

THE CITY OF SUMMIT

N E W J E R S E Y

CITY HALL 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901

News Release

For immediate release

Summit Mayor: Nora Radest (908) 277-9420

City Administrator: Michael F. Rogers (908) 522-3600

Media Contact: Amy Cairns (908) 277-9418

City Offices Closed to the Public. Citizens May Conduct Business Online, by Phone or E-mail. Limited Drop off Available for Documents.

SUMMIT, N.J., November 20, 2020 – Effective Monday, November 23, all city offices, including City Hall, will be closed to the public. Citizens are asked to conduct business remotely online or by calling or emailing the department providing the required service. These actions are based on guidance and recommendations from health officials, and will be implemented with a priority to safeguard the health and wellbeing of the Summit community and city staff.

Go to cityofsummit.org for a full [staff directory](#).

Department of Community Services: DCS on the second floor at City Hall will remain open with normal business hours for document drop off and pickup only. Enter the building through the second lobby door on the left, off the parking lot. 908-273-6404 or summitdcs@cityofsummit.org
Contact this department for:

- [Zoning Certificates of Occupancy](#): 908-273-6408
- [Building permit tracking](#): 908-273-6408
- [Planning and Zoning](#): 908-273-6407
- [Trash & Recycling Information](#) and Transfer Station: 908-273-6404
- [Environmental initiatives](#): 908-273-6404
- [Engineering](#) permits and construction project updates: 908-273-6404
- [Affordable housing](#): 908-273-6404
- [Tree removal permits](#): 908-273-6404
- [Leaf collection](#): 908-273-6404
- [Summit Free Market](#)

The Municipal Transfer Station is still operating under a normal schedule until further notice.

Parking Services: 908-522-5100, email: parking@cityofsummit.org

Contact this department for:

- [Transfer station permits](#)
- [Resident parking permits](#)
- Information on municipal lots and garages, and commuter parking
- [Daily visitor parking passes](#)
- [Dumpster permits](#)
- [Bagged meters](#)
- Parking payments and [ParkMobile](#)
- [Parking map](#)

Tax Payments: [website](#), Office: 908-273-6403, email: taxcollector@cityofsummit.org. Tax payments can be made online. A drop box for tax payments is located in the vestibule off the parking lot.

Tax Assessments: [website](#), Office: 908-273-6405, email: toconnor@cityofsummit.org

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Office of the City Clerk: 908-273-6400 or cityclerk@cityofsummit.org. A drop box for Clerk's Office documents is located on a table in the Police Department entrance to the building.

Contact this department for:

- [Elections & Voting](#)
- Raffle Permits
- Property Use Applications
- [Boards and commissions](#)
- [Agendas](#), minutes and [ordinances](#)
- [Mayor Nora Radest](#) and [Common Council](#)
- [OPRA requests](#)

Department of Community Programs: 908-277-2932 or dguidajr@cityofsummit.org

Contact this department for:

- Programs for [youth](#), [adults](#) and [seniors](#)
- [After school programs](#), activities and [camps](#)
- [Events](#) on the Village Green
- [Sports leagues](#)
- [TryCAN special needs](#)
- [Summit Municipal Golf Course](#)
- [Summit Family Aquatic Center](#)

Office of Health & Vital Statistics: 908-277-6464 or gmauro@cityofsummit.org. A drop box is located outside the office for payment and correspondence. Contact this department for:

- [Marriage licenses](#), [animal licenses](#), [birth certificates](#) and other health-related information.

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