deferred Charges to Future Taxation	50,000																																																														
Net Prior Year Tax Levy for Municipal Purpose Tax for Cap Calc	25,875,905																																																														
Plus: 2% Cap Increase	517,518																																																														
Adjusted Tax Levy Prior to Exclusions	26,393,423																																																														
Exclusions																																																															
Deferred Charges to Future Taxation Unfunded	75,000																																																														
Add Total Exclusions	75,000																																																														
Less Cancelled or Unexpended Exclusions	1																																																														
Adjusted Levy after Exclusions	26,468,423																																																														

NOTE: Sheet 3b\_i [Extra Sheet]

**MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:**

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City Of Summit [Code 2018], Union County - 2014 Budget  
(See Management section of Budget Manual)



**EXPLANATORY STATEMENT  
BUDGET MESSAGE - STRUCTURAL BUDGET IMBALANCES**

<div style="display: flex; justify-content: space-between; padding: 2px;"> <span>Revenues at Risk</span> <span>Non-recurring current appropriations</span> <span>Future Year Appropriation Increase</span> <span>Structural Imbalance Offsets</span> </div>				Line Item Put "X" in cell to the left that corresponds to the type of imbalance	\$ Amount	Comment / Explanation
X				General Capital Surplus	545,000.00	Premium from Sale of Notes during 2013 builds Capital Surplus, but is market dependent
X				Sewer Surplus	125,000.00	Contingent on operations of this outside Agency
X				F.E.M.A. Hurricane Sandy	84,000.00	Funds received in early 2014 not expected to recur
X				Sale of Recyclable Materials	94,500.00	Dependent on market conditions for these materials
X				Interest on Investments	16,000.00	Economy-driven, historically low interest rates