

**CITY OF SUMMIT**

**REPORT OF AUDIT**

**COUNTY OF UNION**  
**DECEMBER 31, 2012**

**CITY OF SUMMIT**  
**YEAR ENDED DECEMBER 31, 2012**  
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**CITY OF SUMMIT**

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**PART I**

**REPORT OF AUDIT ON FINANCIAL STATEMENTS**

**AND SUPPLEMENTARY DATA**

**YEAR ENDED DECEMBER 31, 2012**

# **Ferraioli, Wielkotz, Cerullo & Cuva, P.A.**

Charles J. Ferraioli, Jr., MBA, CPA, RMA  
Steven D. Wielkotz, CPA, RMA  
James J. Cerullo, CPA, RMA  
Paul J. Cuva, CPA, RMA  
Thomas M. Ferry, CPA, RMA

Certified Public Accountants  
401 Wanaque Avenue  
Pompton Lakes, New Jersey 07442  
973-835-7900  
Fax 973-835-6631

Newton Office  
100B Main Street  
Newton, N.J. 07860  
973-579-3212  
Fax 973-579-7128

## **INDEPENDENT AUDITOR'S REPORT**

Honorable Mayor and  
Members of the Common Council  
City of Summit  
Summit, New Jersey 07901

### **Report on the Financial Statements**

We have audited the accompanying balance sheets - regulatory basis of the various funds of the City of Summit in the County of Union, as of December 31, 2012 and 2011, the related statement of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various funds for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.



Honorable Mayor and  
Members of the Common Council  
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An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 1 of the financial statements, the financial statements are prepared by the City of Summit on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

#### ***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of each fund of the City of Summit as of December 31, 2012 and 2011, or changes in financial position for the years then ended.

#### ***Basis for Qualified Opinion on Regulatory Basis Accounting Principles***

We are unable to obtain sufficient evidence to support the cost of fixed assets. As more fully describe in Note 1, due to the length of time over which these fixed assets were acquired, it is not practical to determine their actual costs. We are, therefore, unable to express an opinion as to the general fixed assets account group at December 31, 2012, and 2011, stated as \$95,753,980.11 and \$95,753,980.11, respectively.



Honorable Mayor and  
Members of the Common Council  
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***Qualified Opinion on Regulatory Basis of Accounting***

In our opinion, except for the effects of the matter described in “Basis for Qualified Opinion on Regulatory Basis Accounting Principles”, the financial statements referred to above present fairly, in all material respects, the regulatory basis balances sheets and account group as of December 31, 2012 and 2011, the regulatory basis statements of operations for the years then ended and the regulatory basis statements of revenues and expenditures for the year ended December 31, 2012 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

***Other Matters***

***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Summit’s basic financial statements. The supplementary information listed in the table of contents and the letter of comments and recommendations section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplemental information listed in the table of contents are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information listed in the table of contents, are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The letter of comments and recommendations section has not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

***Reissuance of the Independent Auditor’s Report***

On October 8, 2013, litigation was discovered subsequent to the date of the originally issued Auditor’s Report. This event (unaudited) is detailed and further described in NOTE 24.



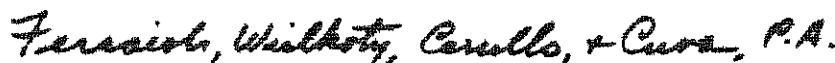
Honorable Mayor and  
Members of the Common Council  
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**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 6, 2013 on our consideration of the City of Summit's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Summit's internal control over financial reporting and compliance.



Charles J. Ferraioli, Jr., C.P.A.  
Registered Municipal Accountant  
No. 388



FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.  
Certified Public Accountants

September 6, 2013, except for NOTE 24, as to which the date is October 8, 2013.



**City of Summit, N.J.****A**  
Page 1 of 2**Comparative Balance Sheet -Regulatory Basis****Current Fund****December 31,**

	<u>Ref.</u>	<u>2012</u>	<u>2011</u>
<b>Assets</b>			
Current Fund:			
Cash	A-4	13,415,412.85	13,280,278.89
Change Fund	A-7	1,395.00	1,395.00
		<u>13,416,807.85</u>	<u>13,281,673.89</u>
Receivables and Other Assets with Full Reserves:			
Delinquent Taxes Receivable	A-9	702,101.02	631,638.91
Revenue Accounts Receivable	A-10	32,280.55	42,904.66
Interfund Receivables	A-18	16,826.16	20,527.57
Miscellaneous Accounts Receivable	A-16	89,695.66	156,259.27
		<u>840,903.39</u>	<u>851,330.41</u>
		<u>14,257,711.24</u>	<u>14,133,004.30</u>
Federal and State Grant Fund:			
Grants Receivable	A-29	474,931.00	511,759.00
Interfund - Current Fund	A-32	318,321.05	312,490.99
		<u>793,252.05</u>	<u>824,249.99</u>
		<u>15,050,963.29</u>	<u>14,957,254.29</u>

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

**City of Summit, N.J.**

**A**  
Page 2 of 2

**Comparative Balance Sheet -Regulatory Basis**

**Current Fund**

**December 31,**

	<u>Ref.</u>	<u>2012</u>	<u>2011</u>
<b>Liabilities, Reserves and Fund Balance</b>			
<b>Current Fund:</b>			
Due to State of New Jersey:			
Senior Citizen and Veteran Deductions	A-8	3,423.07	1,654.58
Interfunds Payables	A-18	1,457,966.00	1,561,941.36
Appropriation Reserves	A-3;A-11	1,348,655.94	988,254.47
Encumbrances Payable	A-12	718,113.73	689,556.20
Accounts Payable	A-13	100,324.50	401,926.25
Tax Overpayments	A-14	270,324.76	203,015.84
Prepaid Taxes	A-15	800,260.47	698,103.15
Local School Taxes Payable	A-21	0.50	0.50
Added County Tax Payable	A-20	140,846.65	80,046.87
Prepaid Revenue	A-23	5,618.00	5,659.00
Reserve for:			
Tax Appeals	A-17	121,724.97	42,644.05
Sale of Property	A-24	68,783.29	74,286.00
Library State Aid	A-25	9,496.36	9,888.36
Due Various Agencies	A-26	19,177.00	17,764.00
Special Deposit	A-27	84,677.02	103,866.29
Various Deposits	A-28	194,462.00	550,098.00
		<u>5,343,854.26</u>	<u>5,428,704.92</u>
Reserve for Receivables	Contra	840,903.39	851,330.41
Fund Balance	A-1	8,072,953.59	7,852,968.97
		<u>14,257,711.24</u>	<u>14,133,004.30</u>
<b>Federal and State Grant Fund:</b>			
Appropriated Reserve for Grants	A-30	740,919.05	733,774.65
Unappropriated Reserve for Grants	A-31	475.00	4,419.54
Encumbrances Payable	A-33	51,858.00	86,055.80
		<u>793,252.05</u>	<u>824,249.99</u>
		<u>15,050,963.29</u>	<u>14,957,254.29</u>

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

## City of Summit, N.J.

## Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis

## Current Fund

Year Ended December 31,

	Ref.	2012	2011
Revenues and Other Income:			
Fund Balance Utilized	A-2	6,250,000.00	6,800,000.00
Miscellaneous Revenue Anticipated	A-2	8,209,652.87	8,846,076.75
Receipts from Delinquent Taxes	A-2	558,406.13	547,284.33
Receipts from Current Taxes	A-2	122,815,294.06	118,810,143.59
Non-Budget Revenue	A-2	695,082.73	274,962.20
Other Credits to Income:			
Prior Year Voided Checks	A-4	12,949.05	3,247.90
Unexpended Balance of Appropriation Reserves	A-11	308,633.36	699,256.54
Encumbrances Cancelled			15,159.03
Accounts Payable Cancelled	A-13	110,262.69	
Miscellaneous Receivables Returned	A-16	66,563.61	
Animal Control Statutory Excess	A-18	16,810.03	20,524.66
Interfunds Returned	A-18	3,714.63	
Total Revenues and Other Income		<u>139,047,369.16</u>	<u>136,016,655.00</u>
Expenditures:			
Budget and Emergency Appropriations:			
Operations - Within "CAPS"			
Salaries and Wages	A-3	16,534,100.00	16,325,816.00
Other Expenses	A-3	9,604,351.00	9,136,929.00
Deferred Charges and Statutory Expenditures -			
Municipal - Within "CAPS"	A-3	3,650,460.32	4,120,800.00
Operations - Excluded From CAPS:			
Salaries and Wages	A-3	165,990.00	166,590.00
Other Expenses	A-3	2,853,145.75	3,209,132.14
Capital Improvements - Excluded from Caps	A-3	350,000.00	250,000.00
Municipal Debt Service - Excluded from Caps	A-3	2,792,655.00	4,061,937.78
Deferred Charges and Statutory Expenditures -			
Municipal - Excluded from Caps	A-3	99,000.00	74,000.00
Local School District Purposes	A-3	4,914,787.50	3,888,340.57
Refund of Prior Year Revenue			885.56
Board of Health Contractual			
Agreements - Cancelled	A-16	26,523.00	
Miscellaneous Receivables Advanced			2,695.37
Interfunds Advanced	A-18	13.22	3,882.59
County Tax	A-19	31,743,870.10	28,830,729.00
County Share of Added Taxes	A-20	140,846.65	80,046.81
Local District School Tax	A-21	59,522,842.00	59,645,485.50
Special District Taxes	A-22	178,800.00	178,800.00
Total Expenditures		<u>132,577,384.54</u>	<u>129,976,070.32</u>
Statutory Excess to Fund Balance		6,469,984.62	6,040,584.68
Fund Balance, January 1,	A	<u>7,852,968.97</u>	<u>8,612,384.29</u>
Decreased by:			
Fund Balance Utilized as Budget Revenue		<u>6,250,000.00</u>	<u>6,800,000.00</u>
Fund Balance, December 31,	A	<u>8,072,953.59</u>	<u>7,852,968.97</u>

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

**City of Summit, N.J.**  
**Statement of Revenues - Regulatory Basis**

A-2  
Page 1 of 2

<b>Current Fund</b>					
<b>Year Ended December 31,</b>					
	<u>Ref.</u>	<u>Budget</u>	<u>Special N.J.S. 40A:4-87</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
Fund Balance Anticipated	A-1	<u>6,250,000.00</u>		<u>6,250,000.00</u>	
Miscellaneous Revenues:					
Licenses:					
Alcoholic Beverages	A-10	40,000.00		40,734.00	734.00
Other	A-2	73,000.00		71,262.50	(1,737.50)
Fees and Permits					
Health Fees	A-2	134,000.00		152,448.70	18,448.70
Library Fees	A-10	1,000.00		1,287.50	287.50
Zoning Board Fees	A-10	14,000.00		13,387.50	(612.50)
Fines and Costs:					
Municipal Court	A-10	588,000.00		647,563.69	59,563.69
Interest and Costs on Taxes	A-10	220,000.00		188,009.74	(31,990.26)
Interest on Investments and Deposits	A-10	35,000.00		18,841.25	(16,158.75)
Old Town Hall Rent	A-10	33,000.00		33,546.00	546.00
Community Service Fees	A-10	142,000.00		123,686.55	(18,313.45)
Bryant Park Emergency Service Fee	A-10	12,000.00		12,000.00	
Anticipated Utility Operating Surplus - Parking Utility	A-10	200,000.00		200,000.00	
Golf Course Revenue	A-10	210,000.00		195,594.00	(14,406.00)
Family Aquatic Center Revenue	A-10	490,000.00		484,648.25	(5,351.75)
Franchise Income Cable TV - Verizon	A-10	133,000.00		133,954.97	954.97
Franchise Income Cable TV - Comcast	A-10	161,000.00		161,022.77	22.77
Sale of Recyclable Materials	A-10	168,000.00		104,288.21	(63,711.79)
Administrative Off-Duty Assignment Fees (Police & Fire)	A-10	54,000.00		71,895.00	17,895.00
Hotel and Motel Occupancy Fees	A-10	135,000.00		135,344.44	344.44
Energy Receipts Tax	A-10	3,023,257.00		3,023,257.00	
School Debt Service Aid	A-28	876,407.00		876,407.00	
Township of Millburn - Joint Dispatching Shared Service	A-10	164,590.00		164,590.00	
Clean Communities	A-29		31,911.64	31,911.64	
Body Armor Replacement Program	A-29	4,419.54	4,528.02	8,947.56	
N.J. American Water - Martin's Brook Watershed Cleanup	A-29		10,000.00	10,000.00	
N.J. Solid Waste Administration - Recycling Tonnage	A-29		33,247.78	33,247.78	
Summit Area Public Foundation - Food Composting	A-29		7,417.00	7,417.00	
State of N.J. Div. of Alcoholic Beverage Control - COPS in Shops - College/Fall Initiative	A-29		1,400.00	1,400.00	
Summit Downtown Inc. - Security Cameras	A-29	10,000.00		10,000.00	
Drunk Driving Enforcement Fund	A-29		3,304.77	3,304.77	
Uniform Fire Safety Act	A-10	41,000.00		41,231.45	231.45
Summit Housing Authority - Payment in Lieu of Taxes	A-10	45,000.00		52,602.60	7,602.60
Parking Utility Share of Debt Services	A-10	499,596.00		499,596.00	
Parking Utility Share of Various Services	A-10	250,000.00		250,000.00	
SDI Share of Debt Service	A-10	68,150.00		68,150.00	
UCC Share of Pension Costs	A-10	60,000.00		60,000.00	
Sewer Utility Share of Pension Costs	A-10	26,000.00		28,075.00	2,075.00
Sewer Utility Operating Surplus	A-10	125,000.00		125,000.00	
General Capital Surplus	A-10	125,000.00		125,000.00	
Total Miscellaneous Revenues	A-1	<u>8,161,419.54</u>	<u>91,809.21</u>	<u>8,209,652.87</u>	<u>(43,575.88)</u>
Receipts from Delinquent Taxes	A-1;A-2	<u>631,000.00</u>		<u>558,406.13</u>	<u>(72,593.87)</u>
Subtotal General Revenues		<u>15,042,419.54</u>	<u>91,809.21</u>	<u>15,018,059.00</u>	<u>(116,169.75)</u>
Amount to be Raised by Taxes for Support of Municipal Budget:					
Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes			25,674,484.32	31,072,501.31	5,398,016.99
Addition to Local District School Tax			4,038,393.00	4,038,393.00	
Minimum Library Tax			2,318,041.00	2,318,041.00	
Total Amount to be Raised by Taxes for Support of Municipal Budget	A-2	<u>32,030,918.32</u>		<u>37,428,935.31</u>	<u>5,398,016.99</u>
Budget Totals		<u>47,073,337.86</u>	<u>91,809.21</u>	<u>52,446,994.31</u>	<u>5,281,847.24</u>
Non-Budget Revenue	A-1;A-2			695,082.73	695,082.73
		<u>47,073,337.86</u>	<u>91,809.21</u>	<u>53,142,077.04</u>	<u>5,976,929.97</u>
		<u>A-3</u>	<u>A-3</u>		

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

**City of Summit, N.J.**  
**Statement of Revenues - Regulatory Basis**  
**Current Fund**  
**Year Ended December 31,**

**A-2**  
Page 2 of 2

**Analysis of Realized Revenues**

Revenue from Collections	A-1;A-9	122,815,294.06
Allocated to School and County Taxes	A-9	<u>91,586,358.75</u>
Balance for Support of Municipal Budget Appropriations		31,228,935.31
Add : Appropriation - Reserve for Uncollected Taxes	A-3	<u>6,200,000.00</u>
Amount for Support of Municipal Budget Appropriations	A-2	<u>37,428,935.31</u>
Receipts from Delinquent Taxes:		
Delinquent Taxes		
Taxes Receivable	A-9	<u>558,406.13</u>
		A-2
Licenses - Other		
Clerk	A-10	67,158.50
Add: Prepaid Applied	A-23	<u>4,104.00</u>
	A-2	<u>71,262.50</u>
Other - Fees and Permits:		
Health Fees	A-10	150,893.70
Add: Prepaid Applied	A-23	<u>1,555.00</u>
	A-2	<u>152,448.70</u>

**Analysis of Non-budget Revenues**

	<u>Ref.</u>	
Senior Connections Gas and Oil		5,087.63
Housing Authority Gas and Oil		1,442.34
Board of Education Gas and Oil		26,003.16
Alarm Registrations and Activations		23,555.00
City Clerk - Miscellaneous Fees		378.72
Planning Board/Inspection Fees		8,462.50
Interest On Assessments		15,475.13
Police Records Department		7,211.66
Vet. & Sr. Citizen Admin. Fees		2,253.40
Our House - Payment in Lieu of Taxes		1,000.00
FEMA Snow Storm		425,837.68
State of N.J. Division of Motor Vehicles		2,662.00
Library Fringe Benefits Appropriation		145,619.01
New Providence Tax Assessor Reimbursement		8,640.72
Other Miscellaneous		<u>21,453.78</u>
	A-2	<u>695,082.73</u>
Schedule of Interfunds	A-18	2,971.69
	A-4	<u>692,111.04</u>
		<u>695,082.73</u>

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

City of Summit, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2012

General Appropriations Operations - within "CAPS" General Government:	Ref.	Budget Budget	Budget	Paid or After Modification	Reserved	Unexpected Balance Cancelled
			After Modification	Charged		
Administrative and Executive						
Salaries and Wages		250,700.00	249,200.00	248,238.25	961.75	
Other Expenses		46,300.00	50,800.00	50,785.21	14.79	
Employee Assistance Program						
Other Expenses		5,400.00	5,400.00	4,200.00	1,200.00	
Postage						
Other Expenses		42,000.00	42,000.00	40,599.03	1,400.97	
Physical Examination - Municipal Employees						
Other Expenses		37,000.00	37,000.00	36,755.00	245.00	
City Clerk						
Salaries and Wages		294,000.00	294,000.00	292,728.90	1,271.10	
Other Expenses		116,525.00	116,525.00	91,859.88	24,665.12	
Codification of Ordinances		8,500.00	8,500.00	2,396.00	6,104.00	
Financial Administration (Treasury)						
Salaries and Wages		280,600.00	270,600.00	266,408.83	4,191.17	
Other Expenses		41,900.00	47,900.00	43,960.30	3,939.70	
Audit Services						
Other Expenses		31,600.00	31,600.00	31,600.00		
Collection of Taxes						
Salaries and Wages		97,000.00	100,000.00	99,494.37	505.63	
Other Expenses		18,900.00	19,900.00	19,134.66	765.34	

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

## City of Summit, N.J.

## Statement of Expenditures - Regulatory Basis

## Current Fund

Year Ended December 31, 2012

General Appropriations	Ref.	Budget	Paid or Charged	Reserved	Unexpended Balance Cancelled
		After Modification			
Assessment of Taxes		185,000.00	184,000.00	179,867.23	4,132.77
Salaries and Wages		53,150.00	53,150.00	44,735.65	8,414.35
Other Expenses					
Legal Services and Costs		35,000.00	35,000.00	32,888.04	2,111.96
Salaries and Wages					
Other Expenses					
Fees		441,500.00	441,500.00	331,099.57	110,400.43
Miscellaneous Other Expenses		12,500.00	12,500.00	12,500.00	
Engineering Services and Costs					
Salaries and Wages		254,000.00	259,000.00	258,114.57	885.43
Other Expenses		55,000.00	50,000.00	49,397.83	602.17
Technology					
Other Expenses		125,000.00	125,000.00	124,901.77	98.23
Contribution for Cable TV					
Other Expenses		56,218.00	56,218.00	56,218.00	
Municipal Land Use Law (N.J.S.A. 40:55 D-1 Et Seq.)					
Salaries and Wages		11,600.00	11,600.00	10,325.44	1,274.56
Other Expenses		104,200.00	104,200.00	104,081.28	118.72
Board of Adjustment					
Salaries and Wages		22,700.00	22,700.00	13,900.00	8,800.00
Other Expenses		2,550.00	2,550.00	1,779.62	770.38
Code Enforcement					
Salaries and Wages		182,000.00	182,000.00	178,044.62	3,955.38
Other Expenses		2,000.00	2,000.00	1,707.95	292.05

City of Summit, N.J.

**Statement of Expenditures - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2012**

	<u>Ref.</u>	<u>Budget</u>	Budget After Modification	Paid or Charged	Reserved	Unexpended Balance Cancelled
<b>General Appropriations</b>						
Housing Relocation Program		2,500.00	2,500.00			
Other Expenses					2,500.00	
Insurance						
General Liability		459,000.00	459,000.00			459,000.00
Workers Compensation		598,100.00	598,100.00			598,100.00
Employee Group Health		2,626,724.00	2,626,724.00			2,626,724.00
Health Benefit Waiver		25,000.00	25,000.00			25,000.00
New Jersey P.E.O.S.H.A.						
Other Expenses		1,000.00	1,000.00			1,000.00
Public Safety:						
Police:						
Salaries and Wages		5,969,500.00	5,864,500.00		5,733,375.90	131,124.10
Other Expenses		289,500.00	319,500.00		292,273.47	27,226.53
School Crossing Guards						
Salaries and Wages		190,000.00	195,000.00		194,117.75	882.25
Other Expenses		4,000.00	4,000.00		1,421.74	2,578.26
Purchase of Police Vehicles		73,000.00	73,000.00		69,659.00	3,341.00
Other Expenses		16,250.00	17,750.00		16,481.45	1,268.55
Emergency Management						
Other Expenses						
Fire:						
Salaries and Wages		3,783,000.00	3,783,000.00		3,648,395.52	134,604.48
Other Expenses		215,500.00	215,500.00		198,614.50	16,885.50
Uniform Fire Safety Act (Ch. 383, P.L. 1983)						
Salaries and Wages		35,000.00	35,000.00		35,000.00	

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

**Statement of Expenditures - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2012**

<u>General Appropriations</u>	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
Road Repair and Maintenance						
Salaries and Wages		713,000.00	758,000.00	757,026.21		973.79
Other Expenses		357,000.00	357,000.00	229,627.26		127,372.74
Public Works Maintenance						
Salaries and Wages		463,500.00	483,500.00	483,211.01		288.99
Other Expenses		47,000.00	47,000.00	22,588.51		24,411.49
Garbage and Trash						
Salaries and Wages		637,000.00	672,000.00	671,880.73		119.27
Other Expenses		18,300.00	28,300.00	26,487.67		1,812.33
Recycling Program						
Salaries and Wages		69,000.00	69,000.00	65,874.44		3,125.56
Other Expenses		141,100.00	141,100.00	139,036.56		2,063.44
Transfer Station						
Salaries and Wages		181,000.00	176,000.00	166,475.04		9,524.96
Other Expenses		81,300.00	81,300.00	74,149.60		7,150.40
Compost Area						
Salaries and Wages		137,000.00	140,000.00	139,542.07		457.93
Other Expenses		15,750.00	15,750.00	11,478.19		4,271.81
Public Buildings and Grounds						
Salaries and Wages		860,000.00	860,000.00	712,400.48		147,599.52
Other Expenses						
Salaries and Wages		74,000.00	75,000.00	74,873.66		126.34
Other Expenses		194,800.00	234,800.00	224,910.15		9,889.85

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

**Statement of Expenditures - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2012**

<u>General Appropriations</u>	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
Garage		387,000.00	347,000.00	334,639.29	12,360.71	
Salaries and Wages		29,450.00	29,450.00	28,809.34	640.66	
Other Expenses						
HEALTH						
Board of Health		227,000.00	217,000.00	211,426.54	5,573.46	
Salaries and Wages		72,699.00	72,699.00	69,131.52	3,567.48	
Other Expenses						
Dog Regulation - Contractual Agreement						
Other Expenses		38,000.00	39,000.00	38,212.98	787.02	
Social Services for the Elderly Program						
Other Expenses		33,000.00	33,000.00	29,437.43	3,562.57	
Prevention of Drug and Alcohol Abuse Program						
Other Expenses		7,890.00	7,890.00	7,890.00	7,890.00	
Maintenance of Municipal Golf Course						
Salaries and Wages		111,500.00	111,500.00	102,981.81	8,518.19	
Other Expenses		48,820.00	48,820.00	37,780.14	11,039.86	
Family Aquatic Center						
Salaries and Wages		146,000.00	146,000.00	143,017.22	2,982.78	
Other Expenses		95,500.00	95,500.00	86,835.53	8,664.47	
Community Programs						
Salaries and Wages		404,000.00	404,000.00	397,664.16	6,335.84	
Other Expenses		32,900.00	32,900.00	26,221.56	6,678.44	
Parks and Recreation						
Salaries and Wages		599,000.00	579,000.00	549,843.55	29,156.45	
Other Expenses		233,100.00	253,100.00	243,510.77	9,589.23	

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

**Statement of Expenditures - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2012**

<u>General Appropriations</u>	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
Downtown Maintenance		9,000.00	9,000.00	2,212.53		6,787.47
Other Expenses						
Community Service		481,000.00	539,000.00	538,124.41		875.59
Salaries and Wages		33,900.00	33,900.00	26,389.01		7,510.99
Other Expenses						
Municipal Court		301,000.00	323,000.00	322,423.24		576.76
Salaries and Wages		51,525.00	21,525.00	15,872.46		5,652.54
Other Expenses						
Public Defender		8,500.00	8,500.00	8,489.00		11.00
Salaries and Wages						
UNCLASSIFIED						
Utilities		425,000.00	387,000.00	305,781.43		81,218.57
Electricity		180,000.00	180,000.00	162,066.77		17,933.23
Street Lighting		204,000.00	222,000.00	197,525.64		24,474.36
Telephone		61,000.00	66,000.00	65,051.53		948.47
Water		92,000.00	92,000.00	59,742.82		32,257.18
Natural Gas		45,000.00	55,000.00	38,743.08		16,256.92
Heating Oil		175,000.00	175,000.00	145,599.45		29,400.55
Gasoline		165,000.00	165,000.00	160,429.07		4,570.93
Diesel Fuel		270,000.00	270,000.00	247,064.05		22,935.95
Fire Hydrant Service						
Total Operations Within "CAPS"		26,058,451.00	26,136,951.00	24,928,363.24		1,208,587.76
Contingent		1,500.00	1,500.00			1,500.00
Total Operations Including Contingent-Within "CAPS"		26,059,951.00	26,138,451.00	24,928,363.24		1,210,087.76

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

City of Summit, N.J.

**Statement of Expenditures - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2012**

General Appropriations Detail:	Ref.	Budget	Budget	Paid or Charged	Reserved	Unexpected Balance Cancelled
			After Modification			
Salaries and Wages	A-1	16,529,600.00	16,534,100.00	16,158,391.80		375,708.20
Other Expenses (Including Contingent)	A-1	<u>9,530,351.00</u>	<u>9,604,351.00</u>	<u>8,769,971.44</u>		<u>834,379.56</u>
Deferred Charges and Statutory Expenditures- Municipal Within "CAPS"						
DEFERRED CHARGES						
Emergency Authorizations						
Prior Year Bills - Utilities - Telephone						
Statutory Expenditures - Contribution to:						
Public Employees' Retirement System		1,042,526.00	920,526.00	864,786.56		55,739.44
Social Security System (O.A.S.I.)		700,000.00	743,500.00	727,624.35		15,875.65
Consolidated Police and Firemen's Pension Fund		5,600.00	5,600.00	5,597.85		2.15
Police and Fireman's Retirement System of NJ		1,978,000.00	1,978,000.00	1,977,883.09		116.91
Defined Contribution Retirement Program		2,000.00	2,000.00	2,000.00		
Total Deferred Charged and Statutory Expenditures - Municipal within "CAPS"	A-1	<u>3,728,960.32</u>	<u>3,650,460.32</u>	<u>3,578,726.17</u>	<u>71,734.15</u>	<u>1,281,821.91</u>
Total General Appropriations for Municipal Purposes within "CAPS"						
Operations - Excluded From CAPS						
Maintenance of Free Public Library						
Other Expenses		2,318,041.00	2,318,041.00	2,251,206.97		66,834.03
Insurance Employee Group Health		155,276.00	155,276.00	155,276.00		
Reserve for Tax Appeals		275,000.00	275,000.00	275,000.00		
Total Other Operations - Excluded From CAPS		<u>2,748,317.00</u>	<u>2,748,317.00</u>	<u>2,681,482.97</u>	<u>66,834.03</u>	<u>66,834.03</u>

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

**Statement of Expenditures - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2012**

	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
General Appropriations						
Shared Service Agreements						
Township of Millburn - Joint Dispatching						
Share of Services						
Fire Department		<u>164,590.00</u>	<u>164,590.00</u>	<u>164,590.00</u>	<u>164,590.00</u>	<u>164,590.00</u>
Salaries and Wages		<u>164,590.00</u>	<u>164,590.00</u>	<u>164,590.00</u>	<u>164,590.00</u>	<u>164,590.00</u>
Total Shared Service Agreements						
Public and Private Programs Offset By Revenues						
Summit Downtown Inc. - Security Cameras						
Other Expenses		10,000.00	10,000.00	10,000.00	10,000.00	
Summit Area Public Foundation -						
Food Composting						
Other Expenses		7,417.00	7,417.00	7,417.00	7,417.00	
State of New Jersey						
Clean Communities Program						
Other Expenses		31,911.64	31,911.64	31,911.64	31,911.64	
State of New Jersey						
Body Armor Replacement Program						
Other Expenses		8,947.56	8,947.56	8,947.56	8,947.56	
N.J. American Water - Martin's Creek Watershed Cleanup						
Other Expenses		10,000.00	10,000.00	10,000.00	10,000.00	
State of New Jersey Department of Law and Public Safety						
Division of Highway Traffic Safety						
Drunk Driving Enforcement Fund		3,304.77	3,304.77	3,304.77	3,304.77	
Other Expenses						

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

**Statement of Expenditures - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2012**

	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
General Appropriations						
State of New Jersey						
Recycling Tonnage Grant						
Other Expenses						
State of NJ Division of Alcohol Beverage Control						
Cops in Shops College Initiative Grant						
Salaries and Wages						
Total Public and Private Programs Offset by Revenues						
Total Operations - Excluded from "CAPS"						
Detail:						
Salaries and Wages	A-1	165,990.00	165,990.00	165,990.00		
Other Expenses	A-1	2,853,145.75	2,853,145.75	2,786,311.72	66,834.03	
Capital Improvements - Excluded From "CAPS"						
Capital Improvement Fund						
Total Capital Improvements Excluded from "CAPS"						
Municipal Debt Service -Excluded From "CAPS"						
Payment of Bond Principal						
Interest on Bonds						
Downtown Business Improvement Loan						
Total Municipal Debt Service - Excluded from "CAPS"						
Deferred Charges:						
Deficit in Dedicated Assessment Budget						
Deferred Charges Unfunded:						
Ordinance #2241						
Ordinance #2314C						
Total Deferred Charges Municipal- Excluded from "CAPS"	A-1	17,643.43	17,643.43	17,643.43	17,643.43	
		99,000.00	99,000.00	99,000.00	99,000.00	

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

City of Summit, N.J.

**Statement of Expenditures - Regulatory Basis**

**Current Fund**

**Year Ended December 31, 2012**

	Ref.	Budget	Budget After Modification	Paid or Charged	Reserved	Unexpended Balance Cancelled
<b>General Appropriations</b>						
Total General Appropriations for Municipal Purposes Excluded from "CAPS" For Local School District School Purposes - Excluded from "CAPS"		<u>6,261,435.75</u>	<u>6,261,435.75</u>	<u>6,193,956.72</u>	<u>66,834.03</u>	<u>645.00</u>
Payment of Bond Principal Interest on Bonds		<u>3,350,000.00</u> <u>1,564,800.00</u>	<u>3,350,000.00</u> <u>1,564,800.00</u>	<u>3,350,000.00</u> <u>1,564,787.50</u>		<u>12.50</u>
Total of Type 1 District School Debt Service - Excluded from "CAPS" Total General Appropriations - Excluded From "CAPS"	A-1	<u>4,914,800.00</u>	<u>4,914,800.00</u>	<u>4,914,787.50</u>		<u>12.50</u>
Subtotal General Appropriations Reserve for Uncollected Taxes Total General Appropriations		<u>11,176,235.75</u> <u>40,965,147.07</u> <u>6,200,000.00</u> <u>47,165,147.07</u>	<u>11,176,235.75</u> <u>40,965,147.07</u> <u>6,200,000.00</u> <u>47,165,147.07</u>	<u>11,108,744.22</u> <u>39,615,833.63</u> <u>6,200,000.00</u> <u>45,815,833.63</u>	<u>66,834.03</u> <u>1,348,655.94</u> <u>1,348,655.94</u>	<u>657.50</u> <u>657.50</u> <u>657.50</u>
Adopted Budget Appropriated by N.J.S. 40A:4-87	A-2			<u>47,073,337.86</u> <u>91,809.21</u>	<u>47,165,147.07</u>	A
<b>Analysis of Paid or Charged</b>						
Cash Disbursed Reserve for Uncollected Taxes Encumbrances Payable Reserve for Tax Appeals Reserve for Federal and State Grants	A-4 A-2 A-12 A-17 A-30			<u>38,516,491.15</u> <u>6,200,000.00</u> <u>718,113.73</u> <u>275,000.00</u> <u>106,228.75</u>		<u>45,815,833.63</u>

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

## City of Summit, N.J.

B  
Page 1 of 2

## Comparative Balance Sheet - Regulatory Basis

## Trust Funds

December 31,

<u>Assets</u>	<u>Ref.</u>	<u>2012</u>	<u>2011</u>
Animal Control Trust Fund:			
Cash- Treasurer	B-2	<u>58,371.23</u>	<u>60,881.26</u>
		<u>58,371.23</u>	<u>60,881.26</u>
Other Trust Funds:			
Cash	B-2	4,283,710.55	4,579,464.00
Interfund - Current Fund	B-7	1,139,644.95	1,249,436.51
Community Development Block			
Grant Receivable	B-11	<u>13,880.00</u>	<u>30,807.00</u>
		<u>13,880.00</u>	<u>30,807.00</u>
		<u>5,437,235.50</u>	<u>5,859,707.51</u>
Assessment Fund			
Cash	B-2	1,998,446.70	1,690,142.29
Assessments Receivable	B-9	268,810.87	215,078.13
Prospective Assessment Funded	B-10	1,641,990.00	1,642,490.00
Interfund - Current Fund	B-7		13.86
		<u>3,909,247.57</u>	<u>3,547,724.28</u>
Total Assets		<u>9,404,854.30</u>	<u>9,468,313.05</u>

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

## Comparative Balance Sheet - Regulatory Basis

## Trust Funds

December 31,

Liabilities, Reserves & Fund Balance

## Animal Control Trust Fund:

## Reserve for Animal Control

Trust Fund Expenditures	B-4	40,588.20	40,356.60
Encumbrances	B-6	973.00	
Interfund - Current Fund	B-7	16,810.03	20,524.66
		<u>58,371.23</u>	<u>60,881.26</u>

## Other Trust Funds:

Interfund - Sewer Operating	B-7	7,300.00	
Various Reserves	B-8	5,054,273.10	5,452,769.26
Reserve for CDBG	B-12	26,597.85	43,524.85
Reserve for Library	B-13	349,064.55	363,413.40
		<u>5,437,235.50</u>	<u>5,859,707.51</u>

## Assessment Fund

Assessment Serial Bonds Payable	B-14	217,000.00	291,000.00
Interfund - General Capital Fund	B-7	1,984,968.94	1,625,597.27
Interfund - Sewer Assessment Fund	B-7	2,151.62	
Reserve for Assessments and Liens	B-15	1,603,000.00	1,529,000.00
Reserve for Unconfirmed			
Assessment Receipts	B-16	3,297.50	3,297.50
Fund Balance	B-1	98,829.51	98,829.51
		<u>3,909,247.57</u>	<u>3,547,724.28</u>

## Total Liabilities, Reserves &amp; Fund Balance

9,404,854.309,468,313.05

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

**City of Summit, N.J.**

**Statement of Assessment Fund Balance**

**Assessment Trust Funds**

**Year Ended December 31, 2012**

Ref.

Balance - December 31, 2011	B	<u>98,829.51</u>
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Balance - December 31, 2012	B	<u>98,829.51</u>
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The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

## City of Summit, N.J.

## Comparative Balance Sheet - Regulatory Basis

## General Capital Fund

December 31,

	<u>Ref.</u>	<u>2012</u>	<u>2011</u>
<u>Assets</u>			
Cash	C-2;C-3	1,289,814.23	2,143,404.95
Grants Receivable	C-4		233,825.00
Due From Assessment Trust Fund	C-5	1,984,968.94	1,625,597.27
Deferred Charges to Future Taxation:			
Funded	C-6	55,040,000.00	60,611,300.00
Unfunded	C-7	27,961,138.65	25,774,919.37
		<u>86,275,921.82</u>	<u>90,389,046.59</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Serial Bonds Payable:			
Municipal Serial Bonds	C-8	14,213,000.00	16,401,000.00
School Serial Bonds	C-9	40,660,000.00	44,010,000.00
Bond Anticipation Notes Payable	C-10	3,168,000.00	
Temporary School Notes Payable	C-11	2,700,000.00	
Downtown Business Improvement Loan Payable	C-12	167,000.00	200,300.00
Contracts Payable	C-13	3,473,918.55	3,603,347.60
Capital Improvement Fund	C-14	125,278.96	49,278.96
Improvement Authorizations:			
Funded	C-15	4,459,354.98	5,940,759.76
Unfunded	C-15	15,166,070.35	18,364,061.44
Reserve for:			
Prepaid Assessments	C-16	5,000.00	5,000.00
State Aid - Kids Recreation Trust	C-17	441,065.00	441,065.00
Preliminary Expenses	C-18	47,412.00	47,412.00
Refunding Bonds Issuance Costs	C-19	10,813.01	10,813.01
Debt Service	C-20	49,555.74	32,378.83
Legal Fees	C-21	145,609.19	77,000.00
Rebate Liability	C-22	1,247.49	496.14
State Aid - Stormwater Management	C-23	14,720.00	14,720.00
Euclid Avenue Storm Improvements	C-24	83,530.25	
Fund Balance	C-1	<u>1,344,346.30</u>	<u>1,191,413.85</u>
		<u>86,275,921.82</u>	<u>90,389,046.59</u>

There were Bonds and Notes Authorized But Not Issued in the amount of \$22,904,531.66  
on December 31, 2012 as per Schedule C-25

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## City of Summit, N.J.

## Statement of Surplus - Regulatory Basis

## General Capital Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	C	1,191,413.85
Increased by:		
Improvement Authorizations Cancelled	C-15	211,425.36
Cash Receipts:		
Premium on Note Sale	C-2	<u>66,507.09</u>
		<u>277,932.45</u>
		<u>1,469,346.30</u>
Decreased by:		
Anticipated as Current Fund Revenue	C-2	<u>125,000.00</u>
Balance - December 31, 2012	C	<u>1,344,346.30</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## Comparative Balance Sheet - Regulatory Basis

## Sewer Utility Fund

December 31,

	<u>Ref</u>	<u>2012</u>	<u>2011</u>
<b>Assets</b>			
Operating Fund:			
Cash-Treasurer	D-5	1,516,162.47	1,502,425.23
Interfund - Other Trust Fund	D-9	7,300.00	
		<u>1,523,462.47</u>	<u>1,502,425.23</u>
Receivables with Full Reserves:			
Consumer Accounts	D-7	53,076.04	72,185.64
		<u>53,076.04</u>	<u>72,185.64</u>
		<b>Total Operating Fund</b>	<b>1,576,538.51</b>
			<u>1,574,610.87</u>
Sewer Assessment Fund:			
Sewer Assessment Receivable	D-8	22,874.24	
Interfund - Trust Assessment Account	D-9	2,151.62	
		<u>22,874.24</u>	<u>2,151.62</u>
		<b>Total Sewer Assessment Fund</b>	<b>25,025.86</b>
			<u>25,025.86</u>
Capital Fund:			
Cash	D-5;D-6	533,395.77	177,935.60
Interfund - Sewer Assessment Fund	D-9	25,025.86	
Fixed Capital*	D-10	8,419,246.48	
Fixed Capital Authorized and Uncompleted*	D-11	5,787,693.01	14,469,244.02
		<u>533,395.77</u>	<u>14,469,244.02</u>
		<b>Total Capital Fund</b>	<b>14,765,361.12</b>
			<u>14,765,361.12</u>
		<b>Total Assets</b>	<b>16,366,925.49</b>
			<u>16,366,925.49</u>
			<u>16,221,790.49</u>

\* The fixed capital reported is taken from the municipal records and does not necessarily reflect the true condition of such fixed capital.

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

## Comparative Balance Sheet - Regulatory Basis

## Sewer Utility Fund

December 31,

	Ref	2012	2011
<b>Liabilities, Reserves and Fund Balance</b>			
Operating Fund:			
Appropriation Reserve	D-4;D-12	154,229.07	98,326.77
Reserve for Encumbrances	D-13	39,863.29	48,828.79
Accrued Interest on Bonds	D-16	22,077.57	2.57
Accrued Interest on Notes	D-16	30,658.28	52,658.28
Prepaid Sewer Charges	D-15	226.83	177.00
Various Reserves	D-18	24,925.76	24,925.76
		<u>271,980.80</u>	<u>224,919.17</u>
Reserve for Receivables	Contra	53,076.04	72,185.64
Fund Balance	D-1	1,251,481.67	1,277,506.06
Total Operating Fund		<u>1,576,538.51</u>	<u>1,574,610.87</u>
Sewer Assessment Fund:			
Sewer Assessment Receivable	D-9	<u>25,025.86</u>	
Total Sewer Assessment Fund		<u>25,025.86</u>	
Capital Fund:			
Contracts Payable	D-14	251,561.46	483,181.06
Bond Anticipation Notes Payable	D-23	530,000.00	
Bonds Payable	D-24	2,085,000.00	2,200,000.00
Improvement Authorizations:			
Funded	D-17	18,842.89	69,845.18
Unfunded	D-17	3,047,993.81	3,376,272.28
Capital Improvement Fund	D-20	1,556,849.26	1,427,043.28
Reserve for Amortization	D-21	5,985,428.70	
Reserve for Deferred for Amortization	D-22	1,106,000.00	6,912,043.73
Reserve for Chatham Road Sewerage Pumping Station	D-19	1,420.00	1,420.00
Fund Balance	D-2	<u>182,265.00</u>	<u>177,374.09</u>
Total Capital Fund		<u>14,765,361.12</u>	<u>14,647,179.62</u>
Total Liabilities, Reserves and Fund Balances		<u>16,366,925.49</u>	<u>16,221,790.49</u>

Footnote D: There were Bonds and Notes Authorized But Not Issued on December 31, 2012  
 in the amount of \$4,525,536.65 per Exhibit D-25

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

## City of Summit, N.J.

## Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis

## Sewer Utility Operating Fund

December 31,

	Ref.	2012	2011
Revenue and Other Income Realized:			
Operating Surplus Anticipated	D-3	150,000.00	200,000.00
Domestic Sewer User Charges	D-3	2,161,094.00	2,090,597.29
Industrial Sewer User Charges	D-3	88,400.08	88,429.98
Additional Domestic Sewer User Charges	D-3	355,114.00	314,198.61
Additional Industrial Sewer User Charges	D-3	86,037.00	75,115.40
Miscellaneous	D-3	65,618.65	219,005.20
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	D-12	29,166.74	60,742.24
Cancellation of Encumbrances	D-13	3,296.14	42,837.63
Other Credits to Income:			
Prior Year Voided Checks			5,527.75
Total Income		<u>2,938,726.61</u>	<u>3,096,454.10</u>
Expenditures:			
Operating	D-4	2,280,420.00	2,153,304.43
Capital Improvements	D-4	125,000.00	125,000.00
Debt Service	D-4	181,000.00	69,700.00
Deferred Charges and			
Statutory Expenditures	D-4	100,131.00	140,739.56
Surplus (General Fund)	D-4	125,000.00	
Refund of Prior Year Sewer Rents	D-5	<u>3,200.00</u>	<u></u>
Total Expenditures		<u>2,814,751.00</u>	<u>2,488,743.99</u>
Excess in Revenue over Expenditures to Surplus		123,975.61	607,710.11
Expenditures Included Above Which are by Statute			
Deferred Charges to Budget of Succeeding Years		<u></u>	<u></u>
Statutory Excess to Surplus		123,975.61	607,710.11
Fund Balance - January 1,	D	<u>1,277,506.06</u>	<u>869,795.95</u>
Decreased by:			
Utilized as Anticipated Revenue		<u>150,000.00</u>	<u>200,000.00</u>
Fund Balance - December 31,	D	<u>1,251,481.67</u>	<u>1,277,506.06</u>

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

**City of Summit, N.J.**  
**Statement of Fund Balance - Regulatory Basis**  
**Sewer Utility Capital Fund**  
**Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	D	177,374.09
Increased by:		
Cancellation of Improvement Authorization	D-17	<u>4,890.91</u>
Balance - December 31, 2012	D	<u>182,265.00</u>

**Statement of Revenues - Regulatory Basis**  
**Sewer Utility Operating Fund**  
**Year Ended December 31, 2012**

	<u>Ref.</u>	<u>Anticipated</u>	<u>Realized</u>	<u>Excess (Deficit)</u>
Operating Surplus Anticipated	D-1	150,000.00	150,000.00	
Domestic Sewer User Charges	D-1;D-7	2,132,000.00	2,161,094.00	29,094.00
Industrial Sewer Charges	D-1;D-7	88,400.00	88,400.08	0.08
Additional Domestic Sewer User Charges	D-1;D-7	355,114.00	355,114.00	
Additional Industrial Sewer Charges	D-1;D-7	86,037.00	86,037.00	
Non-Budget Revenues	D-1		65,618.65	65,618.65
Budget Totals		<u>2,811,551.00</u>	<u>2,906,263.73</u>	<u>94,712.73</u>
		D-4		

Analysis of Non-Budget Revenues

Interest on Deposits	4,276.92
Joint Refund Surplus	53,106.04
Miscellaneous	<u>935.69</u>
	D-5
Connection Fees	D-9
	D-3
	<u>58,318.65</u>
	<u>7,300.00</u>
	<u>65,618.65</u>

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

**City of Summit, N.J.**

**Statement of Expenditures - Regulatory Basis**

**Sewer Operating Fund**

**Year Ended December 31, 2012**

**D-4**  
**Page 1 of 2**

	<u>Appropriated</u>			<u>Expended</u>		
	<u>Ref.</u>	<u>Budget</u>	<u>Modification</u>	<u>Budget</u>	<u>Paid or Charged</u>	<u>Reserved</u>
<b>Operating:</b>						
Salaries and Wages		291,000.00		229,048.64		61,951.36
Other Expenses		401,100.00		314,485.66		86,614.34
Joint Meeting Maintenance Other Expense		1,494,420.00		1,494,419.40		0.60
Health and Life Insurance		93,900.00		93,900.00		
Total Operating	D-1	<u>2,280,420.00</u>	<u>2,280,420.00</u>	<u>2,131,853.70</u>	<u>148,566.30</u>	
<b>Capital Improvements:</b>						
Capital Improvement Fund		125,000.00		125,000.00		
Total Capital Improvements	D-1	<u>125,000.00</u>	<u>125,000.00</u>	<u>125,000.00</u>	<u>125,000.00</u>	
<b>Debt Service:</b>						
Payment of Bond Anticipation & Capital Notes		115,000.00		115,000.00		
Interest on Bonds		66,000.00		66,000.00		
Total Debt Service	D-1	<u>181,000.00</u>	<u>181,000.00</u>	<u>181,000.00</u>	<u>181,000.00</u>	

**City of Summit, N.J.**

**Statement of Expenditures - Regulatory Basis**

**Sewer Operating Fund**

**Year Ended December 31, 2012**

**D-4**  
**Page 2 of 2**

	<u>Appropriated</u>			<u>Expended</u>		
	<u>Ref.</u>	<u>Budget</u>	<u>Modification</u>	<u>Budget</u>	<u>Paid or Charged</u>	<u>Reserved</u>
<b>Deferred Charges and Statutory Expenditures</b>						
Ord # 2503 Improvement of Sanitary Sewerage System		28,160.00		28,160.00	28,160.00	
Ord # 2551 Improvement of Sanitary Sewerage System		20,896.00		20,896.00	20,896.00	
<b>Statutory Expenditures:</b>						
Contribution to:						
Public Employees' Retirement System		28,075.00		28,075.00	28,075.00	
Social Security System (O.A.S.I.)		<u>23,000.00</u>	<u>23,000.00</u>	<u>17,333.23</u>	<u>5,662.77</u>	
<b>3</b> Total Deferred Charges and Statutory Expenditures	D-1	<u>100,131.00</u>	<u>100,131.00</u>	<u>94,468.23</u>	<u>5,662.77</u>	
Surplus (General Fund)						
Total Water/Sewer Utility Appropriations	D-1	<u>125,000.00</u>	<u>125,000.00</u>	<u>125,000.00</u>	<u>154,229.07</u>	
		<u><u>2,811,551.00</u></u>	<u><u>2,811,551.00</u></u>	<u><u>2,657,321.93</u></u>	<u><u>D</u></u>	
Cash Disbursed	D-5			2,551,458.64		
Encumbrances Payable	D-13			39,863.29		
Accrued Interest on Bonds	D-16			66,000.00		
				<u><u>2,657,321.93</u></u>		

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

## Comparative Balance Sheet - Regulatory Basis

## Parking Utility Fund

December 31,

	<u>Ref</u>	<u>2012</u>	<u>2011</u>
<b>Assets</b>			
Operating Fund:			
Cash-Treasurer	E-5	1,345,651.89	1,214,119.90
Cash-Change Fund	E-6	12,400.00	400.00
Total Operating Fund		<u>1,358,051.89</u>	<u>1,214,519.90</u>
Capital Fund:			
Cash	E-5;E-7	25,043.70	840,550.56
Fixed Capital*	E-8	1,365,385.65	
Fixed Capital Authorized and Uncompleted*	E-9	<u>5,023,000.00</u>	<u>5,185,000.00</u>
Total Capital Fund		<u>6,413,429.35</u>	<u>6,025,550.56</u>
Total Assets		<u>7,771,481.24</u>	<u>7,240,070.46</u>

\* The fixed capital reported is taken from the municipal records and does not necessarily reflect the true condition of such fixed capital.

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

## Comparative Balance Sheet - Regulatory Basis

## Parking Utility Fund

December 31,

	<u>Ref</u>	<u>2012</u>	<u>2011</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Operating Fund:			
Appropriation Reserve	E-4;E-10	135,495.50	146,210.07
Reserve for Encumbrances	E-11	25,710.78	49,043.06
Accrued Interest on Notes	E-16	20,797.90	20,790.39
Accounts Payable	E-13		18,203.04
Prepaid Parking Charges	E-14	114,002.50	139,427.25
Various Reserves	E-17	330,608.92	258,520.44
		<u>626,615.60</u>	<u>632,194.25</u>
Fund Balance	E-1	731,436.29	582,325.65
Total Operating Fund		<u>1,358,051.89</u>	<u>1,214,519.90</u>
Capital Fund:			
Contracts Payable	E-12	483,133.93	111,593.61
Bond Anticipation Notes Payable	E-22	1,853,500.00	2,189,500.00
Improvement Authorizations:			
Funded	E-15	98,284.80	29,637.21
Unfunded	E-15	1,006,618.05	1,119,082.84
Capital Improvement Fund	E-19	199,637.21	261,000.00
Reserve for Amortization	E-20	1,545,445.40	
Reserve for Deferred Amortization	E-21	1,019,100.00	2,218,000.00
Various Reserves	E-18	5,655.67	2,500.00
Fund Balance	E-2	202,054.29	94,236.90
Total Capital Fund		<u>6,413,429.35</u>	<u>6,025,550.56</u>
Total Liabilities, Reserves and Fund Balances		<u>7,771,481.24</u>	<u>7,240,070.46</u>

Footnote E: There were Bonds and Notes Authorized But Not Issued on December 31, 2012  
 in the amount of \$1,970,340.25 per Exhibit E-23

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

## City of Summit, N.J.

## Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis

## Parking Utility Operating Fund

December 31,

	<u>Ref.</u>	<u>2012</u>	<u>2011</u>
Revenue and Other Income Realized:			
Operating Surplus Anticipated	E-3	114,794.00	82,666.00
Parking Revenue	E-3	2,506,881.20	2,409,109.61
Parking Capital Surplus	E-3	20,000.00	27,050.00
Miscellaneous	E-3	7,248.97	1,664.12
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	E-10	93,181.96	99,786.48
Cancellation of Encumbrances	E-11	6,540.96	1,494.45
Cancellation of Accounts Payable	E-13	2,659.55	285.26
Total Income		<u>2,751,306.64</u>	<u>2,622,055.92</u>
Expenditures:			
Operating	E-4	1,242,966.00	1,196,250.00
Capital Improvements	E-4	35,000.00	
Debt Service	E-4	950,436.00	932,466.00
Deferred Charges and			
Statutory Expenditures	E-4	59,000.00	39,000.00
Surplus (General Budget)	E-4	<u>200,000.00</u>	<u>200,000.00</u>
Total Expenditures		<u>2,487,402.00</u>	<u>2,367,716.00</u>
Excess in Revenue over Expenditures to Surplus		263,904.64	254,339.92
Expenditures Included Above Which are by Statute			
Deferred Charges to Budget of Succeeding Years			
Statutory Excess to Surplus		263,904.64	254,339.92
Fund Balance - January 1,	E	<u>582,325.65</u>	<u>410,651.73</u>
Decreased by:			
Utilized as Anticipated Revenue		<u>114,794.00</u>	<u>82,666.00</u>
Fund Balance - December 31,	E	<u>731,436.29</u>	<u>582,325.65</u>

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

**City of Summit, N.J.**  
**Statement of Fund Balance - Regulatory Basis**  
**Parking Utility Capital Fund**  
**Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	E	94,236.90
Increased by:		
Cancellation of Improvement Authorization	E-15	<u>127,817.39</u>
		<u>222,054.29</u>
Decreased by:		
Anticipated as Item of Revenue	E-5	<u>20,000.00</u>
Balance - December 31, 2012	E	<u>202,054.29</u>

**Statement of Revenues - Regulatory Basis**  
**Parking Utility Operating Fund**  
**Year Ended December 31, 2012**

	<u>Ref.</u>	<u>Anticipated</u>	<u>Realized</u>	<u>Excess (Deficit)</u>
Operating Surplus Anticipated	E-1	114,794.00	114,794.00	
Parking Revenues	E-1	2,352,608.00	2,506,881.20	154,273.20
Parking Capital Surplus	E-1;E-5	20,000.00	20,000.00	
Non-Budget Revenues	E-1		7,248.97	7,248.97
Budget Totals		<u>2,487,402.00</u>	<u>2,648,924.17</u>	<u>161,522.17</u>
	E-4			

Analysis of Realized Revenue

2012 Parking Revenue	E-5	2,367,453.95
Prepaid Applied	E-14	<u>139,427.25</u>
		<u>2,506,881.20</u>

Analysis of Non-Budget Revenues

Interest on Deposits	E-5	1,828.97
Miscellaneous		<u>5,420.00</u>
		<u>7,248.97</u>

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

## City of Summit, N.J.

**Statement of Expenditures - Regulatory Basis**  
**Parking Operating Fund**  
**Year Ended December 31, 2012**

	Ref.	Appropriated		Expended	
		Budget	Modification	Budget After Modification	Paid or Charged
<b>Operating:</b>					
Salaries and Wages		542,616.00	542,616.00	490,423.66	52,192.34
Other Expenses		590,350.00	590,350.00	508,585.99	81,764.01
Insurance		110,000.00	110,000.00	109,216.12	783.88
<b>Total Operating</b>	<b>E-1</b>	<b>1,242,966.00</b>	<b>1,242,966.00</b>	<b>1,108,225.77</b>	<b>134,740.23</b>
<b>Capital Improvements:</b>					
Capital Improvement Fund		35,000.00	35,000.00	35,000.00	35,000.00
<b>Total Capital Improvements</b>	<b>E-1</b>	<b>35,000.00</b>	<b>35,000.00</b>	<b>35,000.00</b>	<b>35,000.00</b>
<b>Debt Service:</b>					
Payment of Bond Anticipation & Capital Notes		418,000.00	418,000.00	418,000.00	
Interest on Notes		32,850.00	32,850.00	32,850.00	
Payment to Current Fund for Share of Utility Debt Service		499,586.00	499,586.00	499,586.00	
<b>Total Debt Service</b>	<b>E-1</b>	<b>950,436.00</b>	<b>950,436.00</b>	<b>950,436.00</b>	<b></b>
Deferred Charges and Statutory Expenditures					
Ord # 2610 Improvement of Parking Facility		20,000.00	20,000.00	20,000.00	
Statutory Expenditures:					
Contribution to: Social Security System (O.A.S.I.)		39,000.00	39,000.00	38,244.73	755.27
<b>Total Deferred Charges and Statutory Expenditures</b>	<b>E-1</b>	<b>59,000.00</b>	<b>59,000.00</b>	<b>58,244.73</b>	<b>755.27</b>
Surplus ( General Budget)		200,000.00	200,000.00	200,000.00	
<b>Total Parking Utility Appropriations</b>		<b>2,487,402.00</b>	<b>2,487,402.00</b>	<b>2,351,906.50</b>	<b>135,495.50</b>
Cash Disbursed	E-5			2,293,345.72	
Encumbrances Payable	E-11			25,710.78	
Accrued Interest	E-16			32,850.00	
					<b>2,351,906.50</b>

The accompanying "Notes to Financial Statements" are an integral part of these financial statements.

## City of Summit, N.J.

## Comparative Balance Sheet - Regulatory Basis

## Public Assistance Fund

December 31, 2010 and 2009

	<u>Ref.</u>	<u>2012</u>	<u>2011</u>
<u>Assets</u>			
Cash	F-1	<u>17,142.61</u>	<u>17,129.39</u>
<u>Liabilities and Reserves</u>			
Reserve for Public Assistance	F-6	17,126.48	17,126.48
Interfund - Current	F-7	16.13	2.91
		<u>17,142.61</u>	<u>17,129.39</u>

The accompanying "Notes to Financial Statements" are an integral part of these Financial Statements.

## City of Summit, N.J.

## General Fixed Assets Account Group

## Comparative Balance Sheet

December 31,

(Unaudited)

	Balance Dec. 31, 2012	Balance Dec. 31, 2011
<b>General Fixed Assets:</b>		
Land	52,289,000.00	52,289,000.00
Buildings	34,197,200.00	34,197,200.00
Machinery and Equipment	<u>9,267,780.11</u>	<u>9,267,780.11</u>
	<u><u>95,753,980.11</u></u>	<u><u>95,753,980.11</u></u>
Investment in Fixed Assets	<u><u>95,753,980.11</u></u>	<u><u>95,753,980.11</u></u>
	(1)	

(1) See Notes to Financial Statements - Note 1

## **CITY OF SUMMIT**

### **NOTES TO FINANCIAL STATEMENTS** **YEAR ENDED DECEMBER 31, 2012**

#### **NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The GASB Codification establishes seven fund types and two account groups to be used by governmental units when reporting financial position and results of operations in accordance with accounting principles generally accepted in the United States of America (GAAP).

The financial statements of the City of Summit have been prepared in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the “Division”) which is an other comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the City accounts for its financial transactions through the following separate funds which differ from the fund structure required by GAAP.

#### **A. Reporting Entity**

The City of Summit (the “City”) is an instrumentality of the State of New Jersey, established to function as a municipality. The Common Council consists of elected officials and is responsible for the fiscal control of the City.

GASB has issued Statement No. 14 which requires the financial reporting entity to include both the primary government and those component units for which the primary government is financially accountable. Financial accountability is defined as appointment of a voting majority of the component unit’s board, and either a) the ability to impose will by the primary government, or b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government.

However, the municipalities in the State of New Jersey do not prepare financial statements in accordance with GAAP and thus do not comply with all of the GASB pronouncements. The financial statements contained herein include only those boards, bodies, officers or commissions as required by NJS 40A:5-5. Accordingly, the financial statements of the City do not include the volunteer fire department which is considered a component unit under GAAP. Complete financial statements of the above components can be obtained by contacting the Treasurer of the respective entity.

#### **B. Measurement Focus, Basis of Accounting and Basis of Presentation**

The City uses funds, as required by the Division, to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial administration by segregating transactions related to certain City functions or activities. An account group, on the other hand, is designed to provide accountability for certain assets and liabilities that are not recorded in those Funds.

## **CITY OF SUMMIT**

### **NOTES TO FINANCIAL STATEMENTS** **YEAR ENDED DECEMBER 31, 2012** **(CONTINUED)**

#### **NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING (continued)**

The City has the following funds:

Current Fund - This fund accounts for resources and expenditures for governmental operations of a general nature, including Federal and State grants.

Trust Funds - Trust Funds are used to account for assets held by the government in a trustee capacity. Funds held by the City as an agent for individual, private organizations, or other governments are recorded in the Trust Funds.

General Capital Fund - This fund is used to account for the receipt and disbursement of funds used for acquisition or improvement of general capital facilities, other than those acquired in the Current Fund.

Assessment Trust - This fund deals with the handling of special assessment levies against property for the cost of an improvement, the whole or a part of which costs are levied against the property receiving the benefit.

Other Trust Fund - This fund is established to account for the assets and resources which are also held by the City as a trustee or agent for individuals, private organizations, other governments and/or other funds.

Animal Control Trust - This fund is used to account for fees collected from dog licenses and expenditures which are regulated by NJS 4:19-15.11.

General Fixed Assets Account Group - To account for all fixed assets of the City. The City's infrastructure is not reported in the group.

Public Assistance Fund - This fund is used to account for the receipt and disbursement of funds that provide assistance to certain residents of the City pursuant to Title 44 of New Jersey Statutes.

Sewer Utility and Sewer Capital Funds - Accounts for the operations and acquisition of capital facilities of the municipally owned sewer utility.

Parking Utility Operating and Capital Funds - Accounts for the operations and acquisition of capital facilities of the municipally owned parking utility.

## **CITY OF SUMMIT**

### **NOTES TO FINANCIAL STATEMENTS** **YEAR ENDED DECEMBER 31, 2012** **(CONTINUED)**

#### **NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

- B. Measurement Focus, Basis of Accounting and Basis of Presentation, (continued)**
- C. Basis of Accounting**

A modified accrual basis of accounting is followed by the City of Summit. Under this method of accounting revenues, except State/Federal Aid, are recognized when received and expenditures are recorded when incurred. The accounting principles and practices prescribed for municipalities by the Division differ in certain respects from accounting principles generally accepted in the United States of America (GAAP) applicable to local government units. The more significant differences are as follows:

Property Tax Revenues - Real property taxes are assessed locally, based upon the assessed value of the property. The tax bill includes a levy for Municipal, County, School, Garbage District, Recreation Trust and Open Space purposes. The bills are mailed annually in June for that calendar year's levy. Taxes are payable in four quarterly installments on February 1, May 1, August 1, and November 1. The amounts of the first and second installments are determined as one quarter of the total tax levied against the property for the preceding year. The installment due the third and fourth quarters is determined by taking the current year levy less the amount previously charged for the first and second installments, with the remainder being divided equally. If unpaid on these dates, the amount due becomes delinquent and subject to interest at 8% per annum, or 18% on any delinquency amount in excess of \$1,500. The school levy is turned over to the Board of Education as expenditures are incurred, and the balance, if any, must be transferred as of June 30, of each fiscal year. County taxes are paid quarterly on February 15, May 15, August 15 and November 15, to the County by the City. When unpaid taxes or any municipal lien, or part thereof, on real property, remains in arrears on November 11 in the current year, the collector in the municipality shall subject to the provisions of the New Jersey Statutes enforce the lien by placing the property on a tax sale. Annual in rem tax foreclosure proceedings are instituted to enforce the tax collection or acquisition of title to the property by the City. In accordance with the accounting principles prescribed by the State of New Jersey, current and delinquent taxes are realized as revenue when collected.

Since delinquent taxes and liens are fully reserved, no provision has been made to estimate that portion of the taxes receivable and tax title liens that are uncollectible. GAAP requires tax revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

Miscellaneous Revenues - Miscellaneous revenues are recognized on a cash basis. Receivables for the miscellaneous items that are susceptible to accrual are recorded with offsetting reserves on the balance sheet of the City's Current Fund. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

## **CITY OF SUMMIT**

### **NOTES TO FINANCIAL STATEMENTS** **YEAR ENDED DECEMBER 31, 2012** **(CONTINUED)**

#### **NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

##### **C. Basis of Accounting (continued)**

Grant Revenues - Federal and State grants, entitlements or shared revenues received for purposes normally financed through the Current Fund are recognized when anticipated in the City's budget. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

Budgets and Budgetary Accounting - An annual budget is required to be adopted and integrated into the accounting system to provide budgetary control over revenues and expenditures. Budget amounts presented in the accompanying financial statements represent amounts adopted by the City and approved by the State Division of Local Government Services per N.J.S.A. 40-A:4 et seq.

The City is not required to adopt budgets for the following funds:

General Capital Fund  
Trust Fund  
Parking Utility Capital

Sewer Capital Fund  
Public Assistance Fund

The governing body shall introduce and approve the annual budget not later than February 10, of the fiscal year. The budget shall be adopted not later than March 20, and prior to adoption must be certified by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. The Director of the Division of Local Government Services, with the approval of the Local Finance Board may extend the introduction and approval and adoption dates of the municipal budget. The budget is prepared by fund, function, activity and line item (salary or other expense) and includes information on the previous year. The legal level of control for appropriations is exercised at the individual line item level for all operating budgets adopted. Emergency appropriations, those made after the adoption of the budget and determination of the tax rate, may be authorized by the governing body of the municipality. During the last two months of the fiscal year, the governing body may, by a 2/3 vote, amend the budget through line item transfers. Management has no authority to amend the budget without the approval of the Governing Body. Expenditures may not legally exceed budgeted appropriations at the line item level. During 2012, there were seven special items of revenue inserted into the budget. They are as follows: Clean Communities, \$31,911.64; Body Armor Replacement Program, \$4,528.02; NJ American Water - Martin's Brook Watershed Cleanup, \$10,000.00; NJ Solid Waste Administration Recycling Tonnage, \$33,247.78; Summit Area Public Foundation - Food Composting, \$7,417.00; State of NJ Division of Alcoholic Beverage Control - Cops in Shops - College/Fall Initiative, \$1,400.00; and Drunk Driving Enforcement Fund, \$3,304.77. In addition several budget transfers were approved by the Governing Body.

## CITY OF SUMMIT

### NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2012 (CONTINUED)

#### **NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

##### **C. Basis of Accounting (continued)**

Expenditures - Are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with an encumbrance accounting system. Outstanding encumbrances at December 31, are reported as a cash liability in the financial statements. Unexpended or uncommitted appropriations, at December 31, are reported as expenditures through the establishment of appropriation reserves unless canceled by the governing body. GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which should be recognized when due.

Encumbrances - Contractual orders outstanding at December 31, are reported as expenditures through the establishment of an encumbrance payable. Encumbrances do not constitute expenditures under GAAP.

Appropriation Reserves - Are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as additions to income. Appropriation reserves do not exist under GAAP.

Compensated Absences - Expenditures relating to obligations for unused vested accumulated vacation and sick pay are not recorded until paid. GAAP requires that the amount that would normally be liquidated with expendable available financial resources be recorded as an expenditure in the operating funds and the remaining obligations be recorded as a long-term obligation.

Property Acquired for Taxes - Is recorded in the Current Fund at the assessed valuation when such property was acquired and fully reserved. GAAP requires such property to be recorded in the General Fixed Assets Account Group at market value on the date of acquisition.

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of an offsetting reserve.

Inventories - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various balance sheets.

Cash and Investments - Cash includes amounts in demand deposits as well as short-term investments with a maturity date within one year of the date acquired by the government. Investments are stated at fair value and are limited by NJSA 40A:5-15.1(a).

## **CITY OF SUMMIT**

### **NOTES TO FINANCIAL STATEMENTS** **YEAR ENDED DECEMBER 31, 2012** **(CONTINUED)**

#### **NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

##### **C. Basis of Accounting (continued)**

**Deferred Charges to Future Taxation Funded and Unfunded** - Upon the authorization of capital projects, the City establishes deferred charges for the costs of the capital projects to be raised by future taxation. Funded deferred charges relate to permanent debt issued, whereas unfunded deferred charges relate to temporary or non-funding of the authorized cost of capital projects. According to N.J.S.A. 40A:2-4, the City may levy taxes on all taxable property within the local unit to repay the debt. Annually, the City raises the debt requirements for that particular year in the current budget. As the funds are raised by taxation, the deferred charges are reduced.

**Fixed Assets** - The City of Summit has developed a fixed asset accounting and reporting system, as promulgated by the Division of Local Government Services, which differs from generally accepted accounting principles.

Fixed assets used in governmental operations (general fixed assets) are accounted for in the General Fixed Assets Account Group. Public Domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

All fixed assets are valued at the historical cost or estimated historical cost if actual historical cost is not available.

No depreciation has been provided for in the financial statements.

Expenditures for construction in progress are recorded in the Capital Funds until such as the construction is completed and put into operation.

Fixed Assets acquired through grants in aid or contributed capital have not been accounted for separately.

GAAP requires that fixed assets be capitalized at historical cost if actual historical cost is not available.

**Comparative Data** - Comparative data for the prior year has been presented in the accompanying balance sheets and statements of operations in order to provide an understanding of changes in the City's financial position and operations. However, comparative data have not been presented in all statements because their inclusion would make certain statements unduly complex and difficult to understand.

## **CITY OF SUMMIT**

### **NOTES TO FINANCIAL STATEMENTS** **YEAR ENDED DECEMBER 31, 2012** **(CONTINUED)**

#### **NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)**

##### **C. Basis of Accounting (continued)**

Use of Estimates - The preparation of financial statements requires management of the City to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

##### **D. Basic Financial Statements**

The GASB Codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with GAAP. The City presents the financial statements listed in the table of contents which are required by the Division and which differ from the financial statements required by GAAP. In addition, the Division requires the financial statements listed in the table of contents to be referenced to the supplementary schedules. This practice differs from GAAP.

#### **NOTE 2: BUDGETARY INFORMATION**

Under the New Jersey Statutes, the annual budget is required to be a balanced cash basis document. To accomplish this, the municipality is required to establish a reserve for uncollected taxes. The amount for the reserve in 2012 was \$6,200,000.00. To balance the budget, the municipality is required to show a budgeted fund balance. The amount of fund balance budgeted to balance the 2012 statutory budget was \$6,250,000.00.

Interdepartment budget transfers are not permitted prior to November 1. After November 1 budget transfers can be made in the form of a resolution and approved by Common Council.

N.J.S.A. 40A:4-87 permits special items of revenue and appropriations to be inserted into the annual budget when the item has been made available by any public or private funding source and the item was not determined at the time of budget adoption. During 2012, Clean Communities, Body Armor Replacement Program, NJ American Water - Martin's Brook Watershed Cleanup, NJ Solid Waste Administration - Recycling Tonnage, Summit Area Public Foundation - Food Composting, State of NJ Division of Alcoholic Beverage Control - Cops in Shops - College/Fall Initiative, and Drunk Driving Enforcement Fund were inserted into the budget.

## CITY OF SUMMIT

### NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2012 (CONTINUED)

#### **NOTE 2: BUDGETARY INFORMATION, (continued)**

The municipality may make emergency appropriations, after the adoption of the budget, for a purpose which was not foreseen at the time the budget was adopted or for which adequate provision was not made therein. This type of appropriation shall be made to meet a pressing need for public expenditure to protect or promote the public health, safety, morals or welfare or to provide temporary housing or public assistance prior to the next succeeding fiscal year.

Emergency appropriations, except those classified as a special emergency, must be raised in the budgets of the succeeding year. During 2012, there were no emergency appropriations. Special emergency appropriations are permitted to be raised in the budgets of the succeeding three or five years. During 2012, there were no special emergency authorizations.

#### **NOTE 3: FIXED ASSETS**

The following is a summary of the general fixed assets account group for the year 2012.

	<u>Dec. 31, 2011*</u>	<u>Dec. 31, 2012*</u>
Land	52,289,000.00	52,289,000.00
Buildings	34,197,200.00	34,197,200.00
Machinery & Equipment	<u>9,267,780.11</u>	<u>9,267,780.11</u>
	<u><b>95,753,980.11</b></u>	<u><b>95,753,980.11</b></u>

\* Fixed assets were not updated in 2012 and in 2011.

#### **NOTE 4: MUNICIPAL DEBT**

Long-term debt as of December 31, 2012 consisted of the following:

	<u>Balance</u> <u>Dec. 31, 2011</u>	<u>Reductions</u>	<u>Balance</u> <u>Dec. 31, 2012</u>	<u>Amount Due</u> <u>Within One Year</u>
General Capital Fund:				
Bonds Payable	\$60,411,000.00	\$5,538,000.00	\$54,873,000.00	\$5,461,000.00
Loans Payable	200,300.00	33,300.00	167,000.00	33,300.00
Assessment Fund:				
Bonds Payable	<u>291,000.00</u>	<u>74,000.00</u>	<u>217,000.00</u>	<u>74,000.00</u>
	<u><b>\$60,902,300.00</b></u>	<u><b>\$5,645,300.00</b></u>	<u><b>\$55,257,000.00</b></u>	<u><b>\$5,568,300.00</b></u>

## CITY OF SUMMIT

### NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2012 (CONTINUED)

#### **NOTE 4: MUNICIPAL DEBT, (continued)**

The Local Bond Law governs the issuance of bonds and notes to finance capital expenditures. General obligation bonds have been issued for the general capital fund. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the City are general obligation bonds, backed by the full faith and credit of the City.

Bond anticipation notes, which are issued to temporarily finance capital projects, must be paid off within ten years and five months or retired by the issuance of bonds.

The City's debt is summarized as follows:

<u>Issued</u>	<u>Year 2012</u>	<u>Year 2011</u>	<u>Year 2010</u>
General:			
Bonds, Notes & Loans	\$60,908,000.00	\$60,611,300.00	\$ 61,704,600.00
Assessment:			
Bonds and Notes	217,000.00	291,000.00	367,000.00
Sewer Utility:			
Bonds and Notes	2,615,000.00	2,200,000.00	1,630,000.00
Parking Utility:			
Bonds and Notes	<u>1,853,500.00</u>	<u>2,189,500.00</u>	<u>2,607,500.00</u>
Total Debt Issued	<u>65,593,500.00</u>	<u>65,291,800.00</u>	<u>66,309,100.00</u>
Less:			
Assessment Cash Pledged to Bonds	217,000.00	291,000.00	177,510.00
Reserve for Debt Service -			
General Capital	<u>49,555.74</u>	<u>32,378.83</u>	<u>361,378.83</u>
Total Deductions	<u>266,555.74</u>	<u>323,378.83</u>	<u>538,888.83</u>
Net Debt Issued	<u>65,326,944.26</u>	<u>64,968,421.17</u>	<u>65,770,211.17</u>
<u>Authorized but not Issued</u>			
General:			
Bonds and Notes	22,904,531.66	26,226,940.71	27,174,090.18
Sewer Utility			
Bonds and Notes	<u>4,525,536.65</u>	<u>5,357,200.29</u>	<u>6,284,544.60</u>
Parking Utility:			
Bonds and Notes	<u>1,970,340.25</u>	<u>777,500.00</u>	<u>777,500.00</u>
Total Authorized but Not Issued	<u>29,400,408.56</u>	<u>32,361,741.00</u>	<u>34,236,134.78</u>
Net Bonds and Notes Issued and Authorized But Not Issued	<u>\$94,727,352.82</u>	<u>\$97,330,162.17</u>	<u>\$100,006,345.95</u>

## CITY OF SUMMIT

### NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2012 (CONTINUED)

#### **NOTE 4: MUNICIPAL DEBT, (continued)**

#### **SUMMARY OF STATUTORY DEBT CONDITION - ANNUAL DEBT STATEMENT**

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 0.553%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District Debt	\$46,864,740.46	\$46,864,740.46	\$ -
Sewer Utility Debt	7,140,536.65	7,140,536.65	- -
Parking Utility Debt	3,823,840.25	3,823,840.25	- -
Assessment Trust	217,000.00	217,000.00	- -
General Debt	<u>36,947,791.20</u>	<u>49,555.74</u>	<u>36,898,235.46</u>
	<u>\$94,993,908.56</u>	<u>\$58,095,673.10</u>	<u>\$36,898,235.46</u>

Net Debt \$36,898,235.46 divided by Equalized Valuation Basis per N.J.S. 40A:2-2 as amended, 6,667,180,660.00 = 0.553%.

#### **BORROWING POWER UNDER N.J.S. 40A:2-6 AS AMENDED**

3 ½% of Equalized Valuation Basis (Municipal)	\$233,351,323.10
Net Debt	<u>36,898,235.46</u>
Remaining Borrowing Power	<u>\$196,453,087.64</u>

#### **CALCULATION OF "SELF-LIQUIDATING PURPOSE" SEWER UTILITY PER N.J.S. 40A:2-45**

Cash Receipts from Fees, Rents or Other Charges for Year	\$2,906,263.73
<b>Deductions:</b>	
Operating and Maintenance Costs	\$2,331,495.00
Debt Service	<u>181,000.00</u>
	<u>2,512,495.00</u>
Excess in Revenue	<u>\$ 393,768.73</u>

**CITY OF SUMMIT**

**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2012**  
**(CONTINUED)**

**NOTE 4: MUNICIPAL DEBT, (continued)**

**CALCULATION OF "SELF-LIQUIDATING PURPOSE" PARKING UTILITY PER N.J.S. 40A:2-45**

Cash Receipts from Fees, Rents or Other Charges for Year	\$2,648,924.17
<b>Deductions:</b>	
Operating and Maintenance Costs	\$1,281,966.00
Debt Service	<u>950,436.00</u>
Total Deductions	<u>2,232,402.00</u>
Excess in Revenue	<u>\$ 416,522.17</u>

If there is a "Deficit", then utility debt is not deductible to the extent of twenty times such deficit amount or the total debt service whichever is smaller.

This information is not in agreement with the annual financial statement filed with the State.

**SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST FOR BONDED DEBT ISSUED AND OUTSTANDING AS OF DECEMBER 31, 2012**

Calendar <u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<b>General Bonds</b>			
2013	2,019,300.00	481,620.00	2,500,920.00
2014	1,829,300.00	414,715.00	2,244,015.00
2015	1,856,300.00	350,627.50	2,206,927.50
2016	1,912,300.00	283,462.50	2,195,762.50
2017	1,884,000.00	216,897.50	2,100,897.50
2018-2022	3,243,800.00	549,287.50	3,793,087.50
2023-2026	<u>1,635,000.00</u>	<u>98,387.50</u>	<u>1,733,387.50</u>
	<u>14,380,000.00</u>	<u>2,394,997.50</u>	<u>16,774,997.50</u>

**CITY OF SUMMIT**

**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2012**  
**(CONTINUED)**

**NOTE 4: MUNICIPAL DEBT, (continued)**

**SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST FOR BONDED DEBT ISSUED AND OUTSTANDING AS OF DECEMBER 31, 2012 (continued)**

<u>Calendar Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<b><u>School Bonds</u></b>			
2013	3,475,000.00	1,438,775.00	4,913,775.00
2014	3,200,000.00	1,318,056.25	4,518,056.25
2015	3,270,000.00	1,199,793.75	4,469,793.75
2016	3,345,000.00	1,076,556.25	4,421,556.25
2017	3,410,000.00	962,850.00	4,372,850.00
2018-2022	15,170,000.00	3,094,925.00	18,264,925.00
2022-2026	<u>8,790,000.00</u>	<u>744,262.50</u>	<u>9,534,262.50</u>
	<u>40,660,000.00</u>	<u>9,835,218.75</u>	<u>50,495,218.75</u>
<b><u>Assessment Bonds</u></b>			
2013	74,000.00	8,317.50	82,317.50
2014	74,000.00	4,747.50	78,747.50
2015	37,000.00	2,066.25	39,066.25
2016	11,000.00	950.00	11,950.00
2017	11,000.00	565.00	11,565.00
2018	<u>10,000.00</u>	<u>200.00</u>	<u>10,200.00</u>
	<u>217,000.00</u>	<u>16,846.25</u>	<u>233,846.25</u>
<b><u>Sewer Utility</u></b>			
2013	130,000.00	63,475.00	193,475.00
2014	130,000.00	60,875.00	190,875.00
2015	135,000.00	58,225.00	193,225.00
2016	135,000.00	55,525.00	190,525.00
2017	140,000.00	52,425.00	192,425.00
2018-2022	740,000.00	195,537.50	935,537.50
2023-2026	<u>675,000.00</u>	<u>54,900.00</u>	<u>729,900.00</u>
	<u>2,085,000.00</u>	<u>540,962.50</u>	<u>2,625,962.50</u>

## CITY OF SUMMIT

### NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2012 (CONTINUED)

#### **NOTE 4: MUNICIPAL DEBT, (continued)**

#### **SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST FOR BONDED DEBT ISSUED AND OUTSTANDING AS OF DECEMBER 31, 2012 (continued)**

<u>Calendar Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<u>Yearly Total</u>			
2013	5,698,300.00	1,992,187.50	7,690,487.50
2014	5,233,300.00	1,798,393.75	7,031,693.75
2015	5,298,300.00	1,610,712.50	6,909,012.50
2016	5,403,300.00	1,416,493.75	6,819,793.75
2017	5,445,000.00	1,232,737.50	6,677,737.50
2018-2022	19,163,800.00	3,839,950.00	23,003,750.00
2023-2026	<u>11,100,000.00</u>	<u>897,550.00</u>	<u>11,997,550.00</u>
	<u>57,342,000.00</u>	<u>12,788,025.00</u>	<u>70,130,025.00</u>

#### **NOTE 5: GENERAL IMPROVEMENT AND REFUNDING BONDS**

Outstanding bonds whose principal and interest are paid from the Current Fund budget of the City:

#### **NOTE 5A: GENERAL IMPROVEMENT BONDS OF 2006**

On November 1, 2006, the City issued General Improvement Bonds in the sum of \$5,925,000.00 at the rate of 4.00% per annum. At December 31, 2012, General Improvement Bonds payable amounted to \$2,925,000.00. Payments are being made on November 1 in each of the following years in the amount set opposite such year.

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2013	500,000.00	2016	500,000.00
2014	500,000.00	2017	500,000.00
2015	500,000.00	2018	425,000.00

## CITY OF SUMMIT

### NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2012 (CONTINUED)

#### **NOTE 5B: REFUNDING BONDS OF 2008**

On April 1, 2008, the City issued Refunding Bonds in the sum of \$7,290,000.00 at the rate of 4.00% to 5.00% per annum. At December 31, 2012, Refunding Bonds of 2008 payable amounted to \$2,440,000.00. Payments are being made on April 1 in each of the following years in the amount set opposite such year.

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2013	570,000.00	2016	375,000.00
2014	375,000.00	2017	375,000.00
2015	375,000.00	2018	370,000.00

#### **NOTE 5C: GENERAL IMPROVEMENT BONDS OF 2011**

On January 1, 2011, the City issued General Improvement Bonds in the sum of \$6,633,000.00 at the rate of 2.00% to 4.00% per annum. At December 31, 2012, General Improvement Bonds payable amounted to \$6,230,000.00. Payments are being made on January 1 in each of the following years in the amount set opposite such year.

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2013	425,000.00	2020	480,000.00
2014	430,000.00	2021	495,000.00
2015	435,000.00	2022	510,000.00
2016	440,000.00	2023	525,000.00
2017	450,000.00	2024	545,000.00
2018	460,000.00	2025	565,000.00
2019	470,000.00		

#### **NOTE 5D: REFUNDING BONDS OF 2011**

On April 14, 2011, the City issued Refunding Bonds in the sum of \$2,618,000.00 at the rate of 3.00% to 4.00% per annum. At December 31, 2012, Refunding Bonds of 2011 payable amounted to \$2,618,000.00. Payments are being made on May 1 in each of the following years in the amount set opposite such year.

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2013	491,000.00	2016	564,000.00
2014	491,000.00	2017	559,000.00
2015	513,000.00		

## CITY OF SUMMIT

### NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2012 (CONTINUED)

#### **NOTE 6: SCHOOL AND REFUNDING BONDS**

Outstanding bonds whose principal and interest are paid from the Current Fund budget of the City:

#### **NOTE 6A: REFUNDING BONDS OF 2003**

On September 15, 2001, the City issued Refunding Bonds in the sum of \$13,155,000.00 at the rate of 3.40% to 5.25% per annum. At December 31, 2012, Refunding Bonds payable amounted to \$4,465,000.00 Payments are being made on June 1 in each of the following years in the amount set opposite such year. A portion of these Bonds were refunded on April 14, 2011.

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2013	1,030,000.00	2015	1,145,000.00
2014	1,085,000.00	2016	1,205,000.00

#### **NOTE 6B: SCHOOL BONDS OF 2006**

On November 1, 2006, the City issued School Bonds in the sum of \$12,500,000.00 at the rate of 4.00% per annum. At December 31, 2012, School Bonds payable amounted to \$8,750,000.00. Payments are being made on November 1 in each of the following years in the amount set opposite such year.

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2013	625,000.00	2018	625,000.00	2023	625,000.00
2014	625,000.00	2019	625,000.00	2024	625,000.00
2015	625,000.00	2020	625,000.00	2025	625,000.00
2016	625,000.00	2021	625,000.00	2026	625,000.00
2017	625,000.00	2022	625,000.00		

#### **NOTE 6C: REFUNDING SCHOOL BONDS OF 2008**

On April 1, 2008, the City issued Refunding School Bonds in the sum of \$2,625,000.00 at the rate of 4.00% to 5.00% per annum. At December 31, 2012, Refunding School Bonds payable amounted to \$365,000.00. Payments are being made on April 1 in each of the following years in the amount set opposite such year.

<u>Year</u>	<u>Amount</u>
2013	365,000.00

## **CITY OF SUMMIT**

### **NOTES TO FINANCIAL STATEMENTS** **YEAR ENDED DECEMBER 31, 2012** **(CONTINUED)**

#### **NOTE 6D: SCHOOL BONDS OF 2011**

On January 1, 2011, the City issued School Bonds in the sum of \$19,545,000.00 at the rate of 2.00% to 4.00% per annum. At December 31, 2012, School Bonds payable amounted to \$18,460,000.00. Payments are being made on January 1 in each of the following years in the amount set opposite such year.

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2013	1,155,000.00	2018	1,240,000.00	2023	1,425,000.00
2014	1,165,000.00	2019	1,270,000.00	2024	1,475,000.00
2015	1,180,000.00	2020	1,305,000.00	2025	1,525,000.00
2016	1,195,000.00	2021	1,340,000.00	2026	1,580,000.00
2017	1,220,000.00	2022	1,385,000.00		

#### **NOTE 6E: REFUNDING SCHOOL BONDS OF 2011**

On April 14, 2011, the City issued Refunding School Bonds in the sum of \$8,620,000.00 at the rate of 2.00% to 5.00% per annum. At December 31, 2012, Refunding School Bonds of 2011 payable amounted to \$ 8,620,000.00. Payments are being made on April 1 in each of the following years in the amount set opposite such year.

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2013	300,000.00	2017	1,565,000.00	2021	315,000.00
2014	325,000.00	2018	1,605,000.00	2022	315,000.00
2015	320,000.00	2019	1,650,000.00	2023	285,000.00
2016	320,000.00	2020	1,620,000.00		

#### **NOTE 7: ASSESSMENT AND REFUNDING BONDS**

Outstanding bonds whose principal and interest are paid from the Assessment Trust fund budget of the City:

## CITY OF SUMMIT

### NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2012 (CONTINUED)

#### **NOTE 7A: ASSESSMENT BONDS OF 2001**

On September 15, 2001, the City issued Assessment Bonds in the sum of \$335,000.00 at the rate of 3.40% to 5.25% per annum. At December 31, 2012, Assessment Bonds payable amounted to \$145,000.00. Payments are being made on June 1 in each of the following years in the amount set opposite such year.

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2013	60,000.00	2015	25,000.00
2014	60,000.00		

#### **NOTE 7B: REFUNDING ASSESSMENT BONDS OF 2011**

On April 14, 2011, the City issued Refunding Assessment Bonds in the sum of \$72,000.00 at the rate of 3.00% to 4.00% per annum. At December 31, 2012, Refunding Assessment Bonds of 2011 payable amounted to \$72,000.00. Payments are being made on June 1 in each of the following years in the amount set opposite such year.

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2013	14,000.00	2016	11,000.00
2014	14,000.00	2017	11,000.00
2015	12,000.00	2018	10,000.00

#### **NOTE 8: DOWNTOWN BUSINESS IMPROVEMENT LOAN PAYABLE**

In 2002, the City entered into a loan agreement with the State of New Jersey, in the sum of \$500,000.00, at a zero% interest rate. At December 31, 2012, Loan Payable amounted to \$167,000.00. Payments are being made on March 8 in each year of the following years in the amount set opposite such year.

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2013	33,300.00	2016	33,300.00
2014	33,300.00	2017	33,800.00
2015	33,300.00		

## CITY OF SUMMIT

### NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2012 (CONTINUED)

#### **NOTE 9: SEWER UTILITY BONDS**

Outstanding bonds whose principal and interest are paid from the Sewer Utility fund budget of the City:

#### **NOTE 9A: SEWER UTILITY BONDS OF 2011**

On January 6, 2011, the City issued Sewer Utility Bonds in the sum of \$2,200,000.00 at the rate of 2.00% to 4.00% per annum. At December 31, 2012, Sewer Utility Bonds payable amounted to \$2,085,000.00. Payments are being made on January 1 in each of the following years in the amount set opposite such year.

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2013	130,000.00	2018	140,000.00	2023	160,000.00
2014	130,000.00	2019	145,000.00	2024	165,000.00
2015	135,000.00	2020	150,000.00	2025	170,000.00
2016	135,000.00	2021	150,000.00	2026	180,000.00
2017	140,000.00	2022	155,000.00		

#### **NOTE 10: BOND ANTICIPATION NOTES**

The following activity related to bond anticipation notes occurred during the calendar year ended December 31, 2012:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>
<b>Notes Payable:</b>				
<u>General Capital Fund:</u>				
TD Securities	\$ _____ -	\$5,868,000.00	\$ _____ -	\$5,868,000.00
<u>Sewer Capital Fund:</u>				
TD Securities	_____ -	530,000.00	_____ -	530,000.00
<u>Parking Capital Fund:</u>				
TD Securities	2,189,500.00	1,853,500.00	2,189,500.00	1,853,500.00
<b>TOTAL</b>	<b>\$2,189,500.00</b>	<b>\$8,251,500.00</b>	<b>\$2,189,500.00</b>	<b>\$8,251,500.00</b>

## **CITY OF SUMMIT**

### **NOTES TO FINANCIAL STATEMENTS** **YEAR ENDED DECEMBER 31, 2012** **(CONTINUED)**

#### **NOTE 10: BOND ANTICIPATION NOTES (continued)**

The City issues Bond Anticipation Notes to temporarily fund various capital projects prior to the issuance of serial bonds. The term of the notes cannot exceed one year but the notes may be renewed from time to time for a period not exceeding one year. Generally, such notes must be paid no later than the fifth day of the fifth month following the close of the tenth fiscal year next following the date of the original notes. The State of New Jersey also prescribes that on or before the third anniversary date of the original note a payment of an amount at least equal to the first legally payable installment of the bonds in anticipation of which such notes were issued be paid or retired. A second and third legal installment must be paid if the notes are to be renewed beyond the fourth and fifth anniversary date of the original issuance. A legal installment is not required after the fifth anniversary date.

The City has outstanding at December 31, 2012, a Bond Anticipation Note, in the amount of \$3,168,000.00, payable to TD Securities. This note matured on 1/18/2013 and it is the intent of the City Council to renew this note for another one year period. The current interest rate on this note is 1.00%. Principal and interest on this note is paid from the Current Fund budget of the City. The City renewed this note on January 17, 2013, totaling \$7,126,200.00, payable to Bank of America, with an interest rate of 2.00%. There was a reduction of \$316,800.00 from the Current Fund budget and new issuance in the amount of \$4,275,000.00.

The City has outstanding at December 31, 2012, a Temporary School Bond Anticipation Note, in the amount of \$2,700,000.00, payable to TD Securities. This note matured on 1/18/2013 and it is the intent of the City Council to renew this note for another one year period. The current interest rate on this note is 1.00%. Interest on this note is paid from the Current Fund budget of the City. The City renewed this note on January 17, 2013, totaling \$2,700,000.00, payable to Bank of America, with an interest rate of 2.00%.

The City has outstanding at December 31, 2012, a Bond Anticipation Note, in the amount of \$530,000.00, payable to TD Securities. This note matured on 1/18/2013 and it is the intent of the City Council to renew this note for another one year period. The current interest rate on this note is 1.00%. Principal and interest on this note is paid from the Sewer Operating budget of the City. The City renewed this note on January 17, 2013, totaling \$851,000.00, payable to Bank of America, with an interest rate of 2.00%. There was a reduction of \$53,000.00 from the Sewer Operating budget and new issuance in the amount of \$374,000.00

## CITY OF SUMMIT

### NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2012 (CONTINUED)

#### **NOTE 10: BOND ANTICIPATION NOTES (continued)**

The City has outstanding at December 31, 2012, a Bond Anticipation Note, in the amount of \$1,853,500.00, payable to TD Securities. This note matured on 1/18/2013 and it is the intent of the City Council to renew this note for another one year period. The current interest rate on this note is 1.00%. Principal and interest on this note is paid from the Parking Operating budget of the City. The City renewed this note on January 17, 2013, totaling \$2,594,900.00, payable to Bank of America, with an interest rate of 2.00%. There was a reduction of \$413,600.00 from the Parking Operating budget and new issuance in the amount of \$1,155,000.00

#### **NOTE 11: DU TO/FROM OTHER FUNDS**

Balances due to/from other funds at December 31, 2012 consist of the following:

\$ 16,810.03	Due to Current Fund from Animal Control Trust Fund for statutory excess in the Animal Control Trust Fund and interest income.
1,139,644.95	Due to Other Trust Fund from Current Fund for prior year beginning balance, cash receipts and disbursements and moving Current Fund Reserves to the Other Trust Fund.
318,321.05	Due to Grant Fund from Current Fund for prior year beginning balance, grant receipts and disbursements through Current Fund.
16.13	Due to Current Fund from Public Assistance for interest income.
7,300.00	Due to Sewer Operating Fund from Other Trust Fund for cash receipts deposited into Other Trust Fund.
2,151.62	Due to Sewer Assessment Trust Fund from Trust Assessment account for cash received in Trust Assessment Fund.
25,025.86	Due to Sewer Capital Fund from Sewer Assessment Trust Fund for confirmed Assessments.
<u>1,984,968.94</u>	Due to General Capital Fund from Assessment Trust Fund for assessments confirmed.
<u>\$3,494,238.58</u>	

It is anticipated that all interfunds will be liquidated during the calendar year.

## **CITY OF SUMMIT**

### **NOTES TO FINANCIAL STATEMENTS** **YEAR ENDED DECEMBER 31, 2012** **(CONTINUED)**

#### **NOTE 12: OPERATING LEASES**

The City entered into a 5 year operating lease agreement with GTBM Inc. for a info-cop, E-ticketing turnkey system, on November 19, 2012. An initial up-front payment of \$50,000.00 was made. Future operating lease payments are as follows:

<u>Year</u>	<u>Amount</u>
2013	\$ 64,752.00
2014	44,916.00
2015	39,936.00
2016	39,936.00
2017	<u>39,936.00</u>
Total future operating lease payments	<u>\$229,476.00</u>

#### **NOTE 13: FUND BALANCES APPROPRIATED**

Fund balances at December 31, 2012, which are appropriated and included as anticipated revenue in their own respective funds for the budget year ending December 31, 2013 were as follows:

Current Fund	<u>\$6,300,000.00</u>
Sewer Utility	<u>\$ 346,000.00</u>
Parking Utility	<u>\$ -</u>

Regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the school district.

The City of Summit has not elected to defer school taxes.

## **CITY OF SUMMIT**

### **NOTES TO FINANCIAL STATEMENTS** **YEAR ENDED DECEMBER 31, 2012** **(CONTINUED)**

#### **NOTE 14: PENSION PLANS**

##### **Description of Systems:**

Substantially all of the City's employees participate in one of the following contributory defined benefit public employee retirement systems which have been established by State statute: the Police and Firemens' Retirement System (PFRS) or the Public Employees' Retirement System (PERS). These systems are sponsored and administered by the State of New Jersey. The Public Employees' Retirement System and the Police and Firemens' Retirement System (PFRS) are considered a cost sharing multiple-employer plans. According to the State of New Jersey Administrative Code, all obligations of the systems will be assumed by the State of New Jersey should the systems terminate.

Certain City employees are also covered by Federal Insurance Contribution Act.

##### *Public Employees' Retirement System (PERS)*

The Public Employees' Retirement System was established in January, 1955 under the provisions of N.J.S.A. 43:15A to provide coverage including post-retirement health care to certain qualified members. Membership is mandatory for substantially all full time employees of the State or any county, municipality, school district or public agency provided the employee is not required to be a member of another State-administered retirement system. Vesting occurs after 8-10 years of service and 25 years for health care coverage. Members are eligible for retirement at age 60 with an annual benefit generally determined to be 1/55th of the average annual compensation for the highest three fiscal years' compensation for each year of membership during years of creditable service. Early retirement is available to those under age 60 with 25 or more years of credited service. Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on contributions. In case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.

Chapter 103, P.L. 2007 amended the early retirement reduction formula for members hired on or after July 1, 2007 and retiring with 25 years of service to be reduced by 1% for every year between age 55 and 60, plus 3% for every year under age 55.

Chapter 89, P.L. 2008 increased the PERS eligibility age for unreduced benefits from age 60 to age 62 for members hired on or after November 1, 2008; increased the minimum annual compensation required for membership eligibility for new members. Also, it amended the early retirement reduction formula for members hired on or after November 1, 2008 and retiring with 25 years of service to be reduced by 1% for every year between age 55 and 62, plus 3% for every year under age 55.

## **CITY OF SUMMIT**

### **NOTES TO FINANCIAL STATEMENTS** **YEAR ENDED DECEMBER 31, 2012** **(CONTINUED)**

#### **NOTE 14: PENSION PLANS, (continued)**

##### **Description of Systems, (continued)**

###### *Public Employees' Retirement System (PERS), (continued)*

Chapter 1, P.L. 2010, effective May 21, 2010, changed the membership eligibility criteria for new members of PERS from the amount of compensation to the number of hours worked weekly. Also, it returned the benefit multiplier for new members of PERS to 1/60 from 1/55, and it provided that new members of PERS have the retirement allowance calculated using the average annual compensation for the last five years of service instead of the last three years of service. New members of PERS will no longer receive pension service credit from more than one employer. Pension service credit will be earned for the highest paid position only. This law also closed the Prosecutors Part of the PERS to new members and repealed the law for new members that provided a non-forfeitable right to receive a pension based on the laws of the retirement system in place at the time 5 years of pension service credit is attained. The law also requires the State to make its full pension contribution, defined as 1/7th of the required amount, beginning in fiscal year 2012.

Chapter 3, P.L. 2010, effective May 21, 2010, replaced the accidental and ordinary disability retirement for new members of PERS with disability insurance coverage similar to that provided by the State to individuals enrolled in the State's Defined Contribution Retirement Program.

Chapter 78, P.L. 2011, provides that new members of PERS hired on or after June 28, 2011 (Tier 5 members) will need 30 years of creditable service and age 65 for receipt of the early retirement benefit without a reduction of  $\frac{1}{4}$  of 1% for each month that the member is under age 65. Tier 5 members will be eligible for a service retirement benefit at age 65.

###### *Police and Firemens' Retirement System (PFRS)*

The Police and Firemens' Retirement System was established in July 1944 under the provisions of N.J.S.A. 43:16A to provide retirement, death and disability benefits to its members. Membership is mandatory for all full time county and municipal police and firemen, and state firemen or officer employees with police powers appointed after June 30, 1944.

Enrolled members of the Police and Firemens' Retirement System may retire at age 55 with no minimum service requirement. The annual allowance is equal to 2% of the members' final compensation for each year of service up to 30 years, plus 1% of each year of creditable service over 30 years. Final compensation equals the compensation for the final year of service prior to retirement. Special retirement is permitted to members who have 25 or more years of creditable service in the system. Benefits fully vest on reaching 10 years of service. Members are always fully vested for their own contributions. In the case of death before retirement, members' beneficiaries are entitled to full payment of members' contributions.

## **CITY OF SUMMIT**

### **NOTES TO FINANCIAL STATEMENTS** **YEAR ENDED DECEMBER 31, 2012** **(CONTINUED)**

#### **NOTE 14: PENSION PLANS, (continued)**

##### **Description of Systems, (continued)**

###### *Police and Firemens' Retirement System (PFRS)*

Chapter 1, P.L. 2010, effective May 21, 2010, (Tier 2 members) eliminated the provision in PFRS that would permit a member to retire, at any age after 25 years of service credit, on a special retirement allowance of 70% of final compensation after the retirement system reaches a funded level of 104%. Also, for new members of PFRS, the law capped the maximum compensation that can be used to calculate a pension from the plan at the annual wage contribution base for Social Security, and requires the pension to be calculated using a three year average annual compensation instead of the last year's salary.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issues publicly available financial reports that include the financial statements and required supplementary information for PERS and PFRS. The financial reports may be obtained by writing to the State of New Jersey, Department of the Treasury, Divisions of Pensions and Benefits, P.O. Box 295, Trenton, NJ 08625-0295.

##### **Contribution Requirements**

The contribution policy is set by laws of the State of New Jersey and, in most retirement systems, contributions are required by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. The pension funds provide for employee contributions based on 5.5% for PERS. This amount will increase to 6.5% plus an additional 1% phased in over 7 years beginning 2012 and 8.5% for PFRS, which increased to 10% in October 2011, of the employee's annual compensation, as defined by law. Employers are required to contribute at an actuarially determined rate in all Funds except the SACT. The actuarially determined employer contribution includes funding for cost-of-living adjustments and noncontributory death benefits in the PERS and PFRS. In the PERS and PFRS, the employer contribution includes funding for post-retirement medical premiums.

The City's contribution to the various plans, equal to the required contributions for each year, were as follows:

<u>Year Ended</u> <u>December 31,</u>	<u>PERS</u>	<u>PFRS</u>
2012	\$1,040,526.00	\$1,977,771.00
2011	1,030,389.00	2,339,321.00
2010	875,168.00	1,870,623.00

## **CITY OF SUMMIT**

### **NOTES TO FINANCIAL STATEMENTS** **YEAR ENDED DECEMBER 31, 2012** **(CONTINUED)**

#### **NOTE 14: PENSION PLANS, (continued)**

##### Defined Contribution Retirement Program

The Defined Contribution Retirement Program (DCRP) was established on July 1, 2007 for certain public employees under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007. The program provides eligible members, with a minimum base salary of \$1,500.00 or more, with a tax-sheltered, defined contribution retirement benefit, in addition to life insurance and disability coverage. The DCRP is jointly administered by the Division of Pensions and Benefits and Prudential Financial.

If the eligible elected or appointed official will earn less than \$5,000.00 annually, the official may choose to waive participation in the DCRP for that office or position. The waiver is irrevocable.

This retirement program is a new pension system where the value of the pension is based on the amount of the contribution made by the employee, employer and through investment earnings. It is similar to a Deferred Compensation Program where the employee has a portion of tax deferred salary placed into an account that the employee manages through investment option provided by the employer.

The law requires that three classes of employees enroll in the DCRP detailed as follows:

All elected officials taking office on or after July 1, 2007, except that a person who is reelected to an elected office held prior to that date without a break in service may remain in the PERS.

A Governor appointee with advice and consent of the Legislature or who serves at the pleasure of the Governor only during that Governor's term of office.

Other employees commencing service after July 1, 2007, pursuant to an appointment by an elected official or elected governing body which include the statutory untenured Chief Administrative Officer such as the Business Administrator, County Administrator, or Municipal or County Manager, Department Heads, Legal Counsel, Municipal or County Engineer, Municipal Prosecutor and the Municipal Court Judge.

Notwithstanding the foregoing requirements, other employees who hold a professional license or certificate or meet other exceptions are permitted to join or remain in PERS.

Contributions made by employees for DCRP are currently at 5.5% of the base wages. Member contributions are matched by a 3.0% employer contribution.

There were six employees eligible to be enrolled in the DCRP as of December 31, 2012.

## **CITY OF SUMMIT**

### **NOTES TO FINANCIAL STATEMENTS** **YEAR ENDED DECEMBER 31, 2012** **(CONTINUED)**

#### **NOTE 15: ACCRUED COMPENSATION TIME BENEFITS**

The Police and Firemen are permitted to accrue unused comp-time as of December 31, 2012. This amounted to \$324,463.10.

#### **NOTE 16: DEFERRED COMPENSATION PLAN**

The City offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Sections 457. The plan, available to all City employees, permits them to defer a portion of their salaries until future years. The City does not make any contributions to the plan. The deferred compensation is not available to employees until retirement, death, disability, termination or financial hardship.

In accordance with the requirements of the Small Business Job Protection Act of 1996 and the funding requirements of the Internal Revenue Code Section 457(g), the City's Plan was amended to require that all amounts of compensation deferred under the Plan are held for the exclusive benefits of plan participants and beneficiaries. All assets and income under the Plan are held in trust, in annuity contracts or custodial accounts.

All assets of the plan are held by independent administrators.

The accompanying financial statements do not include the City's Deferred Compensation Plan activities.

#### **NOTE 17: CASH, CASH EQUIVALENTS AND INVESTMENTS**

##### **Cash**

##### **Custodial Credit Risk - Deposits**

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The City's policy is based on New Jersey Statutes requiring cash be deposited only in New Jersey based banking institutions that participate in New Jersey Governmental Depository Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes 40A:5-15.1(a) that are treated as cash equivalents. As of December 31, 2012, \$-0- of the City's bank balance of \$25,297,057.45 was exposed to custodial credit risk.

## CITY OF SUMMIT

### NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2012 (CONTINUED)

#### **NOTE 17: CASH, CASH EQUIVALENTS AND INVESTMENTS (continued)**

##### **Investments**

##### **Investment Rate Risk**

The City does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, New Jersey Statutes 40A:5-15.1(a) limits the length of time for most investments to 397 days.

##### **Credit Risk**

New Jersey Statutes 40A:5-15.1(a) limits municipal investments to those specified in the Statutes. The type of allowance investments are Bonds of the United States of America, bonds or other obligations of the City or bonds or other obligations of the local unit or units within which the City is located; obligations of federal agencies not exceeding 397 days; government money market mutual funds; the State of New Jersey Cash Management Plan; local government investment pools; or repurchase of fully collateralized securities.

The City has entered into a Joint Investment Program with other New Jersey Municipalities known as CLASS, or Cooperative Liquid Assets Securities System, whereby City investments are pooled with those of other participants to make investments which consist solely of those allowed under New Jersey Statutes as listed below. The City classifies its investment in CLASS as a cash equivalent as all balances are available for withdrawal daily.

##### **Concentration of Credit Risk**

The City places no limit on the amount the City may invest in any one issuer.

#### **NOTE 18. TAXES COLLECTED IN ADVANCE**

Taxes collected in advance are recorded as cash liabilities in the financial statements. Following is a comparison of the liability for the previous two years:

	<u>Balance</u> <u>Dec 31, 2012</u>	<u>Balance</u> <u>Dec 31, 2011</u>
Prepaid Taxes	<u>\$800,260.47</u>	<u>\$698,103.15</u>
Cash Liability for Taxes Collected in Advance	<u>\$800,260.47</u>	<u>\$698,103.15</u>

## CITY OF SUMMIT

### NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2012 (CONTINUED)

#### **NOTE 19: RISK MANAGEMENT**

The City is exposed to various risks of loss related to general liability, automobile coverage, damage and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City has obtained insurance coverage to guard against these events which will provide minimum exposure to the City should they occur. During the 2012 calendar year, the City did not incur claims in excess of their coverage and the amount of coverage did not significantly decrease.

The City is a member of the Suburban Mutual Joint Fund (the "Fund"). The Fund is operated in accordance with regulations of the New Jersey Department of Insurance and the Division of Local Government Services of the Department of Community Affairs. The Fund is also a member of the Municipal Excess Liability Joint Insurance Fund which provides excess insurance coverage for each of the various risks noted above. The City's contribution to the Fund for claim payments are based on actuarial assumption determined by the Fund's actuary.

The City of Summit continues to carry commercial insurance coverage for all other risks of loss, including employee health and accident insurance. Management believes such coverage is sufficient to preclude any significant losses to the City. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

#### **NOTE 20: GASB 45: OTHER POST-EMPLOYMENT BENEFITS**

The City provides Post Retirement Benefits to certain employees, per the terms of their various labor agreements, who have retired from the City after twenty-five (25) years of service. These benefits are capped and range from \$945.00 to \$1,450.00 per year depending on terms of the labor agreements at the date of their retirement.

#### **Results of Valuation**

- *Actuarial Accrued Liability*

The Actuarial Accrued Liability ("AAL") as of December 31, 2012 is \$1,343,801 based upon a discount rate of 4.50% per annum and the plan provisions in effect on December 31, 2012.

- *Annual Required Contribution*

The Annual Required Contribution ("ARC") is the measure of annual cost on an accrual basis. It is comprised of the "Normal Cost" which is the portion of future liabilities attributable to the measurement year, plus 30 year amortization of the Unfunded Actuarial Accrued Liability ("UAAL"). As of the measurement date, the plan had no assets to offset any portion of the AAL, so the UAAL and AAL are equal.

## **CITY OF SUMMIT**

### **NOTES TO FINANCIAL STATEMENTS** **YEAR ENDED DECEMBER 31, 2012** **(CONTINUED)**

#### **NOTE 21: POST-RETIREMENT BENEFITS (CONTINUED)**

##### **Basis of Valuation (continued)**

- *Annual Required Contribution* (continued)

The ARC as of December 31, 2012 is \$162,245 based upon a discount rate of 4.50% per annum and the plan provisions in effect on December 31, 2012. The breakdown of the ARC is as follows:

(1) Normal Cost	\$ 79,747
(2) Actuarial Accrued Liability	\$1,343,801
(3) Assets	\$ 0
(4) UAAL = (2)-(3)	\$ 1,343,801
(5) 30 Year Amortization of UAAL at Discount Rate	\$ 82,498
(6) ARC = (1)+(5)	\$ 162,245

##### **Basis of Valuation**

This valuation has been conducted as of December 31, 2012 based upon census, plan design and claims information provided by the City. Census includes 21 participants currently receiving retiree benefits, and 119 active participants of whom 16 are eligible to retire as of the valuation date. The average age of the retiree population is 74.

Actuarial assumptions were selected with the intention of satisfying the requirements of New Jersey Local Finance Notice 2007-15 in addition to Statement of Government Accounting Standard Number 45.

Demographic assumptions were selected based on those used in by the State Division of Pensions and Benefits in calculating pension benefits taken from the July 1, 2012 report from Buck Consultants. While some assumptions were simplified to reflect the smaller population, and to simplify the valuation process, the valuation results reasonably conform to the requirements of LFN 2007-15.

Health care (economic) assumptions were selected based on those used by the State Health Benefits Program in calculating SHBP member OPEB requirements taken from the July 1, 2012 report from Aon Consultants.

## CITY OF SUMMIT

### NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2012 (CONTINUED)

#### **NOTE 21: POST-RETIREMENT BENEFITS (CONTINUED)**

##### **Key Actuarial Assumptions**

<i>Mortality</i>	<i>RP 2000 Combined Healthy Male Mortality Rates Set Forward Three Years</i>
<i>Turnover</i>	<i>NJ State Pensions Ultimate Withdrawal Rates - prior to benefits eligibility</i>
<i>Assumed Retirement Age</i>	<i>At first eligibility after completing 25 years of service</i>
<i>Full Attribution Period</i>	<i>Service to Assumed Retirement Age</i>
<i>Annual Discount Rate</i>	<i>4.50%</i>
<i>Medical Trend</i>	<i>Benefits are assumed to not increase</i>
<i>Medical Cost Aging Factor</i>	<i>NJ SHBP Medical Morbidity Rates</i>

- Attribution period – The attribution period begins with the date of hire and ends with full benefits eligibility date.
- Per capita cost methods – The valuation reflects per capita net premium costs based on benefit caps as negotiated. Current retirees are capped at amounts that differ by bargaining agreement. Future retirees are capped at \$1,450 per annum. For conservatism, we assume that the cap will always be reached in future years. 2012 retiree payments were reported at \$25 thousand.
- Retiree Contributions – Retirees incur all costs in excess of the capped amounts.
- Actuarial valuation method – Projected Unit Credit Funding Method.

#### **NOTE 22: COMMITMENTS AND CONTINGENT LIABILITIES**

We have been advised by the City Solicitor and Special Counsel that there are no pending or unsettled lawsuits against the City of Summit that would have a material effect on the financial statements.

#### **NOTE 23: SUBSEQUENT EVENT**

The City has evaluated subsequent events through September 6, 2013, the date which the financial statements were available to be issued and no other items were noted for disclosure.

## **CITY OF SUMMIT**

### **NOTES TO FINANCIAL STATEMENTS** **YEAR ENDED DECEMBER 31, 2012** **(CONTINUED)**

#### **NOTE 24: EVENT (UNAUDITED) DISCOVERED SUBSEQUENT TO THE DATE OF THE INDEPENDENT AUDITOR'S REPORT**

In the ordinary conduct of its business, the City of Summit may be a party to litigation. At December 31, 2012, we are of the opinion based upon consultation with legal counsel, there were no matters pending or threatened which would have a material adverse effect on the financial position of the City of Summit.

However, with respect to the litigation, captioned NJDEP v. Occidental Chemical at at. v. City of Summit at al. the City of Summit's interest have been vigorously defended and all allegations contained in the Third Party Complaint denied. At this time, a settlement agreement has been entered into between the State of New Jersey and the Third Party Defendants. As such, we believe that the litigation will not have a material impact on the financial condition of the City of Summit. However, the settlement agreement is subject to Court approval and should Court approval not be received, the litigation will be reinstated. If this happens, the potential exposure to the City of Summit is unknown.

**SUPPLEMENTARY DATA**

**CITY OF SUMMIT**  
**DECEMBER 31, 2012**  
**OFFICIALS IN OFFICE AND SURETY BONDS**

The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Amount of Bond</u>
Ellen K. Dickson	Mayor	*
Richard J. Madden	Council President	*
Nuris Portuondo	President Pro Tem	*
Robert Rubino	Councilperson	*
Dave A. Bomgaars	Councilperson	*
Thomas Getzendanner	Councilperson	*
Patrick Hurley	Councilperson	*
Gregory Drummond	Council Member at Large	*
Christopher J. Cotter	Administrator	*
David L. Hughes	Clerk; Secretary to Mayor & Council	*
Rosemary Licatese	Deputy Clerk	*
Scott Olsen	Chief Financial Officer; City Treasurer	**
Patricia Spychala	Tax Assessor	*
Rita M. McNany	Parking Services Manager	*
Thomas P. Scrivo	Solicitor	*
Donald Bogosian	Magistrate	*
Eileen Keating	Court Administrator	*
Aaron Schrager	Engineer	*
Beth Kinney	Director of Community Services	*
Robert Weck	Police Chief	*
Glenn Devitt	Director of Free Public Library to November 2012	*
Ruth Hamann	Director of Free Public Library - No replacement	*
Ferraioli, Wielkotz, Cerullo & Cuva, P.A.	Treasurer of Free Public Library	*
	Auditors	

Coverage obtained through the Suburban Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund.

\* \$1,000,000.00 Excess Public Officials Bond.

\*\*\$1,000,000.00 Statutory Position Bond

All of the bonds were examined and were properly executed.

## City of Summit

## Schedule of Expenditures of Federal Awards

For the Year Ended December 31, 2012

Federal Grantor/Pass-Through Grantor/ Program Title	Federal C.F.D.A. Number	Grantors Number	Program or Award Amount	12/31/2011		12/31/2012		MEMO Cumulative Total Expenditures	
				Grant Period From/To	(Receivable) Reserve Balance	Receipts	Expended	Receivable Cancelled	Reserve Cancelled
<b>CURRENT FUND</b>									
United States Department of Homeland Security (Passed through NH Office of Emergency Management)	97.036		425,837.68	1/1/11-12/31/11		425,837.68	425,837.68		
<b>OTHER TRUST FUND</b>									
US Department of Housing and Urban Development:									
Summit Public Health Outreach Program	14.218	010-291	12,929.00	09/01/10-08/31/11	(12,929.00)	12,929.00		(12,929.00)	12,929.00
Summit Housing Authority Social Worker-Low Income Residents	14.218	011-292	7,200.00	09/01/10-08/31/11	(7,200.00)	7,200.00			
Summit Youth Center	14.218	011-294	6,178.00	09/01/10-08/31/11	(6,178.00)	6,178.00			
Summit Early Childhood Education Support	14.218	011-297	4,500.00	09/01/10-08/31/11	(4,500.00)	4,500.00			
The Learning Circle YMCA	14.218	012-292	5,590.00	09/01/12-08/31/13					
Summit Housing Authority Social Worker-Low Income Residents	14.218	012-294	4,790.00	09/01/12-08/31/13					
Summit Early Childhood Education Support	14.218	012-297	3,500.00	09/01/12-08/31/13					
Total US Department of Housing and Urban Development:									
<b>FEDERAL AND STATE GRANT FUND</b>									
US Department of Homeland Security-FEMA Assistance to Firefighters	97.044		590,702.00	1/1/01-12/31/11	(473,931.00)	485,294.20	1,272.50	(473,931.00)	474,021.70
Total US Department of Environmental Protection:									
<b>TOTAL, FEDERAL AID</b>									

Note: This schedule was not subject to an audit in accordance with Federal OMB Circular A-133.

## City of Summit

## Schedule of Expenditures of State Awards

For the Year Ended December 31, 2012

## Schedule B

State Grantor/Program Title	Grant or State Project Number	Program or Award Amount	12/31/2011			12/31/2012			MEMO Cumulative Total
			Reserve (Revertable)	Balance	Receipts	Expended	Receivable Cancelled	Reserve Cancelled	
<b>FEDERAL AND STATE GRANT FUND</b>									
NJ Department of Community Affairs:									
Recycling Tonnage	4900-765-042-4900-004-VCMC-6-020	37,829.65	34,795.34						3,034.31
Recycling Tonnage	4900-765-042-4900-004-VCMC-6-020	32,299.40	32,299.40						32,299.40
Recycling Tonnage	4900-765-042-4900-004-VCMC-6-020	68,337.25	68,337.25						68,337.25
Recycling Tonnage	4900-765-042-4900-004-VCMC-6-020	33,247.78	33,247.78						33,247.78
		<u>(37,828.00)</u>	<u>135,431.99</u>						<u>130,851.77</u>
		<u>(37,828.00)</u>	<u>135,431.99</u>						<u>3,034.31</u>
New Jersey Forest Services:									
Small Business Tree Planting	N/A	14,773.00	14,773.00						14,773.00
NJ Department of Solid Waste Administration:									
Clean Communities	4900-765-0042-4900-004-V42Y-6-020	31,911.64	31,911.64						31,911.64
Department of Health	4220-150-021030-60	31,522.00	28,211.00						28,211.00
Public Health Priority Funding									3,311.00
Department of Law and Public Safety:									
Body Armor	1200-100-066-1200-537-YENR-6-120	4,419.54	4,419.54						3,254.54
Body Armor	1200-100-066-1200-537-YENR-6-120	4,284.66	3,569.66						3,569.66
Body Armor	1200-100-066-1200-537-YENR-6-120	4,528.02	4,528.02						4,528.02
COPS In Shops - College Initiative	N/A	1,400.00	1,400.00						1,400.00
Total NJ Division of Law and Public Safety									
NJ Division of Motor Vehicles:									
Alcohol Education & Rehabilitation	9735-760-098-Y900-001-X100-6-120	1,024.76	1,024.76						1,024.76
Drunk Driving Enforcement Fund	6400-100-078-6400-WWYY	9,052.75	9,052.75						8,360.75
Drunk Driving Enforcement Fund	6400-100-078-6400-WWYY	76,266.90	12,874.81						12,874.81
Drunk Driving Enforcement Fund	6400-100-078-6400-WWYY	10,370.50	10,061.55						10,061.55
Drunk Driving Enforcement Fund	6400-100-078-6400-WWYY	3,304.77	3,304.77						3,304.77
		<u>(37,828.00)</u>	<u>35,013.87</u>						<u>35,828.64</u>
		<u>(37,828.00)</u>	<u>35,013.87</u>						<u>64,593.04</u>
<b>TOTAL FEDERAL AND STATE GRANT FUND - STATE AID</b>									
GENERAL CAPITAL FUND									
NJ Department of Transportation:									
Technological and Communications Equipment Acquisition	23,825.00	(23,825.00)	23,825.00						23,825.00
Kent Place Section III (Ord. 292)	200,000.00	150,000.00	7,485.00						7,485.00
Beckman Road (Ord. 292)	295,300.00	20,859.56	73,750.00						295,000.00
Woodland Ave II (Ord. 28-78)	221,000.00	3,314.17	55,250.00						221,000.00
Total NJ Department of Transportation:	(233,825.00)	24,173.73	512,825.00						757,310.80
<b>TOTAL STATE AID</b>	<b>(271,655.00)</b>	<b>243,592.79</b>	<b>587,217.21</b>	<b>66,827.37</b>	<b>(37,828.00)</b>	<b>37,828.00</b>	<b>(50,000.00)</b>	<b>363,329.63</b>	<b>864,939.99</b>

Note: This schedule was not subject to an audit in accordance with N.J.OMB Circular 04-04.

## **COMPARATIVE SCHEDULE OF TAX RATE INFORMATION**

	<u>2012</u>	<u>2011</u>	<u>2010</u>
<u>Tax Rate</u>	<u>3.967</u>	<u>3.829</u>	<u>3.739</u>

### Apportionment of Tax Rate:

Municipal	.901	.896	.878
County	.988	.891	.855
County Open Space	.033	.032	.034
Local School	1.915	1.912	1.863
Type I School Debt	.130	.098	.109

### Assessed Valuation:

2012	3,108,771,495		
2011		3,120,829,541	
2010			3,125,896.500

## **COMPARISON OF TAX LEVIES AND COLLECTION CURRENTLY**

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>Year</u>	<u>Tax Levy</u>	<u>Currently</u>	
		<u>Cash Collections</u>	<u>Percentage of Collections</u>
2012	124,051,782.91	122,815,294.06	99.00%
2011	120,008,514.33	118,810,143.59	99.00%
2010	117,315,475.26	115,948,709.48	98.83%

## **DELINQUENT TAXES AND TAX TITLE LIENS**

This tabulation includes a comparison, expressed as a percentage, of the total of delinquent taxes and tax title liens, in relation to the tax levies of the last three years.

<u>December 31, Year</u>	<u>Amount of Tax Title Liens</u>	<u>Amount of Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2012	-0-	702,101.02	702,101.02	0.57%
2011	-0-	631,638.91	631,638.91	0.53%
2010	-0-	773,033.65	773,033.65	0.66%

### **PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION**

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties was as follows:

<u>Year</u>	<u>Amount</u>
2012	-0-
2011	-0-
2010	272,700.00
2009	272,700.00
2008	272,700.00

### **COMPARISON OF SEWER UTILITY LEVIES**

<u>Year</u>	<u>Rents Levied</u>	<u>Cash Collections</u>
2012	2,671,535.48	2,690,645.08
2011	2,592,960.64	2,568,341.28
2010	2,515,879.47	2,519,097.15
2009	2,413,486.31	2,410,791.22
2008	2,354,034.68	2,305,456.81

### **COMPARATIVE SCHEDULE OF FUND BALANCES**

<u>Year</u>	<u>Fund Balance Dec. 31,</u>	<u>Utilized In Budget of Succeeding Year</u>
-------------	----------------------------------	--

#### **CURRENT FUND**

2012	8,072,953.59	6,300,000.00
2011	7,852,968.97	6,250,000.00
2010	8,612,384.29	6,800,000.00
2009	8,701,300.53	6,800,000.00
2008	9,126,496.78	6,800,000.00

#### **SEWER UTILITY**

2012	1,251,481.67	346,000.00
2011	1,277,506.06	150,000.00
2010	869,785.95	200,000.00
2009	1,047,657.91	355,000.00
2008	1,036,338.81	350,000.00

**COMPARATIVE SCHEDULE OF FUND BALANCES** (continued)

<u>Year</u>	<u>Balance Dec. 31</u>	<u>Utilized In Budget of Succeeding Year</u>
<b><u>PARKING UTILITY</u></b>		
2012	731,436.29	-0-
2011	582,325.65	114,794.00
2010	410,651.73	82,666.00
2009	426,452.07	187,237.00
2008	682,119.06	315,517.00

**EQUALIZED VALUATIONS - REAL PROPERTY**

2012	6,853,657,029.00
2011	7,181,251,785.00
2010	6,800,463,785.00

## City of Summit, N.J.

## Schedule of Cash

## Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	A	13,280,278.89
Increased by Receipts:		
Stale Dated Checks Voided	A-1	12,949.05
Tax Collector	A-5	123,552,965.88
Due From State - Senior Citizen and Veteran Deductions	A-8	112,669.86
Petty Cash	A-6	300.00
Miscellaneous Accounts Receivable	A-16	960,295.10
Revenue Accounts Receivable	A-10	7,032,866.00
Miscellaneous Revenue Not Anticipated	A-2	692,111.04
Tax Overpayments	A-14	419,277.94
Prepaid Revenue	A-23	5,618.00
Schedule of Interfunds	A-18	1,306,199.25
Reserve for:		
State Library Aid	A-25	9,496.00
Due to Various Agencies	A-26	96,878.00
Special Deposits	A-27	59,087.21
Various Deposits	A-28	<u>520,771.00</u>
		<u>134,781,484.33</u>
		148,061,763.22
Decreased by Disbursements:		
Current Year Budget Appropriations	A-3	38,516,491.15
Appropriation Reserves	A-11	1,369,177.31
Schedule of Interfunds	A-18	1,386,209.10
Petty Cash	A-6	300.00
Miscellaneous Accounts Receivable	A-16	920,254.49
Accounts Payable	A-13	191,339.06
Tax Overpayments	A-14	351,969.02
County Taxes	A-19	31,743,870.10
County Taxes Added and Omitted	A-20	80,046.87
Local District School Taxes	A-21	59,522,842.00
Special District Taxes Payable	A-22	178,800.00
Reserve for:		
Tax Appeals	A-17	195,919.08
Sale of Property	A-24	5,502.71
State Library Aid	A-25	9,888.00
Due to Various Agencies	A-26	95,465.00
Special Deposits	A-27	<u>78,276.48</u>
		<u>134,646,350.37</u>
Balance - December 31, 2012	A	<u>13,415,412.85</u>

**City of Summit, N.J.****Schedule of Cash - Tax Collector****Current Fund****Year Ended December 31, 2012**

	<u>Ref.</u>	
Increased by:		
Taxes Receivable	A-9	122,564,695.67
Revenue Accounts Receivable	A-10	188,009.74
Prepaid Taxes	A-15	<u>800,260.47</u>
		<u>123,552,965.88</u>
Decreased by:		
Paid to Treasurer	A-4	<u>123,552,965.88</u>

**City of Summit, N.J.**

### Schedule of Petty Cash

### **Current Fund**

### **Year Ended December 31, 2012**

<u>Office</u>	<u>Received</u> From <u>Treasurer</u>	<u>Returned</u> To <u>Treasurer</u>
Finance	300.00	300.00
	Ref. A-4	A-4

A-7

### Schedule of Change Fund

### Current Fund

**Year Ended December 31, 2012**

Ref.	1,395.00
Balance - December 31, 2011	A

Balance - December 31, 2012 A 1,395.00

### Detail

City Clerk	125.00
Tax Collector	100.00
Transfer Station	30.00
Library Director	465.00
Board of Health	75.00
Municipal Court	400.00
Board of Recreation	200.00
	<hr/>
	1,395.00

**City of Summit, N.J.****Schedule of Due to State of New Jersey  
For Senior Citizens and Veterans Deductions****Current Fund****Year Ended December 31, 2012**

	<u>Ref</u>	
Balance - December 31, 2011	A	1,654.58
Increased by:		
Received From State	A-4	<u>112,669.86</u>
		<u>114,324.44</u>
Decreased by:		
Senior Citizens' And Veterans' Deductions		
Per Tax Billing		113,250.00
Senior Citizens' And Veterans' Deductions		
Allowed by Collector:		
2012 Taxes		<u>1,000.00</u>
		114,250.00
Less: Senior Citizen Deductions		
Disallowed By Tax Collector:		
2012 Taxes		598.63
2011 Taxes		<u>2,750.00</u>
		<u>3,348.63</u>
	A-9	<u>110,901.37</u>
Balance - December 31, 2012	A	<u>3,423.07</u>

## City of Summit, N.J.

## Schedule of Taxes Receivable and Analysis of Property Tax Levy

## Current Fund

## Year Ended December 31, 2012

Year	Balance, Dec. 31, 2011	Levy	Added Taxes	2011		Senior Citizen and Veteran Deductions	Cancelled	Balance, Dec. 31, 2012
				Collected	2012			
2011	631,638.91	123,504,340.91	547,442.00	698,103.15	561,156.13	(2,750.00)	73,232.78	702,101.02
2012	631,638.91	123,504,340.91	547,442.00	698,103.15	122,003,539.54	113,651.37	534,387.83	702,101.02
	A			A-2;A-15	122,564,695.67	110,901.37	534,387.83	A
					A-2;A-5	A-2;A-8		

Analysis of Tax Levy  
Ref.

Tax yield:	123,190,903.39
General Purpose Tax	134,064.57
Utility Taxes	547,442.00
Added Tax (R.S. 54:4-63.1 et seq.)	179,372.95
Special Improvement District Tax	124,051,782.91

Tax Levy:	A-19	31,743,870.10
County Tax	A-20	140,846.65
Added County Taxes		
Local District School Tax	A-21	31,884,716.75
Special Improvement District Tax	A-22	59,522,842.00
Local Tax for Municipal Purposes	A-2	178,800.00
Additional Taxes		91,586,358.75
		32,465,424.16
		124,051,782.91

## City of Summit, N.J.

## Schedule of Revenue Accounts Receivable

## Current Fund

## Year Ended December 31, 2012

	Ref	Balance, Dec. 31, 2011	Accrued in 2012	Collected By		Balance, Dec. 31, 2012
				Treasurer	Collector	
Clerk:						
Licenses:						
Alcoholic Beverages	A-2	40,734.00	40,734.00			
Other	A-2	67,158.50	67,158.50			
Board of Health:						
Fees and Permits	A-2	150,893.70	150,893.70			
Library Fees	A-2	1,287.50	1,287.50			
Zoning Board Fees	A-2	13,387.50	13,387.50			
Municipal Court:						
Fines and Costs	A-2	42,907.57	636,936.67	647,563.69		
Interest and Costs on Taxes	A-2	(2.91)	188,009.74		188,009.74	
Interest on Investments and Deposits	A-2		18,844.16		18,844.16	
Old Town Hall Rent	A-2		33,546.00		33,546.00	
Community Service Fees	A-2		123,686.55		123,686.55	
Bryant Park Emergency Services Fee	A-2		12,000.00		12,000.00	
Anticipated Utility Operating Surplus - Parking Utility	A-2		200,000.00		200,000.00	
Golf Course Revenue	A-2		195,594.00		195,594.00	
Family Aquatic Center Revenue	A-2		484,648.25		484,648.25	
Franchise Fee (c. 48A-30) Cable TV - Verizon	A-2		133,954.97		133,954.97	
Franchise Fee (c. 48A-30) Cable TV - Comcast	A-2		161,022.77		161,022.77	
Sale of Recyclable Materials	A-2		104,288.21		104,288.21	
Administrative Off-Duty Assignment Fees ( Police & Fire)	A-2		71,895.00		71,895.00	
Hotel and Motel Occupancy Fees	A-2		135,344.44		135,344.44	
Energy Receipts Tax	A-2		3,023,257.00		3,023,257.00	
Township of Millburn - Joint Dispatching Shared Service	A-2		164,590.00		164,590.00	
Uniform Fire Safety Act	A-2		41,231.45		41,231.45	
Summit Housing Authority - P.I.L.O.T	A-2		52,602.60		52,602.60	
Parking Utility Share of Debt Services	A-2		499,596.00		499,596.00	
Parking Utility Share of Various Services	A-2		250,000.00		250,000.00	
SDI Share of Debt Service	A-2		68,150.00		68,150.00	
UCC Share of Pension Costs	A-2		60,000.00		60,000.00	
Sewer Utility Operating Surplus	A-2		125,000.00		125,000.00	
General Capital Surplus	A-2		125,000.00		125,000.00	
Sewer Utility Share of Pension Costs	A-2		28,075.00		28,075.00	
	<u>42,904.66</u>	<u>7,210,734.01</u>		<u>7,033,348.38</u>	<u>188,009.74</u>	<u>32,280.55</u>
Schedule of Interfunds	A					
Cash Receipts	A-18				482.38	
	A-4				<u>7,032,866.00</u>	
					<u>7,033,348.38</u>	

**Schedule of Appropriation Reserves**

**Current Fund**

**Year Ended December 31, 2012**

	<u>Balance, Dec. 31, 2011</u>	<u>Balance after Transfers</u>	<u>Paid or Charged</u>	<u>Balance Lapsed</u>
<b>Salaries and Wages Within "CAPS"</b>				
Administrative and Executive	1,386.12	1,386.12	579.31	806.81
City Clerk	3,361.46	1,361.46	1,159.08	202.38
Financial Administration (Treasury)	578.95	578.95	341.25	237.70
Collection of Taxes	2,949.13	2,949.13	2,408.82	540.31
Assessment of Taxes	344.27	1,844.27	1,820.29	23.98
Legal Services	593.98	843.98		843.98
Engineering Services and Costs	41.13	1,158.13	1,094.50	63.63
Municipal Land Use	24.56	24.56		24.56
Board of Adjustment	3,942.50	342.50		342.50
Code Enforcement	360.00	360.00		360.00
Police	219,568.43	174,067.77	174,067.77	0.66
School Crossing Guards	1,623.24	10,723.24	10,683.95	39.29
Fire	33,925.80	44,925.80	44,755.93	169.87
Road Repair and Maintenance	269.26	2,369.26	2,305.30	63.96
Public Works Maintenance	289.77	289.77		289.77
Garbage and Trash	126.43	4,126.43	4,026.18	100.25
Recycling Program	96.54	96.54		96.54
Transfer Station	4,240.56	540.56	495.06	45.50
Compost Station Area	72.28	72.28		72.28
Public Building and Grounds	816.75	816.75		816.75
Garage	75.49	75.49		75.49
Board of Health	2,570.69	470.69	470.69	
Maintenance of Municipal Golf Course	7,681.49	681.49		681.49
Family Aquatic Center	1,650.44	50.44		50.44
Community Programs	6,074.67	2,074.67	1,618.08	456.59
Parks and Recreation	12,120.06	120.06		120.06
Community Services	343.51	343.51		343.51
Municipal Court	27,661.13	27,661.13	749.20	26,911.93
Public Defender	11.00	11.00		11.00
<b>Total Salaries and Wages Within "CAPS"</b>	<b>332,799.64</b>	<b>280,366.64</b>	<b>246,575.41</b>	<b>33,791.23</b>
<b>Other Expenses Within "CAPS"</b>				
Administrative and Executive	6,611.67	7,550.67	7,241.50	309.17
Employee Assistance Program	20.00	1,365.00	1,345.00	20.00
Postage	436.89	436.89		436.89
Physical Examinations - Municipal Employees	2,270.00	25,643.00	23,557.00	2,086.00
City Clerk	298.17	25,743.84	20,463.28	5,280.56
Codification of Ordinances	4,753.90	4,753.90		4,753.90
Financial Administration (Treasury)	568.51	5,568.51	5,500.00	68.51
Audit Services		24,325.00	24,325.00	

**Schedule of Appropriation Reserves****Current Fund****Year Ended December 31, 2012**

	<u>Balance, Dec. 31, 2011</u>	<u>Balance after Transfers</u>	<u>Paid or Charged</u>	<u>Balance Lapsed</u>
Collection of Taxes	963.87	1,244.87	346.68	898.19
Assessment of Taxes	9,937.97	24,339.72	5,993.25	18,346.47
Legal Services:				
Fees	177,363.96	222,396.15	191,136.71	31,259.44
Engineering Services and Costs	26.90	27,676.92	16,565.23	11,111.69
Technology	2,635.74	34,430.74	31,795.00	2,635.74
Municipal Land Use	51.46	42,515.02	23,998.75	18,516.27
Board of Adjustment	703.92	703.92		703.92
Code Enforcement	0.60	0.60		0.60
Housing Relocation Program	2,500.00			
New Jersey P.E.O.S.H.A	1,000.00	1,000.00		1,000.00
Police	41,224.76	31,252.14	17,038.72	14,213.42
School Crossing Guards	131.66	131.66	29.95	101.71
Purchase of Police Vehicles	1,711.00	73,000.00	72,838.24	161.76
Emergency Management Services	602.82	40,602.02	39,999.20	602.82
Fire	304.51	25,069.33	24,902.03	167.30
Road Repair and Maintenance	5,960.40	25,554.58	23,885.12	1,669.46
Public Works Maintenance	7,401.53	9,259.17	8,346.23	912.94
Garbage and Trash	1,192.12	4,459.43	3,937.06	522.37
Recycling Program	1,193.46	63,575.46		63,575.46
Transfer Station	11,710.61	11,601.52	7,521.06	4,080.46
Compost Station Area	2,117.22	2,167.17	703.57	1,463.60
Disposal Charges	151,780.68	211,018.04	210,594.50	423.54
Public Building and Grounds	706.22	29,595.62	29,446.64	148.98
Garage	1,805.68	6,253.17	4,953.65	1,299.52
Board of Health	6,603.62	685.61	163.98	521.63
Dog Regulation - Contractual Agreement	250.00	9,875.00	9,625.00	250.00
Social Services for the Elderly Program	86.44	86.44		86.44
Prevention of Drug and Alcohol Abuse Program	7,890.00	7,890.00	7,890.00	
Maintenance of Municipal Golf Course	4,305.05	1,276.06	1,265.01	11.05
Family Aquatic Center	8,150.63	4,549.63	4,399.00	150.63
Community Programs	384.52	977.51	703.78	273.73
Parks and Recreation	8,600.20	108,784.41	101,944.11	6,840.30
Downtown Maintenance	6,009.08	6,374.01	25.50	6,348.51
Community Services		17,973.05	9,606.32	8,366.73
Municipal Court	5,904.64	16,964.78	11,150.33	5,814.45

**Schedule of Appropriation Reserves**

**Current Fund**

**Year Ended December 31, 2012**

	<u>Balance, Dec. 31, 2011</u>	<u>Balance after Transfers</u>	<u>Paid or Charged</u>	<u>Balance Lapsed</u>
<b>Utilities:</b>				
Electricity	30,542.93	22,409.71	66.78	22,342.93
Street Lighting	11,058.37	11,058.37		11,058.37
Telephone	3,459.14	9,574.51	9,314.84	259.67
Water	866.05	866.05		866.05
Natural Gas	852.07	5,352.07		5,352.07
Heating Oil	7,478.12	20,911.76	16,172.17	4,739.59
Gasoline	7,451.37	15,287.11	9,165.18	6,121.93
Diesel Fuel	780.06	48,017.58	46,699.58	1,318.00
Fire Hydrant Service	24,492.21	22,992.21	22,318.89	673.32
Contingent	1,500.00	1,500.00		1,500.00
<b>Total Other Expenses Within "CAPS"</b>	<b>574,650.73</b>	<b>1,316,639.93</b>	<b>1,046,973.84</b>	<b>269,666.09</b>
<b>Deferred Charges and Statutory Expenditures-Municipal Within "CAPS":</b>				
<b>Statutory Expenditures:</b>				
Contribution To:				
Public Employees' Retirement System	77.80	77.80		77.80
Social Security System (O.A.S.I.)	3,517.28	3,517.28	104.31	3,412.97
Consolidated Police and Firemen's Pension	6.27	6.27		6.27
Police and Fireman's Retirement System	1,679.00	1,679.00		1,679.00
<b>Total Deferred Charges and Statutory Expenditures - Municipal Within "CAPS"</b>	<b>5,280.35</b>	<b>5,280.35</b>	<b>104.31</b>	<b>5,176.04</b>
<b>Total General Appropriation Reserves - Municipal Within "CAPS"</b>	<b>912,730.72</b>	<b>1,602,286.92</b>	<b>1,293,653.56</b>	<b>308,633.36</b>
<b>Excluded From "CAPS":</b>				
Maintenance of Free Public Library	75,523.75	75,523.75	75,523.75	
<b>Total General Appropriation Reserves - Municipal Excluded from "CAPS"</b>	<b>75,523.75</b>	<b>75,523.75</b>	<b>75,523.75</b>	
<b>Total General Appropriation Reserves</b>	<b>988,254.47</b>	<b>1,677,810.67</b>	<b>1,369,177.31</b>	<b>308,633.36</b>
A			A-4	A-1
Ref.				
Appropriation Reserves	A-11	988,254.47		
Transfer From Reserve for Encumbrances	A-12	689,556.20		
		<b>1,677,810.67</b>		

## City of Summit, N.J.

**Schedule of Encumbrances Payable****Current Fund****Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	A	689,556.20
Increased by:		
Transferred From:		
2012 Budget Appropriations	A-3	<u>718,113.73</u>
		<u>1,407,669.93</u>
Decreased by:		
Transferred to Appropriation Reserves	A-11	<u>689,556.20</u>
Balance - December 31, 2012	A	<u>718,113.73</u>

**Schedule of Accounts Payable****Current Fund****Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	A	401,926.25
Decreased by:		
Cash Disbursements	A-4	191,339.06
Cancelled	A-1	<u>110,262.69</u>
		<u>301,601.75</u>
Balance - December 31, 2012	A	<u>100,324.50</u>

**City of Summit, N.J.****Schedule of Tax Overpayments****Current Fund****Year Ended December 31, 2012**Ref.

Balance - December 31, 2011	A	203,015.84
<b>Increased by:</b>		
Cash Receipts	A-4	<u>419,277.94</u>
		<u>622,293.78</u>
<b>Decreased by:</b>		
Payments	A-4	<u>351,969.02</u>
Balance - December 31, 2012	A	<u>270,324.76</u>

A-15

**Schedule of Prepaid Taxes****Current Fund****Year Ended December 31, 2012**Ref.

Balance - December 31, 2011	A	698,103.15
<b>Increased by:</b>		
Collection of 2013 Taxes	A-5	<u>800,260.47</u>
		<u>1,498,363.62</u>
<b>Decreased by:</b>		
Applied to 2012 Taxes	A-9	<u>698,103.15</u>
Balance - December 31, 2012	A	<u>800,260.47</u>

## City of Summit, N.J.

## Schedule of Miscellaneous Accounts Receivable

## Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	A;A-1	156,259.27
Increased by:		
Disbursements:		
Police Off Duty - Payroll		496,862.50
Housing Authority-Payroll		<u>423,391.99</u>
	A-4	<u>920,254.49</u>
		<u>1,076,513.76</u>
Decreased by:		
Cash Receipts:		
Housing Authority		442,389.86
Police Off Duty Compensation		<u>517,905.24</u>
	A-4	<u>960,295.10</u>
Board of Health Contractual		
Agreements - Cancelled		<u>26,523.00</u>
	A-1	<u>986,818.10</u>
Balance - December 31, 2012	A;A-1	<u>89,695.66</u>
<u>Analysis of Balance</u>		
Off-Duty Police		<u>89,695.66</u>

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## Schedule of Reserve for Tax Appeals

## Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	A	42,644.05
Increased by:		
Budget Appropriation	A-3	<u>275,000.00</u>
		<u>317,644.05</u>
Decreased by:		
Cash Disbursements	A-4	<u>195,919.08</u>
Balance - December 31, 2012	A	<u>121,724.97</u>

## City of Summit, N.J.

## Schedule of Interfunds

## Current Fund

Year Ended December 31, 2012

Ref.	Total	Animal Control Fund	Other Trust Funds	Assessment Trust Fund	Public Assistance	Grant Fund
Balance - December 31, 2011						
Due From	20,527.57	20,524.66				
Due To	<u>1,561,941.36</u>		<u>1,249,436.51</u>	<u>13.86</u>		<u>312,490.99</u>
Interest Income						
Reserve to Snow Removal	16.13					
Cash Receipts	1,285,671.68		1,182,710.92	1,676.55		101,284.21
Animal Control Statutory Excess	<u>16,810.03</u>	<u>16,810.03</u>	<u>1,182,710.92</u>	<u>1,676.55</u>	<u>16.13</u>	<u>101,284.21</u>
Cash Disbursements	1,386,209.10		1,289,064.54	1,690.41		95,454.15
Cash Receipts	20,527.57	20,524.66				2.91
Interest Income	466.25		466.25			
Miscellaneous Revenue	<u>2,971.69</u>		<u>2,971.69</u>			
	<u>1,410,174.61</u>	<u>20,524.66</u>	<u>1,292,502.48</u>	<u>1,690.41</u>	<u>2.91</u>	<u>95,454.15</u>
Balance - December 31, 2012						
Due To	<u>1,457,966.00</u>		<u>1,139,644.95</u>			
Due From	<u>16,826.16</u>	<u>16,810.03</u>			<u>16.13</u>	<u>318,321.05</u>



## City of Summit, N.J.

## Schedule of Local District School Taxes Payable

## Current Fund

Year Ended December 31, 2012

Ref.

Balance - December 31, 2011	A	0.50
Increased by:		
Levy- 2012	A-1;A-9	<u>59,522,842.00</u>
		<u>59,522,842.50</u>
Decreased by:		
Payments	A-4	<u>59,522,842.00</u>
Balance - December 31, 2012	A	<u>0.50</u>

A-22

## Schedule of Special District Taxes Payable

## Current Fund

Year Ended December 31, 2012

Ref.

Increased by:		
Levy- 2012	A-1;A-9	<u>178,800.00</u>
Decreased by:		
Payments	A-4	<u>178,800.00</u>

## City of Summit, N.J.

## Schedule of Prepaid Revenue

## Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	A	5,659.00
Increased by:		
Cash Receipts	A-4	5,618.00
		11,277.00
Decreased by:		
Applied to Other Licenses - City Clerk	A-2	4,104.00
Applied to Health Fees	A-2	1,555.00
		5,659.00
Balance - December 31, 2012	A	5,618.00
 <u>Analysis of Balance</u>		
City Clerk - Other Licenses		5,618.00

**City of Summit, N.J.****Schedule of Reserve for Sale of Property****Current Fund****Year Ended December 31, 2012**Ref.

Balance - December 31, 2011	A	74,286.00
Decreased by:		
Payments	A-4	<u>5,502.71</u>
Balance - December 31, 2012	A	<u>68,783.29</u>

A-25

**Schedule of Reserve for State Library Aid****Current Fund****Year Ended December 31, 2012**Ref.

Balance - December 31, 2011	A	9,888.36
Increased by:		
Cash Receipts	A-4	<u>9,496.00</u>
		<u>19,384.36</u>
Decreased by:		
Payments	A-4	<u>9,888.00</u>
Balance - December 31, 2012	A	<u>9,496.36</u>

## City of Summit, N.J.

## Schedule of Reserve Due to Various Agencies

## Current Fund

Year Ended December 31, 2012

	Ref.	Total	State of New Jersey		
			Marriage License Fees	Burial Surcharge	Construction Code
Balance - December 31, 2011	A	17,764.00	675.00	10.00	17,079.00
Increased by:					
Cash Receipts	A-4	96,878.00	4,379.00	15.00	92,484.00
Decreased by:					
Payments	A-4	95,465.00	4,354.00	20.00	91,091.00
Balance - December 31, 2012	A	19,177.00	700.00	5.00	18,472.00

## City of Summit, N.J.

## Schedule of Reserve for Special Deposits

## Current Fund

Year Ended December 31, 2012

		<u>Ref.</u>	<u>Total</u>	<u>Environmental Health</u>	<u>Library Fines &amp; Fees</u>
Balance - December 31, 2011		A	103,866.29	18,123.88	85,742.41
Increased by:					
Cash Receipts		A-4	<u>59,087.21</u>		<u>59,087.21</u>
Decreased by:					
Payments		A-4	<u>78,276.48</u>		<u>78,276.48</u>
Balance - December 31, 2012		A	<u>84,677.02</u>	<u>18,123.88</u>	<u>66,553.14</u>

## City of Summit, N.J.

## Schedule of Reserve for Various Deposits

## Current Fund

Year Ended December 31, 2012

			State Aid	Police Outside
			School Debt	Overtime
			Service	Escrow
Ref.	Total			
				12,000.00
Balance - December 31, 2011	A	550,098.00	538,098.00	
Increased by:				
Cash Receipts	A-4	<u>520,771.00</u>	<u>520,641.00</u>	<u>130.00</u>
Decreased by:				
Anticipated as Item of Revenue	A-2	<u>876,407.00</u>	<u>876,407.00</u>	
Balance - December 31, 2012	A	<u>194,462.00</u>	<u>182,332.00</u>	<u>12,130.00</u>

## City of Summit, N.J.

## Schedule of Grants Receivable

## Grant Fund

Year Ended December 31, 2012

Grant	Balance Dec. 31, 2011	Budget Revenue	Cash Receipts	Transfer From Unappropriated Reserves	Cancelled	Balance Dec. 31, 2012
Clean Communities Program	31,911.64		31,911.64			
State of New Jersey - Division of Motor Vehicles Drunk Driving Enforcement Fund		3,304.77	3,304.77			
Division of Criminal Justice						
Body Armor Replacement Fund	8,947.56		4,528.02	4,419.54		(0.00)
State of New Jersey - Division of Alcoholic Beverage Control COPS in Shops College Initiative		1,400.00	1,400.00			
Solid Waste Administration - Recycling Tonnage	37,828.00	33,247.78	33,247.78	37,828.00		
New Jersey American Water - Martin's Brook Watershed Cleanup		10,000.00	9,000.00			1,000.00
Summit Downtown Inc. - Security Cameras		10,000.00	10,000.00			
FEMA - Assistance to Firefighters Grant	473,931.00					473,931.00
Summit Area Public Foundation: Food Composting		7,417.00	7,417.00			
	<u>511,759.00</u>	<u>106,228.75</u>	<u>100,809.21</u>	<u>4,419.54</u>	<u>37,828.00</u>	<u>474,931.00</u>
	<u>A</u>	<u>A-2</u>	<u>A-32</u>	<u>A-31</u>	<u>A-30</u>	<u>A</u>

## City of Summit, N.J.

## Schedule of Appropriated Reserves for Grants

## Federal and State Grant Fund

Year Ended December 31, 2012

## City of Summit, N.J.

## Schedule of Unappropriated Reserves for Grants

## Federal and State Grant Fund

Year Ended December 31, 2012

<u>Grant</u>	Balance <u>Dec. 31, 2011</u>	Cash <u>Receipts</u>	Applied	Balance <u>Dec. 31, 2012</u>
Union County - Mayors Partnership for the Arts		475.00		475.00
Body Armor Grant	4,419.54	475.00	4,419.54	475.00
	<hr/> <u>4,419.54</u>	<hr/> <u>475.00</u>	<hr/> <u>4,419.54</u>	<hr/> <u>475.00</u>
	A	A-32	A-29	A

**City of Summit, N.J.****Schedule of Due From Current Fund****Federal and State Grant Fund****Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	A	312,490.99
Increased by:		
Federal and State Grant Receipts	A-29	100,809.21
Unappropriated Reserves	A-31	475.00
		101,284.21
		413,775.20
Decreased by:		
Federal and State Grant Expenditures	A-30	94,896.35
Reserve for Encumbrances	A-33	557.80
		95,454.15
Balance - December 31, 2012	A	<u>318,321.05</u>

**City of Summit, N.J.****Schedule of Reserve for Encumbrances****Federal And State Grant Fund****Year Ended December 31, 2012**Ref.

Balance - December 31, 2011	A	86,055.80
Increased by:		
Charges to Reserves	A-30	51,858.00
		<hr/> 137,913.80
Decreased by:		
Purchase order Cancelled	A-30	85,498.00
Payments	A-32	<hr/> 557.80
		<hr/> 86,055.80
Balance - December 31, 2012	A	<hr/> 51,858.00

## City of Summit, N.J.

## Schedule of Cash

## Trust Funds

Year Ended December 31, 2012

	<u>Ref.</u>	<u>Assessment Fund</u>	<u>Animal Control Trust Fund</u>	<u>Other Trust Funds</u>
Balance - December 31, 2011	B	<u>1,690,142.29</u>	<u>60,881.26</u>	<u>4,579,464.00</u>
Increased by Receipts:				
Dog License Fees - Town	B-4		16,418.40	
Cat License Fees - Town	B-4		3,015.00	
Dog License Late Fees	B-4		2,070.00	
Cat License Late Fees	B-4		340.00	
Miscellaneous	B-4		90.38	
Dog License Fees - State Share	B-5		1,638.60	
Other Trust Funds	B-8			18,153,219.11
Interfunds	B-7	3,842.03		674,176.94
Assessment Receivable	B-9	306,138.93		
Community Development				
Block Grants	B-11			17,878.00
Library Reserves	B-13			13,396.97
Total Receipts		<u>309,980.96</u>	<u>23,572.38</u>	<u>18,858,671.02</u>
		<u>2,000,123.25</u>	<u>84,453.64</u>	<u>23,438,135.02</u>
Decreased by Disbursements:				
Reserve for Animal Control				
Trust Expenditures	B-4		3,919.15	
State Share - Dog Licenses	B-5		1,638.60	
Other Trust Funds	B-8			19,108,800.65
Interfunds	B-7	1,676.55	20,524.66	
Community Development				
Block Grants	B-12			17,878.00
Library	B-13			27,745.82
Total Disbursements		<u>1,676.55</u>	<u>26,082.41</u>	<u>19,154,424.47</u>
Balance - December 31, 2012	B	<u>1,998,446.70</u>	<u>58,371.23</u>	<u>4,283,710.55</u>

**City of Summit, N.J.**

**Analysis of Assessment Cash and Investments**

**Assessment Trust Fund**

**Year Ended December 31, 2012**

	<u>Balance</u> <u>Dec. 31, 2011</u>	<u>Balance</u> <u>Dec. 31, 2012</u>
Fund Balance	98,829.51	98,829.51
Assessment Cash Pledged to Bonds	291,000.00	217,000.00
Interfund - Current Fund	(13.86)	
Interfund - Sewer Assessment Fund		2,151.62
Interfund - General Capital Fund	<u>1,300,326.64</u>	<u>1,680,465.57</u>
	<u><u>1,690,142.29</u></u>	<u><u>1,998,446.70</u></u>
	B	B

## City of Summit, N.J.

## Reserve/(Deficit) for Animal Control Trust Fund Expenditures

## Animal Control Trust Fund

Year Ended December 31, 2012

Ref.

Balance - December 31, 2011	B	40,356.60
-----------------------------	---	-----------

## Increased by:

Dog License Fees	B-2	16,418.40
Dog License Late Fees	B-2	2,070.00
Cat License Fees	B-2	3,015.00
Cat License Late Fees	B-2	340.00
Miscellaneous	B-2	90.38
		<u>21,933.78</u>
		62,290.38

## Decreased by:

Expenditures R.S. 4:19-1511	B-2	3,919.15
Interfund Current	B-7	16,810.03
Encumbrance	B-6	973.00
		<u>21,702.18</u>

Balance - December 31, 2012	B	<u>40,588.20</u>
-----------------------------	---	------------------

<u>Year</u>		
2011		20,505.60
2010		<u>20,082.60</u>
		<u>40,588.20</u>

**City of Summit, N.J.**

**Schedule of Due to State Department of Health**

**Animal Control Trust Fund**

**Year Ended December 31, 2012**

Ref.

Increased by:

State Fees Collected	B-2	<u>1,638.60</u>
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Decreased by:

Paid to State	B-2	<u>1,638.60</u>
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**B-6**

**Schedule of Encumbrances**

**Animal Control Trust Fund**

**Year Ended December 31, 2012**

Ref.

Increased by:

Reserve for Animal Control	B-4	<u>973.00</u>
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Balance - December 31, 2012

B	<u>973.00</u>
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## City of Summit, N.J.

## Schedule of Intertfund Accounts Receivable (Payable)

## Trust Fund

Year Ended December 31, 2012

	Ref.	Animal Control		Other Trust		Assessment Trust	
		Current Fund	Current Fund	Sewer Operating	Current Fund	Sewer Assessment Fund	General Capital
Balance - December 31, 2011	B	(20,524.66)	1,249,436.51		13.86		(1,625,597.27)
Increased by:							
Assessments Confirmed	B-9						
Cash Disbursements	B-2						
Cash Receipts	B-2						
Statutory Excess	B-4	16,810.03		874,317.79			
Schedule of Reserves	B-8			874,317.79			
		16,810.03	874,317.79	7,300.00	1,676.55	2,151.62	359,371.67
Decreased by:							
Cash Receipts	B-2	20,524.66		666,876.94		1,690.41	
Cash Disbursements	B-2			317,232.41			
Schedule of Reserves	B-8	20,524.66	984,109.35		1,690.41		
		(16,810.03)	1,139,644.95	(7,300.00)		(2,151.62)	(1,984,968.94)
Balance - December 31, 2012	B						

## City of Summit, N.J.

## Schedule of Other Trust Funds

## Trust Funds

Year Ended December 31, 2012

	Balance Dec. 31, 2011	Increased	Decreased	Balance Dec. 31, 2012
Reserve for:				
Fire Prevention	22,381.02	3,814.70	17,684.25	8,511.47
Self-Insurance	340,232.10	5,145,670.29	5,252,395.81	233,506.58
C.O.A.H. Deposits	1,889,490.36	234,926.88	405,809.77	1,718,607.47
Overlook Hospital	23,767.22	9.49		23,776.71
Developers Escrow	754,902.66	41,938.11	341,872.07	454,968.70
Forfeited Property	82,256.50	72.06	36,124.21	46,204.35
Uniform Construction Code	487,921.69	820,289.98	835,605.69	472,605.98
State Unemployment Insurance	18,606.71	98,899.60	116,243.44	1,262.87
Confidential Funds		4,018.73	400.00	3,618.73
Payroll	186,500.14	11,360,786.24	11,334,602.92	212,683.46
Miscellaneous Deposits	1,623,872.18	1,317,110.82	1,470,254.88	1,470,728.12
Encumbrances	<u>22,838.68</u>	<u>407,798.66</u>	<u>22,838.68</u>	<u>407,798.66</u>
	<u>5,452,769.26</u>	<u>19,435,335.56</u>	<u>19,833,831.72</u>	<u>5,054,273.10</u>

B

B

	Ref	
Cash Receipts	B-2	18,153,219.11
Cash Disbursements	B-2	19,108,800.65
Interfund - Current	B-7	874,317.79
Encumbrances	B-8	317,232.41
		<u>407,798.66</u>
		<u>19,435,335.56</u>
		<u>19,833,831.72</u>

## City of Summit, N.J.

## Schedule of Assessments Receivable

## Assessment Trust Funds

Year Ended December 31, 2012

Description	Assessment Number	Date Confirmed	Annual Instalments	Balance Dec. 31, 2011	Confirmed in 2012		Balance Dec. 31, 2012	Balances Pledged To: General Capital
					In interfund - General Capital Fund	Prospective Assessments Funded		
Broad Street	319	03/23/05	10 Years	2,007.60			986.10	986.10
Pine Grove Avenue	320	03/23/05	10 Years	172.25			172.25	172.25
Division Avenue	322	03/23/05	10 Years	396.65				
Canoe Brook Parkway	323	06/08/06	10 Years	2,907.60	1,468.61	1,438.99		
Blackburn Road	324	07/01/08	10 Years	11,632.60	4,203.68	7,428.92		
Oak Ridge Avenue	325	07/01/08	10 Years	717.65	97.83	619.82		
Canoe Brook Parkway	326	07/01/08	10 Years	6,238.34	1,598.55	4,639.79		
Whittemore Road Drainage Improvements	327	02/18/11	10 Years	19,178.81	9,353.57	9,825.24		
Sidewalk Improvements - Various Locations	328	02/18/11	10 Years	14,447.38	6,375.88	8,071.50		
Oak Ridge Avenue Section III	329	02/18/11	10 Years	42,188.26	7,092.99	35,095.27		
Hobart Avenue Section III	330	10/04/11	10 Years	37,406.70	14,850.43	22,556.27		
Aubrey Street	331	10/04/11	10 Years	42,092.20	34,227.61	7,864.59		
High Street	332	10/04/11	10 Years	26,365.98	4,830.88	21,535.10		
Hobart Avenue Section III	333	10/04/11	10 Years	9,326.11	4,386.84	4,939.27		
Various Roads	335	03/06/12	10 Years		7,676.48	4,944.52		
Various Roads	336	06/06/12	10 Years	2,121.00	18,172	1,939.28		
Woodland Avenue	337	06/06/12	10 Years	36,724.60	24,071.08	12,653.52		
Parkview Terrace Area	338	06/06/12	10 Years	13,719.00	9,794.83	3,924.17		
New England Avenue	339	06/06/12	10 Years	21,168.96	17,128.07	4,040.89		
Norwood Avenue	340	06/06/12	10 Years	9,160.00	622.01	8,537.99		
Beekman Road	341	06/06/12	10 Years	142,000.00	500.00	93,611.72	48,888.28	
Mielc Place/Plain Street	342	06/06/12	10 Years	37,312.00	13,209.19	24,102.81		
Sunset Drive	343	06/06/12	10 Years	84,545.11	49,938.81	34,606.30		
		<u>215,078.13</u>		<u>359,371.67</u>	<u>500.00</u>	<u>306,138.93</u>	<u>268,810.87</u>	<u>268,810.87</u>
		<u>B</u>		<u>B-7</u>	<u>B-10</u>	<u>B-2</u>	<u>B</u>	

## City of Summit, N.J.

## Schedule of Prospective Assessments Funded

## Trust Funds

Year Ended December 31, 2012

Ordinance Number	Improvement Description	Balance Dec. 31, 2011	Assessments Confirmed	Balance Dec. 31, 2012
2085	Reconstruction of Curbs and Sidewalks along a portion of Summit Avenue	8,000.00		8,000.00
2093	Reconstruction of Summit Avenue Curbs	5,000.00		5,000.00
2107	Reconstruction of Curbs along Madison Ave. from Kent Pl. Blvd to Lincoln Ave.	10,000.00		10,000.00
2108	Reconstruction of Curbs & Sidewalks - Broad St. from Denman Pl. to Middle Ave.	33,000.00		33,000.00
2135	Construction of Curbs & Sidewalks- Orchard St. from Broad St. to Roosevelt	25,000.00		25,000.00
2150	Reconstruction of Curbs and Sidewalks along Ashland Road	92,000.00		92,000.00
2169	Construction of Curbs and Sidewalks - Woodland Avenue	90,000.00		90,000.00
2184	Construction of Curbs and Sidewalks - Monroe, Evergreen, Gates, Lincoln, Lafayette, Lowell and Webster	31,330.00		31,330.00
2188	Construction of Curbs & Sidewalks - Morris Court, Henry, South John, North Sts, Springfield Ave. & Ashwood Ave.	94,000.00		94,000.00
2203	Construction and Reconstruction of Curbs and Sidewalks - Morris Avenue	22,000.00		22,000.00
2217	Construction of Curbs and Sidewalks - Ashwood Avenue	17,160.00		17,160.00
2418	Improvement of Special Improvement District	965,000.00		965,000.00
2465	Improvement of Special Improvement District	200,000.00		200,000.00
2858	Construction or Reconstruction of Curbs and Sidewalks along Various Roads (Parkview, Larned, etc.)	4,000.00		4,000.00
2879	Construction or Reconstruction of Curbs and Sidewalks along Woodland Avenue	2,000.00		2,000.00
2881	Construction or Reconstruction of Curbs and Sidewalks along Parkview Terrace	3,000.00		3,000.00
2883	Construction or Reconstruction of Curbs and Sidewalks along a portion of New England Avenue	2,000.00		2,000.00
2916	Norwood Avenue Special Assessments	1,000.00		1,000.00
2920	Construction or Reconstruction of Curbs and Sidewalks along Beckman Road	8,000.00		8,000.00
2922	Construction or Reconstruction of Curbs and Sidewalks along Miele Road	4,000.00		4,000.00
2924	Construction or Reconstruction of Curbs and Sidewalks along Sunset Drive	5,000.00		5,000.00
2941	Construction or Reconstruction of Curbs and Sidewalks along Kent Place Boulevard	2,000.00		2,000.00
2959	Construction or Reconstruction of Curbs and Sidewalks along Greenfield Avenue	3,000.00		3,000.00
2961	Construction or Reconstruction of Curbs and Sidewalks along Bellevue Avenue	9,000.00		9,000.00
2963	Construction or Reconstruction of Curbs and Sidewalks along Euclid Avenue	2,000.00		2,000.00
2965	Construction or Reconstruction of Curbs and Sidewalks along Beechwood Road	5,000.00		5,000.00
		<u>1,642,490.00</u>	<u>500.00</u>	<u>1,641,990.00</u>
		<u><u>B</u></u>	<u><u>B-9</u></u>	<u><u>B</u></u>

## Analysis of Pledging:

Serial Bonds

Reserve for Assessments and Liens

38,990.00

1,603,000.00

1,641,990.00

## City of Summit, N.J.

## Schedule of Community Development Block Grants Receivable

## Other Trust Funds

Year Ended December 31, 2012

<u>Project Name</u>	<u>Project Number</u>	<u>Balance Dec. 31, 2011</u>	<u>County of Union Collected</u>	<u>Cancelled</u>	<u>Balance Dec. 31, 2012</u>
Public Health Outreach	010-291	12,929.00			12,929.00
Summit Housing Authority	011-292	7,200.00			7,200.00
Summit Youth Center	011-294	6,178.00			6,178.00
Learning Circle	011-297	4,500.00			4,500.00
Project Independence	012-292		5,590.00		5,590.00
Summit Community Center	012-294		4,790.00		4,790.00
Early Childhood TLC/YMCA	012-297		3,500.00		3,500.00
		<u>30,807.00</u>	<u>13,880.00</u>	<u>17,878.00</u>	<u>12,929.00</u>
		<u>B</u>	<u>B-12</u>	<u>B-2</u>	<u>B</u>
					<u>13,880.00</u>

## City of Summit, N.J.

## Schedule of Community Development Block Grants Reserve

## Other Trust Funds

Year Ended December 31, 2012

<u>Project Name</u>	<u>Balance Dec. 31, 2011</u>	<u>County of Union</u>	<u>Disbursements</u>	<u>Cancelled</u>	<u>Balance Dec. 31, 2012</u>
Public Health Outreach	010-291	12,929.00			12,929.00
Summit Housing Authority	011-292	7,200.00			7,200.00
Summit Youth Center	011-294	6,178.00			6,178.00
Learning Circle	011-297	4,500.00			4,500.00
Project Independence	012-292				5,590.00
Summit Community Center	012-294				4,790.00
Early Childhood TLC / YMCA	012-297	3,500.00			3,500.00
	<u>30,807.00</u>	<u>13,880.00</u>	<u>17,878.00</u>	<u>12,929.00</u>	<u>13,880.00</u>
Rent Income					
	<u>12,717.85</u>	<u>13,880.00</u>	<u>17,878.00</u>	<u>12,929.00</u>	<u>12,717.85</u>
	<u><u>43,524.85</u></u>	<u><u>B-11</u></u>	<u><u>B-2</u></u>	<u><u>B-11</u></u>	<u><u>26,597.85</u></u>
	<u><u><u>B</u></u></u>				<u><u><u>B</u></u></u>

## City of Summit, N.J.

## Schedule of Library Reserves

## Other Trust Funds

Year Ended December 31, 2012

		Ref.	Total	Special Account	Endowment Fund	Petty Cash	Garfinkel Memorial	Lindabury Memorial
Balance - December 31, 2011		B	363,413.40	125,927.86	220,799.70	1,450.27	8,121.56	7,114.01
Increased by:								
Cash Receipts		B-2	<u>13,396.97</u>	<u>11,330.92</u>		<u>125.48</u>	<u>1,931.98</u>	<u>4.57</u>
								<u>4.02</u>
Decreased by:								
Cash Disbursements		B-2	<u>27,745.82</u>	<u>25,891.97</u>			<u>1,853.85</u>	
Balance - December 31, 2012		B	<u>349,064.55</u>	<u>111,366.81</u>	<u>220,925.18</u>	<u>1,528.40</u>	<u>8,126.13</u>	<u>7,118.03</u>

## City of Summit, N.J.

## Schedule of Assessment Serial Bonds Payable

## Assessment Fund

Year Ended December 31, 2012

**City of Summit, N.J.**

**Schedule of Reserve for Assessments and Liens**

**Assessment Fund**

**Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	B	1,529,000.00
Increased by:		
Bonds Payable	B-14	<u>74,000.00</u>
Balance - December 31, 2012	B	<u><u>1,603,000.00</u></u>

**B-16**

**Schedule of Reserve for Unconfirmed Assessment Receipts**

**Assessment Fund**

**Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	B	<u>3,297.50</u>
Balance - December 31, 2012	B	<u><u>3,297.50</u></u>

## City of Summit, N.J.

## Schedule of Cash - Treasurer

## General Capital Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	C;C-3	2,143,404.95
Increased by Receipts:		
Premium on Note Sale	C-1	66,507.09
Grants Receivable - US Dept. of Justice	C-4	233,825.00
Deferred Charges to Future Taxation:		
Unfunded	C-7	304,000.00
Bond Anticipation Notes Payable	C-10	3,168,000.00
Temporary School Notes Payable	C-11	2,700,000.00
Capital Improvement Fund	C-14	350,000.00
Improvement Authorizations	C-15	14,340.76
Reserve for Debt Service	C-20	17,176.91
Reserve for Legal Fees	C-21	124,984.19
Reserve for Rebate Liability	C-22	751.35
Reserve for Euclid Avenue		
Storm Improvements	C-24	<u>83,530.25</u>
		<u>7,063,115.55</u>
		<u>9,206,520.50</u>
Decreased by Disbursements:		
Fund Balance	C-1	125,000.00
Contracts Payable	C-13	7,735,331.27
Reserve for Legal Fees	C-21	<u>56,375.00</u>
		<u>7,916,706.27</u>
Balance - December 31, 2012	C;C-3	<u>1,289,814.23</u>

City of Summit, N.J.

Analysis of Cash

General Capital Fund

Year Ended December 31, 2012

	Balance or (Deficit) Dec. 31, 2011	Receipts			Disbursements			Balance or (Deficit) Dec. 31, 2012
		Budget Appropriations	Proceeds of Bond Anticipation Note Sale	Miscellaneous	(From)	Transfers To		
Fund Balance	1,191,413.85			66,507.09	125,000.00	(274,000.00)	211,425.36	1,344,346.30
Capital Improvement Fund	49,278.96	350,000.00		233,825.00				125,278.96
Grants Receivable	(233,825.00)							
Due From Assessment Trust Fund	(1,625,597.27)							
Contracts Payable	(3,603,347.60)							
Reserve for Refunding Bonds Issuance Costs	10,813.01							
Reserve for Debt Service	32,378.83							
Reserve for State Aid-Kids Recreation Trust	441,065.00							
Prepaid Assessments	5,000.00							
Reserve for State Aid-Stormwater Management	14,720.00							
Reserve for Preliminary Costs	47,412.00							
Reserve for Legal Fees	77,000.00							
Reserve for Euclid Avenue Storm Improvements	124,984.19							
Reserve for Rebate Liability	496.14							
				56,375.00	83,530.25			83,530.25
					751.35			1,247.49

Ord. No.	Improvement Authorizations:		Date
	General Improvements	Description	
2139	Improvement to Woodland Avenue	05/05/1992	(120,75)
2241	Improvement of Free Public Library	06/20/1995	(188,070.82)
2314C	Construction of Storm Water Drainage Facilities	06/04/1997	(42,643.43)
2360	Improvement of Various Roads	04/21/1998	(4,430.88)
2362	Improvement of Blackburn Place, Oakley Avenue	05/05/1998	(753.28)
2372A	Improvement of City Property (Pool Building)	09/22/1998	(3,675.15)
2382	Recreational Facilities Improvement (Pocket Pks)	12/12/1998	(9,971.54)
2400D	Storm Water Drainage Facilities	07/13/1999	(10,193.35)
2403	Improvement of Blant Pkwy, Chapel, Dayton, Clark Street and Willow Road	07/13/1999	(9,630.91)
2424	Upgrade Automated Catalogue System of Library	04/04/2000	(67,600.00)
2435C	Improvement of Storm Water Drainage	06/20/2000	(7,299.99)
2435E	Acquisition of Recycling Containers, Hydraulic Eq, Reconstruction or Resurfacing Various Streets	06/20/2000	(7,358.10)
2435F	Reconstruction or Resurfacing Various Streets	06/20/2000	(4,677.18)
2443	Improvement of Portion of Blackburn Road	07/18/2000	(21,93)
2458	Construction of Underground Utilities	12/19/2000	(2,745.30)
2478A	Municipally-owned Buildings, Tattlock Grandstand	06/06/2001	(61,249.89)
2478D	Bucket Truck for Parks & Shade Tree Unit	06/06/2001	(29,484.00)
2498	Construction of Curbs & Sidewalks Adjacent to Municipally-owned Property on Broad Street	09/05/2001	(381.05)

City of Summit, N.J.

Analysis of Cash

General Capital Fund

Year Ended December 31, 2012

Ord. No.	Description	Date	Receipts					Disbursements			Balance or (Deficit) Dec. 31, 2011	Balance or (Deficit) Dec. 31, 2012
			Proceeds of Budget Appropriations	Bond Anticipation Note Sale	Miscellaneous	(From)	Transfers To					
2507	Supplemental Appropriation for Construction or Reconstruction Curbs & Sidewalks - Broad St.	12/18/2001		(5,320.87)							(5,320.87)	
2509	Supplemental Appropriation for Construction or Reconstruction Curbs & Sidewalks - Broad St.	12/18/2001		(12,683.45)							(12,683.45)	
2523	Improvement of a Portion of Blackburn Road	05/01/2002		(13,361.18)							(13,361.18)	
2531	Further Supplemental Appropriation - Improvement of Municipally-owned facilities (DPW Garage)	05/21/2002		(101,229.12)							(99,329.12)	
2540	Renovation of Johnson Center	07/16/2002		(7,587.81)							(7,587.81)	
2563B	Acquisition of SCEA Equipment and Signs	06/04/2003		(40,454.64)							(40,454.64)	
2595	Improvement of Canoe Brook Parkway	05/01/2004		(17,693.30)							(17,693.30)	
2608	Mobile Fire Safety Education 'Trailer/Education Cr.	08/17/2004		(1,327.79)							(1,327.79)	
2618	Pedestrian Crosswalk Project	10/05/2004		(11,993.77)							(11,993.77)	
2641	Improvement of Tatlock Field	05/03/2005		(2,535.53)							(2,535.53)	
2657	Various Improvements - Capital Surplus	06/21/2005		99,354.65							99,354.65	
2658	Various Improvements - Capital Improvement Fund	06/21/2005		53,852.46							53,852.46	
2660A	Various Improvements or Purposes	06/21/2005		47,140.71							47,140.71	
2660B	Mobile Car, Portable Radios & Satellite	06/21/2005		18,042.52							18,042.52	
2660C	Tractor, Loader, Dump & Packer Trucks	06/21/2005		108,954.18							108,954.18	
2660D	Storm Water Drainage Improvements	06/21/2005		30,205.36							30,205.36	
2660E	Improvements to Transfer Station	06/21/2005		1,314.36							1,314.36	
2662	Improvement of Blackburn Road III	07/12/2005		43,573.54							43,573.54	
2669	Improvement of Oak Ridge Avenue	10/05/2005		6,904.17							6,904.17	
2674	Acquisition of Gleaside Avenue Woodlands	11/14/2005		9,762.49							9,762.49	
2693	Library Roof Replacement Project	02/21/2006		8,204.43							8,204.43	
2695	Canoe Brook Parkway Roadway Improvements	03/21/2006		(72,094.33)							(72,094.33)	
2714A	Improvement of Facilities	05/16/2006		(198,516.92)							(198,516.92)	
2714B	New & Additional Equipment (Radios, Mssg)	05/16/2006		102,076.19							102,076.19	
2714C	New Vehicular Equipment	05/16/2006		89,893.02							89,893.02	
2714D	Improvement of Storm Water Drainage System	05/16/2006		206,778.81							206,778.81	
2714E	Improvements to Transfer Station	05/16/2006		87,809.81							87,809.81	
2715	Various Improvements (Fire, Lib., Eng. - Cap. Sup.)	05/16/2006		85,134.84							85,134.84	
2716	Various Improvements (Police, Fire, G&T - CTF)	05/16/2006		110,867.20							110,867.20	
2726	Improvement of Transfer Station Floor	09/06/2006		(16,962.03)							(16,962.03)	
2733	Upper Tatlock Field Improvements	10/17/2006		28,524.07							28,524.07	
2763	Various Improvements - Fire, Lib., Eng. (Cap. Surplus)	07/17/2007		68,759.36							68,759.36	
				(8,846.67)							(8,846.67)	

Improvement Authorizations:

Ord. No.	Description	Date	General Improvements (Continued)
2507	Supplemental Appropriation for Construction or Reconstruction Curbs & Sidewalks - Broad St.	12/18/2001	
2509	Supplemental Appropriation for Construction or Reconstruction Curbs & Sidewalks - Broad St.	12/18/2001	
2523	Improvement of a Portion of Blackburn Road	05/01/2002	
2531	Further Supplemental Appropriation - Improvement of Municipally-owned facilities (DPW Garage)	05/21/2002	
2540	Renovation of Johnson Center	07/16/2002	
2563B	Acquisition of SCEA Equipment and Signs	06/04/2003	
2595	Improvement of Canoe Brook Parkway	05/01/2004	
2608	Mobile Fire Safety Education 'Trailer/Education Cr.	08/17/2004	
2618	Pedestrian Crosswalk Project	10/05/2004	
2641	Improvement of Tatlock Field	05/03/2005	
2657	Various Improvements - Capital Surplus	06/21/2005	
2658	Various Improvements - Capital Improvement Fund	06/21/2005	
2660A	Various Improvements or Purposes	06/21/2005	
2660B	Mobile Car, Portable Radios & Satellite	06/21/2005	
2660C	Tractor, Loader, Dump & Packer Trucks	06/21/2005	
2660D	Storm Water Drainage Improvements	06/21/2005	
2660E	Improvements to Transfer Station	06/21/2005	
2662	Improvement of Blackburn Road III	07/12/2005	
2669	Improvement of Oak Ridge Avenue	10/05/2005	
2674	Acquisition of Gleaside Avenue Woodlands	11/14/2005	
2693	Library Roof Replacement Project	02/21/2006	
2695	Canoe Brook Parkway Roadway Improvements	03/21/2006	
2714A	Improvement of Facilities	05/16/2006	
2714B	New & Additional Equipment (Radios, Mssg)	05/16/2006	
2714C	New Vehicular Equipment	05/16/2006	
2714D	Improvement of Storm Water Drainage System	05/16/2006	
2714E	Improvements to Transfer Station	05/16/2006	
2715	Various Improvements (Fire, Lib., Eng. - Cap. Sup.)	05/16/2006	
2716	Various Improvements (Police, Fire, G&T - CTF)	05/16/2006	
2726	Improvement of Transfer Station Floor	09/06/2006	
2733	Upper Tatlock Field Improvements	10/17/2006	
2763	Various Improvements - Fire, Lib., Eng. (Cap. Surplus)	07/17/2007	

City of Summit, N.J.

Analysis of Cash

General Capital Fund

Year Ended December 31, 2012

Ord. No.	Description	Date	Receipts			Disbursements			Balance or (Deficit) Dec. 31, 2011
			Budget Appropriations	Proceeds of Bond Anticipation Note Sale	Miscellaneous	(From)	To		
<b>Improvement Authorizations:</b>									
2764	General Improvements (Continued)								
2766	Various Improvements - Police, Fire, G&T (CIF)	07/17/2007	5,092.19						7,715.57
2766	Various Improvements - Police, Fire, G&T (CIF)	07/17/2007	(486,347.87)	400,000.00					(167,560.55)
2780	Refunding Bond Ordinance	12/18/2007	15,762.90						15,762.90
2781	Pedestrian Safety Beacons at Various Locations	12/18/2007	(17,946.04)						(17,946.04)
2782	Improvement of Portion of Oak Ridge Avenue	12/18/2007	261,716.05						301,977.88
2809	Improvement of Portion of Hobart Avenue	07/29/2008	136,753.64						156,970.04
2813A	Improvement of Municipally-owned Facilities	07/29/2008	42,627.76						50,902.16
2813B	Acquisition of New Equipment (Packer, Planer, Signals)	07/29/2008	(63,393.74)						(3,424.61)
2813C	Acquisition of Garbage and Traffic Truck	07/29/2008	(103,240.05)						(181,424.61)
2813D	Improvement of Transfer Station	07/29/2008	17,867.55						17,678.07
2813E	Improvement of Various Roads	07/29/2008	(140,991.20)						(142,266.54)
2813F	Purchase of New Computer Equipment	07/29/2008	(115,796.77)						(117,353.47)
2813G	Purchase of Fire Engine	07/29/2008	(2,969.47)						(3,229.26)
2815	Various Improvements - Capital Surplus	07/29/2008	109,943.53						108,534.33
2816	Various Improvements - Capital Improvement Fund	07/29/2008	53,476.34						49,732.11
2822	Autrey Street Road Improvements	10/07/2008	(65,998.14)						(59,711.04)
2829	High Street Roadway Improvements	11/05/2008	(98,898.14)						(2,344.92)
2844	Hobart Avenue Section III Roadway Improvements	03/24/2009	(265,384.53)						14,117.56
2849	Parkview Terrace Area Stormwater Drain	04/07/2009	(393,535.29)						(9,278.00)
2869	Tax Liability Payments	10/06/2009	7,342.94						7,342.94
2875A	Improvement of Facilities (Youth Center, Pond, NV)	11/04/2009	(140,949.13)						(35,398.72)
2875B	Purchase New Equipment (Traffic Signal Controllers)	11/04/2009	883.08						849.28
2875C	Improvement of Public Library (Preliminary Studies)	11/04/2009	1,470.63						1,411.98
2875D	Improvement of Storm Water Drainage System	11/04/2009	(70,595.01)						(24,718.43)
2875E	Improvement of Various Roads and Locations	11/04/2009	(104,529.84)						(13,853.55)
2876	Various Improvements (Capital Improvement Fund)	11/04/2009	54,437.24						(32,356.08)
2877	Various Improvements (Capital Surplus)	11/04/2009	192,713.23						(69,360.90)
2878	Improvement of Portion of Woodland Avenue	12/01/2009	(283,716.59)						(3,314.17)
2880	Improvement of Parkview Terrace Area Roadway	12/01/2009	(142,411.99)						(5,181.32)
2882	Improvement of Portion of New England Avenue	12/01/2009	(237,155.94)						(7,230.05)
2912	Various Improvements	10/19/2010	(394,880.55)						(490,763.01)
2921	Beekman Road Roadway Improvements	10/19/2010	(164,995.52)						(20,859.56)
2923	Middle Place Roadway Improvements	10/19/2010	(219,968.97)						(4,874.68)
2925	Sunset Drive Roadway Improvements	10/19/2010	(250,738.58)						(1,772.06)
			(250,738.58)						(40,510.64)

City of Summit, N.J.

Analysis of Cash

General Capital Fund

Year Ended December 31, 2012

Ord. No.	Description	Date	Receipts			Disbursements			Balance or (Deficit) Dec. 31, 2011	Transfers (From)	Transfers To	Balance or (Deficit) Dec. 31, 2012
			Budget Appropriations	Bond Anticipation Note Sale	Miscellaneous	Miscellaneous	(From)					
<b>Improvement Authorizations:</b>												
2940	General Improvements (Continued)	04/05/2011	(261,000.58)					(269,861.83)				
2942	Additional Communications Equipment	04/05/2011	(492,880.76)					(350,365.76)				
2948	Kent Place Boulevard Roadway Improvements	07/12/2011	(401,189.03)					(5,685.48)				
2950	Ashland Rd. Roadway Improvements	07/12/2011	(335,487.10)					(504,425.42)				
2958	Various Improvements	11/01/2011	8,050.00					(209,156.00)				
2960	Greenfield Avenue Roadway Improvements	11/01/2011						(192,106.00)				
2960	Belleme Avenue Roadway Improvements	11/01/2011		4,050.00				(612,915.38)				
2962	Euflid Avenue Roadway Improvements	11/01/2011		6,050.00				(156,955.01)				
2964	Beechwood Rd. Roadway Improvements	11/01/2011		14,400.00				(159,905.01)				
2985	Deforest Avenue Improvements	06/19/2012						(329,533.13)				
2986	Various Improvements	06/19/2012						(315,133.13)				
3009	Memorial Field Improvements	12/18/2012						(259.32)				
2217	Local Improvements:							14,740.68				
2217	Construction of Curbs and Sidewalks	11/01/1994						(831,114.44)				
2231	Ashwood Avenue							110,000.00				
2231	Construction and Reconstruction of Curbs and Sidewalks Belhurst Road	01/01/1995						(721,114.44)				
2236	Construction and Reconstruction of Curbs and Sidewalks Mountain Avenue	02/21/1995						24,000.00				
2246	Sidewalks Kent Place Boulevard	03/21/1995						(4,978.45)				
2250	Sidewalks Hugles Place Area and Lewis Ave.	09/19/1995						(18,903.61)				
2288	Construction and Reconstruction of Curbs and Sidewalks Sherman Avenue	09/19/1995						(23,847.98)				
2302	Sidewalks in a Portion of Springfield Avenue	10/1/1996						(21,993.69)				
2346	Construction and Reconstruction of Curbs and Sidewalks in a Portion of Passaic Avenue	01/20/1998						(14,146.53)				
2359	Construction and Reconstruction of Curbs and Blocks on William, Walnut (portion), Sayre, etc.	04/21/1998						(21,645.67)				
2363	Construction and Reconstruction of Curbs on Blackburn Place and Oakley Avenue	05/03/1998						(31,778.89)				
2367	Construction and Reconstruction of Curbs on Blackburn Place and Oakley Avenue	07/14/1998						(28,431.75)				
2404	Construction and Reconstruction of Curbs and Sidewalks on Briant Pkwy, Chapel, Dayton, etc.	07/13/1999						(22,161.91)				
								(20,476.97)				
								(38,707.65)				
								(33,924.20)				

City of Summit, N.J.

Analysis of Cash

General Capital Fund

Year Ended December 31, 2012

Ord. No.	Description	Receipts			Disbursements			Balance or (Deficit) Dec. 31, 2011	Balance or (Deficit) Dec. 31, 2012
		Budget Appropriations	Bond Anticipation Note Sale	Miscellaneous	Miscellaneous	Transfers (From)	To		
<b>Improvement Authorizations:</b>									
	<b>Local Improvements (Continued)</b>								
2418 & 2464	Improvement of Special Improvement District considering Loan	03/10/2000 03/30/2001	92,953.60					92,953.60	
2432	Construction and Reconstruction of Curbs and Sidewalks on Tulip Street	06/07/2000		(72,012.53)					(72,012.53)
2447	Construction and Reconstruction of Curbs and Sidewalks on Glen Oaks, Manor Hill, Iris Road	09/19/2000		(34,654.71)					(34,654.71)
2499	Construction or Reconstruction of Curbs and Sidewalks along Portion of Broad Street	09/05/2001		7,421.08					(7,421.08)
2506	Construction or Reconstruction of Curbs and Sidewalks along Portion of Pine Grove Ave.	12/18/2001		33,443.57					(33,443.57)
2524	Construction or Reconstruction of Curbs and Sidewalks along a portion of Blackburn Road	05/21/2002		(33,885.34)					(33,885.34)
2548	Construction or Reconstruction of Curbs and Sidewalks along a portion of Division Avenue	12/03/2002		37,882.56					(37,882.56)
2596	Construction or Reconstruction of Curbs and Sidewalks along a portion of Canoe Brook Parkway	05/04/2004		(55,145.32)					(55,145.32)
2663	Construction or Reconstruction of Curbs and Sidewalks along a portion of Blackburn Road III	07/12/2005		(10,809.09)					(10,809.09)
2670	Construction or Reconstruction of Curbs and Sidewalks along a portion of Oak Ridge Avenue	10/05/2005		(10,731.62)					(10,731.62)
2717	Construction or Reconstruction of Curbs and Sidewalks along a portion of Canoe Brook Parkway	06/07/2006		(46,413.37)					(46,413.37)
2750	Construction or Reconstruction of Curbs in and Along a portion of Whitridge Road area	04/04/2007		5,000.00					4,562.14
2760	Construction or Reconstruction of Sidewalks in and Along a portion of Various Roads (Pedestrian Safety)	06/06/2007		(700.00)					(437.86)
2783	Construction or Reconstruction of Curbs and Sidewalks along a portion of Oak Ridge Avenue	12/18/2007		12,000.00					(437.86)
2810	Construction or Reconstruction of Curbs and Sidewalks along a portion of Hobart Avenue	07/29/2008		13,000.00					(589.08)
2823	Construction or Reconstruction of Curbs and Sidewalks along a portion of Aubrey Street	10/07/2008		7,000.00					(437.86)
2830	Construction or Reconstruction of Curbs and Sidewalks along a portion of High Street	11/05/2008		5,000.00					(437.86)

**City of Summit, N.J.**

**Analysis of Cash**

**General Capital Fund**

**Year Ended December 31, 2012**

Ord. No.	Description	Date	Receipts						Disbursements			Balance or (Deficit) Dec. 31, 2012
			Budget Appropriations		Proceeds of Bond Anticipation Note Sale		Miscellaneous		Transfers (From)		Transfers To	
			Balance or (Deficit) Dec. 31, 2011	Appropriations	Proceeds of Bond Anticipation Note Sale	Miscellaneous	Transfers (From)	Transfers To				
<b>Improvement Authorizations:</b>												
	<b>Local Improvements (Continued)</b>											
2843	Construction or Reconstruction of Curbs and Sidewalks along Hobart Avenue Sect. III	03/24/2009	4,000.00									
2858	Construction or Reconstruction of Curbs and Sidewalks along Various Roads (Parkview, Lared, etc.)	06/16/2009	(25,797.87)									
2879	Construction or Reconstruction of Curbs and Sidewalks along Woodland Avenue	12/01/2009	(36,107.67)									
2881	Construction or Reconstruction of Curbs and Sidewalks along Parkview Terrace	12/01/2009	(47,425.38)									
2883	Construction or Reconstruction of Curbs and Sidewalks along a portion of New England Avenue	12/01/2009	(23,213.07)									
	Norwood Avenue Special Assessments	10/19/2010	(5,173.56)									
2920	Construction or Reconstruction of Curbs and Sidewalks along Beckman Road	10/19/2010	(134,543.54)									
2922	Construction or Reconstruction of Curbs and Sidewalks along Miele Road	10/19/2010	(36,486.90)									
2924	Construction or Reconstruction of Curbs and Sidewalks along Sunset Drive	10/19/2010	(85,489.73)									
2941	Construction or Reconstruction of Curbs and Sidewalks along Kent Place Boulevard	04/05/2011	1,704.42									
2959	Construction or Reconstruction of Curbs and Sidewalks along Greenfield Avenue	11/01/2011	3,000.00									
2961	Construction or Reconstruction of Curbs and Sidewalks along Bellevue Avenue	11/01/2011	9,000.00									
2963	Construction or Reconstruction of Curbs and Sidewalks along Euclid Avenue	11/01/2011	2,000.00									
2965	Construction or Reconstruction of Curbs and Sidewalks along Beechwood Road	11/01/2011	5,000.00									
2988	Bedford Road Roadway & Assessments	06/19/2012										
2989	Hawthorne Place Roadway & Assessments	06/19/2012										
2990	Hillcrest Avenue Roadway & Assessments	06/19/2012										
2991	Valley View Roadway & Assessments	06/19/2012										
2992	Waldron Avenue Roadway & Assessments	06/19/2012										

City of Summit, N.J.  
Analysis of Cash  
General Capital Fund

Year Ended December 31, 2012

## Improvement Authorizations:

**City of Summit, N.J.**

**Grants Receivable - US Dept. of Justice**

**General Capital Fund**

**Year Ended December 31, 2012**

Ref.

Balance - December 31, 2011	C	<u>233,825.00</u>
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Decreased by:

Cash Receipts	C-2	<u>233,825.00</u>
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## City of Summit, N.J.

**Schedule of Due From Assessment Trust Fund****General Capital Fund****Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	C	1,625,597.27
Increased by:		
Assessments Confirmed	C-7	<u>359,371.67</u>
Balance - December 31, 2012	C	<u>1,984,968.94</u>

**Schedule of Deferred Charges to Future  
Taxation - Funded****General Capital Fund****Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	C	60,611,300.00
Decreased by:		
Budget Appropriations to Pay Bonds and Loans:		
Municipal Serial Bonds	C-8	2,188,000.00
School Serial Bonds	C-9	3,350,000.00
Downtown Business Improvement Loan	C-12	<u>33,300.00</u>
		<u>5,571,300.00</u>
Balance - December 31, 2012	C	<u>55,040,000.00</u>

City of Summit, N.J.

Schedule of Deferred Charges to Future Taxation - Unfunded

General Capital Fund

Year Ended December 31, 2012

Ordinance Number	Date	General Improvement Description	Balance Dec. 31, 2011	Authorizations	Paid by 2012 Budget Appropriation	Assessments Confirmed	Cancelled	Grants and other Aid Received	Balance Dec. 31, 2012	Analysis of Balance - Dec. 31, 2012			
										Financed by Bond Anticipation Notes	Over-Funded Ordinance	Expended	Unexpended Improvement Authorization
2139	05/05/1992	Improvement to Woodland Avenue	120,755						120,755				
2241	06/20/1995	Improvement of Free Public Library	188,070	42,643.43		7,356.57			180,714.25				
2314C	06/04/1997	Construction of Storm Water Drainage Facilities	42,643.43			17,643.43			25,000.00				
2360	04/21/1998	Improvement of Various Roads	4,430.88						4,430.88				
2362	05/05/1998	Improvement of Blackburn Place, Oakley Avenue	753.28						753.28				
2372A	09/22/1998	Improvement of City Property (Pool Building)	3,675.15						3,675.15				
2382	12/15/1998	Recreational Facilities Improvement (Pocock Pkwy)	9,971.54						9,971.54				
2400D	07/13/1999	Storm Water Drainage Facilities	10,193.35						10,193.35				
2403	07/13/1999	Improvement of CBrian Pkwy, Chapel, Dayton, Clark Street and Willow Road	9,630.91						9,630.91				
2424	04/04/2000	Upgrade Automated Catalogue System of Library	67,600.00						67,600.00				
2435C	06/20/2000	Improvement of Storm Water Drainage	7,299.99						7,299.99				
2435E	06/20/2000	Acquisition of Recycling Containers, Hydraulic Eq.	7,358.10						7,358.10				
2435F	06/20/2000	Reconstruction or Resurfacing of Various Streets	4,677.18						4,677.18				
2443	07/18/2000	Improvement of Portion of Blackburn Road	21.93						21.93				
2458	12/19/2000	Construction of Underground Utilities	2,745.30						2,745.30				
2478L	06/06/2001	Municipally-owned Buildings, Taftock Grands and Bucket Track for Parks & Sheaf Tree Unit	61,249.89						61,249.89				
2498	05/05/2001	Construction of Curbs & Sidewalks Adjacent to Municipally-owned Property on Broad Street	29,484.00						29,484.00				
			381.05						381.05				
2507	12/18/2001	Supplemental Appropriation for Construction of Reconstruction Curbs & Sidewalks - Broad St.	5,320.87						5,320.87				
2509	12/18/2001	Supplemental Appropriation for Construction of Reconstruction Curbs & Sidewalks - Broad St.	12,683.45						12,683.45				
2523	05/07/2002	Improvement of a Portion of Blackburn Road	13,361.18						13,361.18				
2531	05/21/2002	Further Supplemental Appropriation, Improvement of Municipally-owned Facilities (DPW Garage)	101,229.12						101,229.12				
2540	07/16/2002	Renovation of Johnson Center	7,587.81						7,587.81				
2563B	06/04/2003	Acquisition of SCBA, Equipment and Signs	40,454.64						40,454.64				
2595	05/04/2004	Improvement of Carroll Brook Parkway	17,693.30						17,693.30				
2608	08/17/2004	Mobile Fire Safety Education Trailer/Education Ctr.	1,327.79						1,327.79				
2618	10/05/2004	Pedestrian Crosswalk Project	11,993.77						11,993.77				
2641	05/05/2005	Improvement of Taftock Field	2,535.53						2,535.53				
2660A	06/21/2005	Various Improvements for Purposes	109,500.00						109,500.00				
2660B	06/21/2005	Mobile Car, Portable Radios & Satellite	4,700.00						4,700.00				
2660C	06/21/2005	Tractor, Loader, Dump & Packer Trucks	8,800.00						8,800.00				
2660D	06/21/2005	Storm Water Drainage Improvements	2,300.00						2,300.00				
2660E	06/21/2005	Improvements to Transfer Station	4,700.00						4,700.00				
2662	07/12/2005	Improvement of Blackburn Road III	16,000.00						16,000.00				
2669	10/05/2005	Improvement of Oak Ridge Avenue	53,000.00						53,000.00				
2693	02/12/2006	Lithium Ion Replacement Project	6,400.00						6,400.00				
2695	03/12/2006	Carrie Brook Parkway, Readway Improvements	174,000.00						174,000.00				
2714A	05/16/2006	Improvement of Facilities	514,500.00						514,500.00				
2726	09/06/2006	Improvement of Transfer Station Floor	47,500.00						47,500.00				
2733	10/17/2006	Upper Taftock Field Improvements	311,052.58						311,052.58				
2766	07/17/2007	Various Improvements of Purposes	864,000.00						864,000.00				
2781	12/15/2007	Pedestrian Safety Beacons at Various Locations	23,800.00						23,800.00				
2782	12/15/2007	Improvement of Portion of Oak Ridge Avenue	19,000.00						19,000.00				
2809	07/29/2008	Improvement of Portion of Hobart Avenue	174,000.00						174,000.00				
2813A	07/29/2008	Improvement of Municipally-owned Facilities	109,500.00						109,500.00				
2813B	07/29/2008	Acquisition of New Equipment (Packer, Planer, Signals)	73,000.00						73,000.00				
2813C	07/29/2008	Acquisition of Garbage and Traffic Truck	290,000.00						290,000.00				
			100,000.00						100,000.00				
			8,575.39						8,575.39				

City of Summit, N.J.

Schedule of Deferred Charges to Future Taxation - Unfunded

General Capital Fund

Year Ended December 31, 2012

Ordinance Number	Date	General Improvement Description	Improvement Description (Continued)	Balance Dec. 31, 2011	Authorizations	2012 Budgeted Appropriation	Paid by Assessments Confirmed	Cancelled	Grants and other aid Received	Analysis of Balance - Dec. 31, 2012		
										Financed by Bond	Anticipation Notes	Over-Funded Ordinance
										Balance Dec. 31, 2012		Unexpended Improvement Authorization
2813D	07/29/2008	Improvement of Transfer Station	395,000.00							395,000.00		395,000.00
2813E	07/29/2008	Improvement of Various Roads	167,500.00							167,500.00		166,465.53
2813F	07/29/2008	Purchase of New Computer Equipment	119,000.00							119,000.00		
2813G	07/29/2008	Purchase of Fire Engine	129,500.00							129,500.00		
2822	10/07/2008	Aubrey Street Roadway Improvements	176,000.00							176,000.00		
2829	11/05/2008	High Street Roadway Improvements	185,000.00							185,000.00		
2844	07/24/2009	Ibhardt Avenue Section III Roadway Improvements	271,000.00							271,000.00		
2849	04/07/2009	Parkview Terrace Area Stormwater Drain	452,000.00							452,000.00		
2855A	11/01/2009	Improvement of Facilities (Youth Center, Park, AV)	321,900.00							321,900.00		
2875B	11/04/2009	Purchase New Equipment (Traffic Signal Controllers)	16,100.00							16,100.00		
2875C	11/04/2009	Improvement of Public Library (Preliminary Studies)	28,000.00							28,000.00		
2875D	11/04/2009	Improvement of Storm Water Draining System	100,000.00							100,000.00		
2875E	11/04/2009	Improvement of Various Roads and Locations	170,000.00							170,000.00		
2878	12/01/2009	Improvement of Portion of Woodland Avenue	398,250.00							398,250.00		
2880	12/01/2009	Improvement of Parkview Terrace Area Roadway	151,000.00							151,000.00		
2882	12/01/2009	Improvement of Portion of New England Avenue	272,000.00							272,000.00		
2912	10/19/2010	Various Improvements or Purposes	2,090,000.00							2,090,000.00		
2921	10/19/2010	Beckman Road Roadway Improvements	349,750.00							349,750.00		
2923	10/19/2010	Middle Place Roadway Improvements	261,000.00							261,000.00		
2925	10/19/2010	Sunset Drive Roadway Improvements	476,000.00							476,000.00		
2940	04/05/2011	Additional Communications Equipment	347,500.00							347,500.00		
2942	04/05/2011	Kent Place Boulevard Roadway Improvements	619,000.00							619,000.00		
2948	07/12/2011	Ashland Rd. Roadway Improvements	504,000.00							504,000.00		
2950	07/12/2011	Various Improvements	2,618,000.00							2,618,000.00		
2958	11/01/2011	Greenfield Avenue Roadway Improvements	200,000.00							200,000.00		
2960	11/01/2011	Bellevue Avenue Roadway Improvements	674,000.00							674,000.00		
2962	11/01/2011	Euclid Avenue Roadway Improvements	164,000.00							164,000.00		
2964	11/01/2011	Beechwood Rd. Roadway Improvements	350,000.00							350,000.00		
2217	11/01/1994	Construction of Curbs and Sidewalks	5,500.00							5,500.00		
2231	02/21/1995	Construction and Reconstruction of Curbs and Sidewalks, Balsorus Road	56,976.99							56,976.99		
2236	02/21/1995	Construction and Reconstruction of Curbs and Sidewalks, Mountain Avenue	114,036.24							114,036.24		
2985	06/19/2012	Detrest Avenue Improvements	285,000.00							285,000.00		
2986	06/19/2012	Various Improvements	2,164,000.00							2,164,000.00		
3000	12/18/2012	Memorial Field Improvements	476,000.00							476,000.00		
		<b>Local Improvements:</b>										
2246	09/19/1995	Construction and Reconstruction of Curbs and Sidewalks Kent Place Boulevard	71,687.10							71,687.10		
2250	09/19/1995	Construction and Reconstruction of Curbs and Sidewalks Hughes Place, Aven and Lewis Ave.	81,783.67							81,783.67		
2288	10/01/1996	Construction and Reconstruction of Curbs and Sidewalks Sherman Avenue	33,697.68							33,697.68		
2302	02/18/1997	Construction and Reconstruction of Curbs and Sidewalks in a Portion of Springfield Avenue	77,162.17							77,162.17		
2346	01/20/1998	Construction and Reconstruction of Curbs and Sidewalks in a Portion of Passaic Avenue	76,035.66							76,035.66		
2359	04/21/1998	Construction and Reconstruction of Curbs and Blocks on William, Walnut (portion), Shye's, etc.	71,029.16							71,029.16		
2363	05/05/1998	Construction and Reconstruction of Curbs on Blackburn Place and Oakley Avenue	38,491.47							38,491.47		
										18,903.61		
										23,847.98		
										721,114.44		
										285,000.00		
										1,412,895.56		
										476,000.00		
											22,161.91	

City of Summit, N.J.

Schedule of Deferred Charges to Future Taxation - Unfunded

General Capital Fund

Year Ended December 31, 2012

Ordinance Number	Date	Local Improvement Description	Improvement (Continued)	Analysis of Balance - Dec. 31, 2012								
				Balance Dec. 31, 2011	Authorizations	2012 Budget Appropriation	Assessments Confirmed	Cancelled	Grants and other Aid Received	Balance Dec. 31, 2012	Over-Funded Ordinance	Expended
2367	07/14/1998	Construction and Reconstruction of Curbs on Blackburn Place and Oakley Avenue	45,541.95			6,634.30				38,707.65		
2404	07/31/1999	Construction and Reconstruction of Curbs and Sidewalks on Briar Fay, Chapel, Dayton, etc.	59,521.62			25,597.42				33,924.20		
2432	06/07/2000	Construction and Reconstruction of Curbs and Sidewalks on Tulip Street	118,112.31			46,099.78				72,012.53		
2447	09/19/2000	Construction and Reconstruction of Curbs and Sidewalks on Glen Oaks, Manor Hill, Iris Road	65,965.00			31,410.29				34,654.71		
2499	09/05/2001	Construction or Reconstruction of Curbs and Sidewalks along Portion of Broad Street	5,831.50									
2506	12/18/2001	Construction or Reconstruction of Curbs and Sidewalks along Portion of Pine Grove Ave.	50,851.94									
2524	05/21/2002	Construction or Reconstruction of Curbs and Sidewalks along a portion of Blackburn Road	39,135.04									
2548	12/03/2002	Construction or Reconstruction of Curbs and Sidewalks along a portion of Division Avenue	100,318.61									
2596	05/04/2004	Construction or Reconstruction of Curbs and Sidewalks along a portion of Canoe Brook Parkway	87,052.07									
2663	07/12/2005	Construction or Reconstruction of Curbs and Sidewalks along a portion of Blackburn Road III	20,189.06									
2670	10/05/2005	Construction or Reconstruction of Curbs and Sidewalks along a portion of Oak Ridge Avenue	47,312.04									
2717	06/07/2006	Construction or Reconstruction of Curbs and Sidewalks along a portion of Canoe Brook Parkway	88,046.47									
2750	04/04/2007	Construction or Reconstruction of Curbs and Along a portion of Whitetree Road area	44,845.12									
2760	06/06/2007	Construction or Reconstruction of Sidewalks in and Along a portion of Various Roads (Pedestrian Safety)	42,553.53									
2783	12/18/2007	Construction or Reconstruction of Curbs and Sidewalks along a portion of Oak Ridge Avenue	77,940.08									
2810	07/29/2008	Construction or Reconstruction of Curbs and Sidewalks along a portion of Hobart Avenue	159,542.23									
2823	10/07/2008	Construction or Reconstruction of Curbs and Sidewalks along a portion of Aubrey Street	82,715.20									
2830	10/05/2008	Construction or Reconstruction of Curbs and Sidewalks along a portion of High Street	51,132.50									
2843	03/24/2009	Construction or Reconstruction of Curbs and Sidewalks along Hobart Avenue Street III	35,250.00									
2858	06/16/2009	Construction or Reconstruction of Curbs and Sidewalks along a portion of Various Roads (Parkview, Larned, etc.)	14,742.00									
2879	12/01/2009	Construction or Reconstruction of Curbs and Sidewalks along Woodland Avenue	40,000.00									
2881	12/01/2009	Construction or Reconstruction of Curbs and Sidewalks along Parkview Terrace	50,000.00									
2883	12/01/2009	Construction or Reconstruction of Curbs and Sidewalks along a portion of New England Avenue	74,000.00									
2916	10/19/2010	Norwood Avenue Special Assessment	30,000.00									
2929	10/19/2010	Construction or Reconstruction of Curbs and Sidewalks along Beckman Road	19,000.00									
2922	10/19/2010	Construction or Reconstruction of Curbs and Sidewalks along Miele Road	142,000.00									
2924	10/19/2010	Construction or Reconstruction of Curbs and Sidewalks along Sunset Drive	71,000.00									
			95,000.00									
			84,545.11									
			944.62									
			10,454.89									
			33,688.00									
			37,312.00									
			84,545.11									
			9,510.27									

City of Summit, N.J.

## Schedule of Deferred Charges to Future Taxation - Unfunded

General Capital Fund

Year Ended December 31, 2012

City of Summit, N.J.

**Schedule of General Serial Bonds**

**General Capital Fund**

**Year Ended December 31, 2012**

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Bonds Outstanding, December 31, 2012</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2011</u>	<u>Decreased</u>	<u>Balance Dec. 31, 2012</u>
			<u>Date</u>	<u>Amount</u>				
Refunding Bonds	09/15/01	695,000.00				230,000.00		230,000.00
General Bonds	05/01/03	6,300,000.00				500,000.00		500,000.00
General Bonds	11/01/06	5,925,000.00	11/1/2013-2017	500,000.00	4.000%	3,425,000.00	500,000.00	2,925,000.00
Refunding Bonds	04/01/08	7,290,000.00	4/1/2013	570,000.00	5.000%			
			4/1/2014	375,000.00	5.000%			
			4/1/2015	375,000.00	4.500%			
			4/1/2016	375,000.00	4.500%			
			4/1/2017	375,000.00	4.500%			
			4/1/2018	370,000.00	4.000%	2,995,000.00	555,000.00	2,440,000.00
General Bonds	01/01/11	6,633,000.00	1/1/2013	425,000.00	2.00%			
			1/1/2014	430,000.00	2.00%			
			1/1/2015	435,000.00	2.00%			
			1/1/2016	440,000.00	2.00%			
			1/1/2017	450,000.00	2.50%			
			1/1/2018	460,000.00	3.00%			
			1/1/2019	470,000.00	3.00%			
			1/1/2020	480,000.00	3.50%			
			1/1/2021	495,000.00	3.50%			
			1/1/2022	510,000.00	3.50%			
			1/1/2023	525,000.00	3.50%			
			1/1/2024	545,000.00	4.00%	6,633,000.00	403,000.00	6,230,000.00
			1/1/2025	565,000.00	4.00%			

City of Summit, N.J.

**Schedule of General Serial Bonds**

**General Capital Fund**

**Year Ended December 31, 2012**

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Bonds Outstanding, December 31, 2012</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2011</u>	<u>Decreased</u>	<u>Balance Dec. 31, 2012</u>
			<u>Date</u>	<u>Amount</u>				
Refunding Bonds	04/14/11	2,618,000.00	5/1/2013	491,000.00	3.00%			
			5/1/2014	491,000.00	3.00%			
			5/1/2015	513,000.00	4.00%			
			5/1/2016	564,000.00	4.00%			
			5/1/2017	559,000.00	3.00%	2,618,000.00		2,618,000.00
						16,401,000.00		14,213,000.00
							<u>C</u>	<u>C</u>
							<u>C-6</u>	<u>C-6</u>

City of Summit, N.J.

**Schedule of General Serial Bonds - School**

**General Capital Fund**

**Year Ended December 31, 2012**

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Bonds Outstanding, December 31, 2012</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2011</u>	<u>Decreased</u>	<u>Balance Dec. 31, 2012</u>
			<u>Date</u>	<u>Amount</u>				
School Bonds - Refunding	09/15/01	13,155,000.00	6/1/2013 6/1/2014 6/1/2015 6/1/2016	1,030,000.00 1,085,000.00 1,145,000.00 1,205,000.00	Various	5,445,000.00	980,000.00	4,465,000.00
School Bonds	05/01/03	5,465,000.00				300,000.00	300,000.00	
General Bonds	11/01/06	12,500,000.00	11/1/2013-26	625,000.00	4.0000%	9,375,000.00	625,000.00	8,750,000.00
Refunding Bonds	04/01/08	2,625,000.00	4/1/2013	365,000.00	5.0000%	725,000.00	360,000.00	365,000.00
School Bonds	01/01/11	19,545,000.00	1/1/2013 1/1/2014 1/1/2015 1/1/2016 1/1/2017 1/1/2018 1/1/2019 1/1/2020 1/1/2021 1/1/2022 1/1/2023 1/1/2024 1/1/2025 1/1/2026	1,155,000.00 1,165,000.00 1,180,000.00 1,195,000.00 1,220,000.00 1,240,000.00 1,270,000.00 1,305,000.00 1,340,000.00 1,385,000.00 1,425,000.00 1,475,000.00 1,525,000.00 1,580,000.00	2.0000% 2.0000% 2.0000% 2.0000% 2.5000% 3.0000% 3.0000% 3.5000% 3.5000% 3.5000% 3.5000% 4.0000% 4.0000% 4.0000%			

City of Summit, N.J.

## Schedule of General Serial Bonds - School

## General Capital Fund

Year Ended December 31, 2012

## City of Summit, N.J.

## Schedule of Bond Anticipation Notes Payable

## General Capital Fund

Year Ended December 31, 2012

Ordinance Number	Improvement Description	Original Note	Date of Original Issue	Date of Issue	Date of Maturity	Interest Rate	Increased	Balance Dec. 31, 2012
2766	Various Improvements	400,000.00	01/19/12	01/19/12	01/18/13	1.00%	400,000.00	400,000.00
2813	Various Improvements	180,000.00	01/19/12	01/19/12	01/18/13	1.00%	180,000.00	180,000.00
2829	High Street Roadway Improvements	97,000.00	01/19/12	01/19/12	01/18/13	1.00%	97,000.00	97,000.00
2844	Hobart Avenue Section III Roadway Improvements	94,000.00	01/19/12	01/19/12	01/18/13	1.00%	94,000.00	94,000.00
2849	Parkview Terrace Area Stormwater Drain	367,000.00	01/19/12	01/19/12	01/18/13	1.00%	367,000.00	367,000.00
2875	Various Improvements	289,000.00	01/19/12	01/19/12	01/18/13	1.00%	289,000.00	289,000.00
2878	Improvement of Portion of Woodland Avenue	270,000.00	01/19/12	01/19/12	01/18/13	1.00%	270,000.00	270,000.00
2880	Improvement of Parkview Terrace Area Roadway	142,000.00	01/19/12	01/19/12	01/18/13	1.00%	142,000.00	142,000.00
2882	Improvement of Portion of New England Avenue	232,000.00	01/19/12	01/19/12	01/18/13	1.00%	232,000.00	232,000.00
2912	Various Improvements	302,000.00	01/19/12	01/19/12	01/18/13	1.00%	302,000.00	302,000.00
2921	Beekman Road Roadway Improvements	370,000.00	01/19/12	01/19/12	01/18/13	1.00%	370,000.00	370,000.00
2923	Miele Place Roadway Improvements	213,000.00	01/19/12	01/19/12	01/18/13	1.00%	213,000.00	213,000.00
2925	Sunset Drive Roadway Improvements	212,000.00	01/19/12		01/18/13	1.00%	212,000.00	212,000.00
							<u>3,168,000.00</u>	<u>3,168,000.00</u>
							<u>C</u>	<u>C</u>
	Issued for Cash						Ref. C-2	3,168,000.00

## City of Summit, N.J.

## Schedule of Temporary School Notes Payable

## General Capital Fund

Year Ended December 31, 2012

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Original Note</u>	<u>Date of Original Issue</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Increased</u>	<u>Balance Dec. 31, 2012</u>
2847	School Improvements (Boiler, Re-roofing, Fire Protection)	700,000.00	01/19/12	01/19/12	01/18/13	1.00%	700,000.00	700,000.00
	School Improvements (Brayton, Franklin, Jefferson, etc.)							
2888	ROD Tier II School Improvements	1,000,000.00	01/19/12	01/19/12	01/18/13	1.00%	1,000,000.00	1,000,000.00
2931	School Improvements (ROD Tier III)	1,000,000.00	01/19/12	01/19/12	01/18/13	1.00%	<u>1,000,000.00</u>	<u>1,000,000.00</u>
							<u><u>2,700,000.00</u></u>	<u><u>2,700,000.00</u></u>
							<u><u>C</u></u>	<u><u>C</u></u>
							<u><u>Ref.</u></u>	<u><u>C-2</u></u>
							<u><u>Issued for Cash</u></u>	<u><u>2,700,000.00</u></u>

Ref. C-2  
Issued for Cash

## City of Summit, N.J.

## Schedule of Downtown Business Improvement Loan Payable

## General Capital Fund

Year Ended December 31, 2012

Ref.

Balance - December 31, 2011	C	200,300.00
<b>Decreased by:</b>		
Principal Payment	C-6	<u>33,300.00</u>
Balance - December 31, 2012	C	<u>167,000.00</u>

C-13

## Schedule of Contracts Payable

## General Capital Fund

Year Ended December 31, 2012

Ref.

Balance - December 31, 2011	C	3,603,347.60
<b>Increased by:</b>		
Contracts Awarded	C-15	<u>8,925,270.01</u>
		<u>12,528,617.61</u>
<b>Decreased by:</b>		
Disbursements	C-2	7,735,331.27
Contract Balance Cancelled	C-15	<u>1,319,367.79</u>
		<u>9,054,699.06</u>
Balance - December 31, 2012	C	<u>3,473,918.55</u>

## City of Summit, N.J.

## Schedule of Capital Improvement Fund

## General Capital Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	C	49,278.96
Increased by:		
Budget Appropriation	C-2	<u>350,000.00</u>
		<u>399,278.96</u>
Decreased by:		
Appropriated to Finance Improvement		
Authorizations	C-15	<u>274,000.00</u>
Balance - December 31, 2012	C	<u><u>125,278.96</u></u>

City of Summit, N.J.  
Schedule of Improvement Authorizations  
General Capital Fund

Year Ended December 31, 2012

Ordinance Number	Improvement Description	Date	Amount	Balance		Refund of Prior Year Expenditure	Contracts Payable	Adjustment to Prior Years Expenditures	Contracts Canceled	Contracts Payable	Cancelled	Balance Dec. 31, 2012	
				Dec. 31, 2011	Unfunded							Dec. 31, 2012	Unfunded
2478A	Municipally-owned Buildings, Talock Grandstand	06/06/2001	\$331,000.00							10,982.47		136,017.49	
2531	Further Supplemental Appropriation - Improvement of Municipally-owned facilities (DPW Garage)	05/21/2002	\$370,000.00	\$550,000.00	99,354.65					1,900.00		36,662.84	1,900.00
2657	Various Improvements - Capital Surplus	06/21/2005	\$140,000.00	\$33,552.46						53,832.46		137,677.97	
2658	Various Improvements - Capital Improvement Fund	06/21/2005	\$849,763.00	47,40.71	109,500.00					109,500.00		184,813.68	
2660A	Mobile Car Portable Radios & Satellite Tractor, Loader, Dump & Packer Trucks	06/21/2005	\$257,000.00	18,042.52	4708.00					20,041.60		22,742.52	20,041.60
2660C	Storm Water Drainage Improvements	06/21/2005	\$430,000.00	108,054.18	\$8,800.00					8,800.00		31,623.47	108,954.18
2660D	Improvements to Transfer Station	06/21/2005	\$60,000.00	2,300.00						6,014.36		4,255.48	
2660E	Improvement of Blackburn Road III	07/12/2005	\$10,000.00	1,315.36	4708.00					1,708.00		59,573.54	
2669	Improvement of Oak Ridge Avenue	10/05/2005	\$458,000.00	43,473.54	16,000.00					6,000.00		3,942.50	
2674	Acquisition of Glenseite Avenue Woodlands Library Roof Replacement Project	11/14/2005	\$1,025,000.00	9,762.49						59,904.17		9,666.68	
2693	Canoe Brook Parkway Roadway Improvements	02/21/2006	\$375,000.00	8,204.43	6,406.00					56,000.00		14,694.43	
2695	Improvement of Facilities	03/21/2006	\$850,000.00	10,1905.67						229,990.53		101,905.67	
2714A	New & Additional Equipment (Radios, Mass)	05/16/2006	\$1,849,000.00	31,593.08						368,387.99		684,371.07	0.00
2714C	New Vehicle Equipment	05/16/2006	\$83,000.00	102,076.19						102,097.76		21.57	
2714D	Improvement of Storm Water Drainage System	05/16/2006	\$747,000.00	89,493.02						89,849.06			
2714E	Improvements to Transfer Station	05/16/2006	\$132,000.00	87,109.81	700.00					7,761.73			
2715	Various Improvements (Fire, 1st, Eng., Cap. Sup.)	05/16/2006	\$302,000.00	85,134.84						12.19		9,000.00	
2716	Various Improvements (Police, Fire, 1st, Eng., Cap. Sup.)	05/16/2006	\$243,000.00	118,967.00						94,134.84		110,867.20	
2726	Improvement of Transfer Station Floor	09/06/2006	\$50,000.00	25,337.97						5,000.00		25,537.97	
2733	Upper Talock Field Improvements	10/17/2006	\$1,700,000.00	28,524.97	31,057.58					47,682.07		311,052.58	
2763	Various Improvements - Fire, 1st, Eng., Cap. Surplus)	07/17/2007	\$304,500.00	68,759.36						59,912.69		0.00	
2764	Various Improvements - Police, Fire, G&T (CIP)	07/17/2007	\$216,000.00	5,992.19	0.00					7,715.57		0.00	
2766A	Improvement of Facilities and Grounds	07/17/2007	\$731,000.00	142,744.58						936.14		141,808.44	
2766B	Acquisition of Additional Equipment (Fire, Carpet)	07/17/2007	\$12,000.00	536.98	1,400.00					522.72		11,400.00	
2766C	Acquisition of Additional Equipment (Garage Truck)	07/17/2007	\$202,000.00		796.91					537.14		259.77	
2766D	Improvement of Storm Water Drainage System	07/17/2007	\$395,000.00		164,974.89					88,632.88		76,342.01	
2766E	Improvement of Transfer Station	07/17/2007	\$183,000.00		54,236.22					54,236.22		14,808.44	
2766F	Improvement of Various Roads Locations	12/18/2007	\$23,000.00		2,962.55					2,935.24		27.31	
2780	Refunding Bond Ordinance	12/18/2007	\$1,650,000.00	15,762.90						15,762.90			
2781	Pedestrian Safety Beacons at Various Locations	12/18/2007	\$22,000.00		5,853.96					5,853.96			
2782	Improvement of Portion of Oak Ridge Avenue	12/18/2007	\$860,000.00	26,716.05	19,000.00					40,261.83		301,977.88	
2809	Improvement of Portion of Hobart Avenue	07/29/2008	\$763,000.00	136,53.64	174,000.00					20,216.40		156,970.04	
2813A	Improvement of Municipally-owned Facilities	07/29/2008	\$606,000.00	42,927.76	100,500.00					8,274.40		109,500.00	
2813C	Acquisition of New Equipment (Paver, Planter, Signals)	07/29/2008	\$77,000.00	9,006.26						1,469.20		259.79	
2816	Various Improvements - Capital Surplus	07/29/2008	\$303,000.00		186,759.95					178,184.56		108,534.33	
2817D	Improvement of Transfer Station	07/29/2008	\$415,000.00	17,367.55						49,732.11		17,678.07	
2818F	Improvement of Various Roads	07/29/2008	\$176,000.00		26,508.80					21,275.34		395,000.00	
2819G	Purchase of New Computer Equipment	07/29/2008	\$124,000.00		3,203.23					1,536.70		1,646.53	
2819J	Purchase of Fire Engine	07/29/2008	\$569,000.00	16,539.53						1,469.20		16,270.74	
2815	Acquisition of Garbage and Traffic Truck	07/29/2008	\$181,000.00	109,943.55						189.46			
2816	Various Improvements - Capital Surplus	07/29/2008	\$183,000.00	53,476.44						446.78			
2822	Aubrey Street Road Improvements	10/07/2008	\$353,000.00		110,001.86					5,233.46		116,288.96	
2829	High Street Roadway Improvements	11/05/2008	\$193,000.00		86,101.86					8,505.08			
2844	Hebert Avenue Section III Roadway Improvements	03/24/2009	\$500,000.00		56,151.37					5,615.37			
2849	Parkview Terrace Area Stormwater Drain	04/07/2009	\$475,000.00		58,464.71					58,464.71		17,257.29	
2869	Tax Inability Payments	10/06/2009	\$380,000.00	7,342.94						7,342.94			
2875A	Improvement of Facilities (Youth Center, Pond, A.V.)	11/04/2009	\$180,950.87							44,495.59		136,501.28	
2875B	Purchase New Equipment (Traffic Signal Controllers)	11/04/2009	\$176,000.00							33,380.00		84,923.28	
												16,100.00	

City of Summit, N.J.

Schedule of Improvement Authorizations

General Capital Fund

Year Ended December 31, 2012

Ordinance Number	Improvement Description	Balance			Refund of Prior Year Expenditure			Balance		
		Date	Amount	Funded	2012 Authorizations	Contracts Payable	Contracts Canceled	Adjustment to Prior Years Expenditures	Dec. 31, 2012	Funded
<b>General Improvements (continued)</b>										
2875C	Improvement of Public Library (Preliminary Studies)	11/04/2009	\$29,580.00	1,470.63	26,000.00	24,718.43		58,65	1,411.98	28,000.00
2875D	Improvement of Storm Water Draining System	11/04/2009	\$105,000.00		23,404.99	13,853.55		4,686.56		51,616.61
2875E	Improvement of Various Roads and Locations	11/04/2009	\$178,500.00	65,470.16		32,356.08		0.00		0.00
2876	Various Improvements (Capital Improvement Fund)	11/04/2009	\$147,000.00	54,437.24						
2877	Various Improvements (Capital Supplies)	11/04/2009	\$364,000.00	192,713.23		69,360.90		123,352.33	111,219.84	3,406.09
2878	Improvement of Portion of Woodland Avenue	12/01/2009	\$593,000.00		114,533.41	3,314.17		5,181.92		27,614.01
2880	Improvement of Parkview Terrace Area Roadway	12/01/2009	\$159,000.00		8,588.01			34,868.51		135,849.68
2882	Improvement of Portion of New England Avenue	12/01/2009	\$286,000.00		34,544.06			7,230.05		208,900.33
2884	Improvement to Various Facilities	10/19/2010	\$168,642.68			16,842.68		32,793.00		
2912A	Acquisition of Equipment	10/19/2010	\$431,000.00	329,252.54	7,865.76	128,217.97				
2912B	Acquisition of Vehicle Equipment	10/19/2010	\$264,947.45		26,947.45	74,192.00				
2912D	Improvement of Storm Water Draining System	10/19/2010	\$712,000.00		56,456.75	223,343.60				
2912E	Improvement of Various Road Locations	10/19/2010	\$179,500.00		137,227.36	2,668.00				
2912F	Acquisition of Telecommunication Equipment	10/19/2010	\$134,000.00		116,850.45	27,981.94				
2912F	Section 20 Costs	10/19/2010	\$108,742.22			108,742.22				
2921	Beekman Road Roadway Improvements	10/19/2010	\$600,000.00	187,654.48		20,859.56		17,934.90		164,751.38
2923	Mile Place Roadway Improvements	10/19/2010	\$275,000.00	41,031.03		4,874.68		43,040.63		
2925	Sunset Drive Roadway Improvements	10/19/2010	\$50,000.00	22,261.42		1,772.06		223,489.36		
2940	Additional Community Equipment	04/05/2011	\$365,000.00	85,799.42		8,861.25		77,638.17		
2942	Kent Place Boulevard Roadway Improvements	04/05/2011	\$65,000.00	126,192.24		7,485.00		118,634.24		
2948	Ashland Rd. Roadway Improvements	07/12/2011	\$530,000.00	102,810.97		5,665.48		97,125.49		
2950	Various Improvements	07/12/2011	\$2,750,000.00	2,282,312.90		311.00		504,425.42		1,778,398.48
2958	Greenfield Avenue Roadway Improvements	11/01/2011	\$210,000.00	8,050.00		200,000.00		200,156.00		7,894.00
2960	Belleview Avenue Roadway Improvements	11/01/2011	\$708,000.00	4,050.00		674,000.00		612,915.38		65,134.62
2962	Euclid Avenue Roadway Improvements	11/01/2011	\$173,000.00	6,050.00		164,000.00		156,955.01		13,094.99
2964	Beechwood Rd. Roadway Improvements	11/01/2011	\$368,000.00	14,400.00		350,000.00		329,533.13		34,866.87
2985	Deforest Avenue Improvements	06/19/2012	\$300,000.00		300,000.00			259.32		245,000.00
2986	Various Improvements	06/19/2012	\$2,274,000.00		2,274,000.00			831,114.44		1,442,885.56
3000	Memorial Field Improvements	12/18/2012	\$500,000.00		500,000.00					476,000.00
<b>Local Improvements:</b>										
2217	Construction of Curbs and Sidewalks Ashwood Avenue	11/01/1994	\$90,000.00			521.55				
2231	Construction and Reconstruction of Curbs and Sidewalks Daftasel Road	02/21/1995	\$129,000.00			34,073.38				
2236	Construction and Reconstruction of Curbs and Sidewalks Mountain Avenue	03/21/1995	\$264,000.00			90,188.26				
2246	Construction and Reconstruction of Curbs and Sidewalks Kent Place Boulevard	09/19/1995	\$187,000.00			49,693.41				
2250	Construction and Reconstruction of Curbs and Sidewalks Hughes Place and Lewis Ave.	09/19/1995	\$250,000.00			67,637.14				
2288	Construction and Reconstruction of Curbs and Sidewalks Sherman Avenue	10/11/1996	\$75,000.00			12,052.01				
2302	Construction and Reconstruction of Curbs and Sidewalks in a Portion of Springfield Avenue	02/18/1997	\$127,000.00			45,383.28				
2346	Construction and Reconstruction of Curbs and Sidewalks in a Portion of Passaic Avenue	01/20/1998	\$125,000.00			47,603.91				
2359	Construction and Reconstruction of Curbs and Blocks on William, Walnut (portion), Sayre, etc.	04/21/1998	\$184,000.00			50,532.19				
2363	Construction and Reconstruction of Curbs on Blackburn Place and Oakley Avenue	05/05/1998	\$134,000.00			16,329.56				
2367	Construction and Reconstruction of Curbs on Blackburn Place and Oakley Avenue	07/14/1998	\$141,000.00			6,834.30				

City of Summit, N.J.

Schedule of Improvement Authorizations

General Capital Fund

Year Ended December 31, 2012

Ordinance Number	Improvement Description	Balance			Refund of Prior Year Expenditure			Adjustment to Prior Years Expenditures			Balance Dec. 31, 2012	
		Date	Ordinance Amount	Funded	Dec. 31, 2011	Unfunded	2012 Authorizations	Contracts Payable	Canceled	Funded	Unfunded	
2404	Local Improvements (continued)											
2418 & 2464	Construction and Reconstruction of Curbs and Sidewalks on Briant Pkwy, Chapel, Dayton, etc. considering Loan	07/13/1999 03/10/2000 / 07/30/2001	\$187,900.00 \$3,400,000.00	92,953.60	25,597.42					25,597.42		92,953.60
2432	Construction and Reconstruction of Curbs and Sidewalks on Tulip Street	06/07/2000	\$210,000.00		46,099.78					46,099.78		
2447	Construction and Reconstruction of Curbs and Sidewalks on Glen Oaks, Manor Hill, Iris Road	09/19/2000	\$140,000.00		3,310.29					31,310.29		
2499	Construction or Reconstruction of Curbs and Sidewalks along portion of Broad Street	09/05/2001	\$72,000.00		5,831.50					13,252.58		
2506	Construction or Reconstruction of Curbs and Sidewalks along portion of Pine Grove Ave.	12/18/2001	\$122,000.00		33,443.57					84,295.51		
2524	Construction or Reconstruction of Curbs and Sidewalks along a portion of Blackburn Road	05/21/2002	\$130,000.00		5,249.70					5,249.70		
2548	Construction or Reconstruction of Curbs and Sidewalks along a portion of Division Avenue	12/03/2002	\$160,000.00		37,882.56					138,201.37		
2596	Construction or Reconstruction of Curbs and Sidewalks along a portion of Canoe Brook Parkway	05/04/2004	\$165,000.00		31,906.75					31,906.75		
2663	Construction or Reconstruction of Curbs and Sidewalks along a portion of Blackburn Road II	07/12/2005	\$107,000.00		9,379.97					9,379.97		0.00
2670	Construction or Reconstruction of Curbs and Sidewalks along a portion of Oak Ridge Avenue	10/05/2005	\$112,000.00		31,880.42					31,880.42		
2717	Construction or Reconstruction of Curbs and Sidewalks along a portion of Canoe Brook Parkway	06/07/2006	\$165,000.00		4,633.10					41,633.10		
2730	Construction or Reconstruction of Curbs and Along a portion of Whiteledge Road area	04/04/2007	\$105,000.00		44,845.12					43,786		44,845.12
2766	Construction or Reconstruction of Sidewalks in and Along a portion of Various Roads (Pedestrian Safety)	06/06/2007	\$80,000.00		42,555.53					43,786		3,562.14
2783	Construction or Reconstruction of Curbs and Sidewalks along a portion of Oak Ridge Avenue	12/18/2007	\$240,000.00		12,300.00					43,786		42,553.53
2810	Construction or Reconstruction of Curbs and Sidewalks along a portion of Hobart Avenue	07/29/2008	\$265,000.00		13,900.00					589.08		11,562.14
2823	Construction or Reconstruction of Curbs and Sidewalks along a portion of Aubrey Street	10/07/2008	\$143,000.00		7,000.00					43,786		77,940.08
2830	Construction or Reconstruction of Curbs and Sidewalks along a portion of High Street	11/05/2008	\$93,000.00		5,000.00					43,786		12,410.92
2843	Construction or Reconstruction of Curbs and Sidewalks along Hobart Avenue Sect. II	03/24/2009	\$70,000.00		4,000.00					43,784		159,542.23
2858	Construction or Reconstruction of Curbs and Sidewalks along Various Roads (Parkview, Lained, etc.)	06/16/2009	\$75,000.00		48,002.13					20,450.31		27,012.45
2879	Construction or Reconstruction of Curbs and Sidewalks along Woodland Avenue	12/01/2009	\$42,000.00		3,892.33					1,383.67		48,202.13
2881	Construction or Reconstruction of Curbs and Sidewalks along Parkview Terrace	12/01/2009	\$53,000.00		2,374.62					(0.60)		2,000.00
2883	Construction or Reconstruction of Curbs and Sidewalks along a portion of New England Avenue	12/01/2009	\$32,000.00		6,786.93					6,167.51		3,275.40
2916	Norwell Avenue Special Assessments	10/19/2010	\$20,000.00		13,226.44					1,000.00		9,840.00
2920	Construction or Reconstruction of Curbs and Sidewalks along Beckman Road	10/19/2010	\$150,000.00		7,456.46					7,500.00		0.00
2922	Construction or Reconstruction of Curbs and Sidewalks along Micle Road	10/19/2010	\$75,000.00		34,513.10					3,895.18		4,000.00
2924	Construction or Reconstruction of Curbs and Sidewalks along Sunset Drive	10/19/2010	\$100,000.00		9,510.27					(72.28)		17,587.62

City of Summit, N.J.

## **Schedule of Improvement Authorizations**

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## City of Summit, N.J.

**Schedule of Reserve for Prepaid Assessments****General Capital Fund****Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	C	<u>5,000.00</u>
Balance - December 31, 2012	C	<u>5,000.00</u>

**Schedule Of Reserve For State Aid-Kids Recreation Trust****General Capital Fund****Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	C	<u>441,065.00</u>
Balance - December 31, 2012	C	<u>441,065.00</u>

## City of Summit, N.J.

## Schedule of Reserve for Preliminary Expenses

## General Capital Fund

Year Ended December 31, 2012

	Balance <u>Dec. 31, 2011</u>	Balance <u>Dec. 31, 2012</u>
Old Town Hall Renovations	30,000.00	30,000.00
Oak Ridge Ave Section II Engineering	5.00	5.00
Hobart Avenue Sections I & II	19.50	19.50
Parkview Terrace Road	287.50	287.50
Morris Avenue Civic Project	9,600.00	9,600.00
Summit Junior Baseball - Wilson Field	<u>7,500.00</u>	<u>7,500.00</u>
	<u><u>47,412.00</u></u>	<u><u>47,412.00</u></u>
	<u><u>C</u></u>	<u><u>C</u></u>

## City of Summit, N.J.

## Schedule of Reserve For Refunding Bond Issuance Costs

## General Capital Fund

Year Ended December 31, 2012

Ref.

Balance - December 31, 2011	C	<u>10,813.01</u>
Balance - December 31, 2012	C	<u>10,813.01</u>

C-20

## Schedule of Reserve for Debt Service

## General Capital Fund

Year Ended December 31, 2012

Ref.

Balance - December 31, 2011	C	32,378.83
Increased by:		
Cash Receipts	C-2	<u>17,176.91</u>
Balance - December 31, 2012	C	<u>49,555.74</u>

## City of Summit, N.J.

## Schedule of Reserve For Legal Fees

## General Capital Fund

Year Ended December 31, 2012

Ref.

Balance - December 31, 2011	C	77,000.00
Increased by:		
Cash Receipts	C-2	<u>124,984.19</u>
		<u>201,984.19</u>
Decreased by:		
Cash Disbursements	C-2	<u>56,375.00</u>
		<u>145,609.19</u>

C-22

## Schedule of Reserve for Rebate Liability

## General Capital Fund

Year Ended December 31, 2012

Ref.

Balance - December 31, 2011	C	496.14
Increased by:		
Cash Receipts	C-2	<u>751.35</u>
Balance - December 31, 2012	C	<u>1,247.49</u>

**City of Summit, N.J.****Schedule Of Reserve for State Aid - Stormwater Management****General Capital Fund****Year Ended December 31, 2012**Ref.

Balance - December 31, 2011	C	<u>14,720.00</u>
Balance - December 31, 2012	C	<u>14,720.00</u>

C-24

**Reserve for Euclid Avenue Storm Improvements****General Capital Fund****Year Ended December 31, 2012**Ref.

Increased by:		
Cash Receipts	C-2	<u>83,530.25</u>
Balance - December 31, 2012	C	<u>83,530.25</u>

## Schedule Of Bonds and Notes Authorized But Not Issued

## General Capital Fund

Ordinance Number	Date	Year Ended December 31, 2012				Bond Notes Issued	Grants and Aid Received	General Capital	Balance Dec. 31, 2012 Assessment Trust Fund
		Balance Dec. 31, 2011	Authorizations	Funded by Budget Appropriation	Cancelled				
<b>General Improvements:</b>									
2139	05/05/1992	Improvement to Woodland Avenue		120,75					120,75
2241	06/29/1995	Improvement of Free Public Library		88,070.82					180,714.25
2314c	06/04/1997	Construction of Storm Water Drainage Facilities		42,643.43					25,000.00
2360	04/21/1998	Improvement of Various Roads		4,430.88					4,430.88
2362	05/05/1998	Improvement of Blackburn Place, Oakley Avenue		753.28					753.28
2372A	09/22/1998	Improvement of City Property (Pool Building)		3,675.15					3,675.15
2382	12/15/1998	Recreational Facilities Improvement (Pocket Pks)		9,971.54					9,971.54
2400D	07/13/1999	Storm Water Drainage Facilities		10,193.35					10,193.35
2403	07/13/1999	Improvement of Bryant Pkwy, Chapel, Dayton, Clark Street and Willow Road		9,630.91					9,630.91
2424	04/04/2000	Upgrade Automated Catalogue System of Library		67,600.00					67,600.00
2435C	06/20/2000	Improvement of Storm Water Drainage		7,299.99					7,299.99
2435E	06/20/2000	Acquisition of Recycling Containments, Hydraulic Eq.		7,358.10					7,358.10
2435F	06/20/2000	Reconstruction or Resurfacing Various Streets		4,677.18					4,677.18
2443	07/18/2000	Improvement of Portion of Blackburn Road		21.93					21.93
2458	12/19/2000	Construction of Underground Utilities		2,745.30					2,745.30
2478A	06/06/2001	Municipally-owned Buildings, Tatlock Grandstand		61,249.89					61,249.89
2478D	06/06/2001	Bucket Truck for Parks & Shadel Tree Unit		29,484.00					29,484.00
2498	09/05/2001	Construction of Curbs & Sidewalks Adjacent to Municipally-owned Property on Broad Street		381.05					381.05
2507	12/18/2001	Supplemental Appropriation for Construction of Reconstruction Curbs & Sidewalks - Broad St.		5,320.87					5,320.87
2509	12/18/2001	Supplemental Appropriation for Construction of Reconstruction Curbs & Sidewalks - Broad St.		12,683.45					12,683.45
2523	05/07/2002	Improvement of a Portion of Blackburn Road		13,361.18					13,361.18
2531	05/21/2002	Further Supplemental Appropriation - Improvement of Municipally-owned facilities (DPW Garage)		101,229.12					101,229.12
2540	07/16/2002	Renovation of Johnson Center		7,587.81					7,587.81
2563B	06/04/2003	Acquisition of SCBA Equipment and Signs		40,454.64					40,454.64
2595	05/04/2004	Improvement of Canoe Brook Parkway		17,693.30					17,693.30
2608	08/17/2004	Mobile Fire Safety Education Trailer/Education Ctr.		1,327.79					1,327.79
2618	10/05/2004	Pedestrian Crosswalk Project		11,993.77					11,993.77
2641	05/03/2005	Improvement of Tatlock Field		2,535.53					2,535.53
2660A	06/21/2005	Various Improvements or Purposes		109,500.00					109,500.00
2660B	06/21/2005	Mobile Car, Portable Radios & Satellite		4,700.00					4,700.00
2660C	06/21/2005	Tractor, Loader, Dump & Packer Trucks		8,800.00					8,800.00
2660D	06/21/2005	Storm Water Drainage Improvements		2,300.00					2,300.00
2660E	06/21/2005	Improvements to Transfer Station		4,700.00					4,700.00
2662	07/12/2005	Improvement of Blackburn Road III		16,000.00					16,000.00
2669	10/05/2005	Improvement of Oak Ridge Avenue		53,000.00					53,000.00
2693	02/21/2006	Library Roof Replacement Project		6,400.00					6,400.00

City of Summit, N.J.

Schedule Of Bonds and Notes Authorized But Not Issued

General Capital Fund

Year Ended December 31, 2012

Ordinance Number	Date	Funded by Budget			Bond Anticipation Notes Issued	Grants and Aid Received	General Capital	Balance Dec. 31, 2012
		Balance Dec. 31, 2011	Authorizations	Cancelled				
<b>General Improvements (Continued)</b>								
2695	03/21/2006	174,000.00			101,905.67			72,094.33
2714A	05/16/2006	514,500.00						514,500.00
2726	09/06/2006	47,500.00						47,500.00
2733	10/17/2006	311,052.58						311,052.58
2766	07/17/2007	864,000.00						464,000.00
2781	12/18/2007	23,800.00						23,800.00
2782	12/18/2007	19,000.00						19,000.00
2809	07/29/2008	174,000.00						174,000.00
2813A	07/29/2008	109,500.00						109,500.00
2813B	07/29/2008	73,000.00						13,000.00
2813C	07/29/2008	299,000.00						190,000.00
2813D	07/29/2008	395,000.00						395,000.00
2813I	07/29/2008	167,500.00						147,500.00
2813F	07/29/2008	119,000.00						119,000.00
2813G	07/29/2008	19,500.00						19,500.00
2822	10/07/2008	176,000.00						176,000.00
2829	11/05/2008	85,000.00						88,000.00
2844	03/24/2009	271,000.00						177,000.00
2849	04/07/2009	452,000.00						85,000.00
2875A	11/04/2009	321,900.00						171,900.00
2875B	11/04/2009	16,100.00						16,100.00
2875C	11/04/2009	28,000.00						28,000.00
2875D	11/04/2009	100,000.00						5,000.00
2875E	11/04/2009	179,000.00						126,000.00
2878	12/01/2009	398,250.00						73,250.00
2880	12/01/2009	151,000.00						9,000.00
2882	12/01/2009	272,000.00						40,000.00
2912	10/19/2010	2,090,000.00						1,788,000.00
2921	10/19/2010	349,750.00						(94,000.00)
2923	10/19/2010	261,000.00						48,000.00
2925	10/19/2010	476,000.00						264,000.00
2940	04/05/2011	347,500.00						347,500.00
2942	04/05/2011	619,000.00						469,000.00
2948	07/12/2011	504,000.00						504,000.00
2950	07/12/2011	2,618,000.00						2,618,000.00
2958	11/01/2011	200,000.00						200,000.00
2960	11/01/2011	674,000.00						674,000.00
2962	11/01/2011	164,000.00						164,000.00
2964	11/01/2011	350,000.00						350,000.00
2985	06/19/2012	285,000.00						285,000.00
2986	06/19/2012	2,164,000.00						2,164,000.00
3000	12/18/2012	476,000.00						476,000.00

City of Summit, N.J.

Schedule Of Bonds and Notes Authorized But Not Issued

General Capital Fund

Ordinance Number	Date	Year Ended December 31, 2012				Bond Notes Issued	Anticipation Notes Cancelled	Grants and Aid Received	General Capital	Balance Dec. 31, 2012 Assessment Trust Fund
		Balance Dec. 31, 2011	2012 Authorizations	Funded by Budget Appropriation	Cancelled					
<b>Local Improvements:</b>										
2217	11/01/1994	Construction of Curbs and Sidewalks Ashwood Avenue	5,500.00			521.55			4,978.45	
2231	02/21/1995	Construction and Reconstruction of Curbs and Sidewalks Balsulot Road	56,976.99			38,073.38			18,903.61	
2236	03/21/1995	Construction and Reconstruction of Curbs and Sidewalks Mountain Avenue	114,036.24			90,188.26			23,847.98	
2246	09/19/1995	Construction and Reconstruction of Curbs and Sidewalks Kent Place Boulevard	71,687.10			49,693.41			21,993.69	
2250	09/19/1995	Construction and Reconstruction of Curbs and Sidewalks Hughes Place Area and Lewis Ave.	81,783.67			67,637.14			14,146.53	
2288	10/01/1996	Construction and Reconstruction of Curbs and Sidewalks Sherman Avenue	33,697.68			12,052.01			21,645.67	
2302	02/18/1997	Construction and Reconstruction of Curbs and Sidewalks In a Portion of Springfield Avenue	77,162.17			45,383.28			31,778.89	
2346	01/20/1998	Construction and Reconstruction of Curbs and Sidewalks In a Portion of Passaic Avenue	76,035.66			47,603.91			28,431.75	
2359	04/21/1998	Construction and Reconstruction of Curbs and Blocks on William, Walnut (portion), Sayre, etc.	71,029.16			50,552.19			20,476.97	
2363	05/05/1998	Construction and Reconstruction of Curbs on Blackburn Place and Oakley Avenue	38,491.47			16,329.56			22,161.91	
2367	07/14/1998	Construction and Reconstruction of Curbs on Blackburn Place and Oakley Avenue	45,541.95			6,834.30			38,707.65	
2404	07/13/1999	Construction and Reconstruction of Curbs and Sidewalks on Briant Pkwy, Chapel, Dayton, etc.	59,521.62			25,597.42			33,924.20	
2432	06/07/2000	Construction and Reconstruction of Curbs and Sidewalks on Tulip Street	118,112.31			46,099.78			72,012.53	
2447	09/19/2000	Construction and Reconstruction of Curbs and Sidewalks on Glen Oaks, Manor Hill, Iris Road	65,965.00			31,310.29			34,654.71	
2499	09/05/2001	Construction or Reconstruction of Curbs and Sidewalks along Portion of Broad Street	5,831.50			5,831.50			5,831.50	
2506	12/18/2001	Construction or Reconstruction of Curbs and Sidewalks along Portion of Pine Grove Ave.	50,851.94			50,851.94			50,851.94	
2524	05/21/2002	Construction or Reconstruction of Curbs and Sidewalks along a portion of Blackburn Road	39,155.04			5,249.70			5,249.70	
2548	12/03/2002	Construction or Reconstruction of Curbs and Sidewalks along a portion of Division Avenue	100,318.81			100,318.81			100,318.81	
2596	05/04/2004	Construction or Reconstruction of Curbs and Sidewalks along a portion of Canoe Brook Parkway	87,052.07			31,906.75			55,145.32	
2663	07/12/2005	Construction or Reconstruction of Curbs and Sidewalks along a portion of Blackburn Road III	20,189.06			9,379.97			10,809.09	

City of Summit, N.J.

Schedule Of Bonds and Notes Authorized But Not Issued

General Capital Fund

Year Ended December 31, 2012

Ordinance Number	Date	Funded by Budget Appropriation			Bond Anticipation Notes Issued	Grants and Aid Received	General Capital	Balance Dec. 31, 2012 Assessment Trust Fund
		Balance Dec. 31, 2011	Authorizations	Cancelled				
<b>Local Improvements (Continued)</b>								
2670	10/05/2005	Construction or Reconstruction of Curbs and Sidewalks along a portion of Oak Ridge Avenue	47,312.04		31,880.42			15,431.62
2717	06/07/2006	Construction or Reconstruction of Curbs and Sidewalks along a portion of Canoe Brook Parkway	88,046.47		41,633.10			46,413.37
2750	04/04/2007	Construction or Reconstruction of Curbs in and Along a portion of Whitetree Road area	100,000.00					44,845.12
2760	06/06/2007	Construction or Reconstruction of Sidewalks in and Along a portion of Various Roads (Pedestrian Safety)	76,000.00					42,553.53
2783	12/18/2007	Construction or Reconstruction of Curbs and Sidewalks along a portion of Oak Ridge Avenue	228,000.00					33,446.47
2810	07/29/2008	Construction or Reconstruction of Curbs and Sidewalks along a portion of Hobart Avenue	252,000.00					150,059.92
2823	10/07/2008	Construction or Reconstruction of Curbs and Sidewalks along a portion of Aubrey Street	136,000.00					82,715.20
2830	11/05/2008	Construction or Reconstruction of Curbs and Sidewalks along a portion of High Street	88,000.00					53,284.80
2843	03/24/2009	Construction or Reconstruction of Curbs and Sidewalks along Hobart Avenue Sect. III	66,000.00					51,132.50
2858	06/16/2009	Construction or Reconstruction of Curbs and Sidewalks along Various Roads (Parkview, Larned, etc.)	74,000.00					36,867.50
2879	12/01/2009	Construction or Reconstruction of Curbs and Sidewalks along Woodland Avenue	40,000.00					36,724.60
2881	12/01/2009	Construction or Reconstruction of Curbs and Sidewalks along Parkview Terrace	50,000.00					3,275.40
2883	12/01/2009	Construction or Reconstruction of Curbs and Sidewalks along a portion of New England Avenue	30,000.00					8,831.04
2916	10/19/2010	Norwood Avenue Special Assessment	19,000.00					9,160.00
2920	10/19/2010	Construction or Reconstruction of Curbs and Sidewalks along Beekman Road	142,000.00					142,000.00
2922	10/19/2010	Construction or Reconstruction of Curbs and Sidewalks along Miele Road	71,000.00					33,688.00
2924	10/19/2010	Construction or Reconstruction of Curbs and Sidewalks along Sunset Drive	95,000.00					37,312.00
2941	04/05/2011	Construction or Reconstruction of Curbs and Sidewalks along Kent Place Boulevard	38,000.00					10,454.89
2959	11/01/2011	Construction or Reconstruction of Curbs and Sidewalks along Greenfield Avenue	50,000.00					84,545.11
2961	11/01/2011	Construction or Reconstruction of Curbs and Sidewalks along Bellevue Avenue	174,000.00					50,000.00
2963	11/01/2011	Construction or Reconstruction of Curbs and Sidewalks along Euclid Avenue	35,000.00					174,000.00
								35,000.00

City of Summit, N.J.

## Schedule Of Bonds and Notes Authorized But Not Issued

## General Capital Fund

## City of Summit, N.J.

## Schedule of Cash

## Sewer Utility Fund

Year Ended December 31, 2012

	<u>Ref.</u>	<u>Operating</u>	<u>Capital</u>
Balance - December 31, 2011	D;D-6	<u>1,502,425.23</u>	<u>177,935.60</u>
Increased by Receipts:			
Miscellaneous Revenue Not Anticipated	D-3	58,318.65	
Consumer Accounts/Liens Receivable	D-7	2,690,468.08	
Prepaid Rents	D-15	226.83	
Capital Improvement Fund	D-20		125,000.00
Budget Appropriations	D-22		49,056.00
Bond Anticipation Notes	D-23		<u>530,000.00</u>
		<u>2,749,013.56</u>	<u>704,056.00</u>
		<u>4,251,438.79</u>	<u>881,991.60</u>
Decreased by Disbursements:			
Refund of Prior Year Sewer Rents	D-1	3,200.00	
Budget Appropriations	D-4	2,551,458.64	
Appropriation Reserves	D-12	69,160.03	
Encumbrances Payable	D-13	45,532.65	
Contracts Payable	D-14		348,595.83
Accrued Interest	D-16	<u>65,925.00</u>	
		<u>2,735,276.32</u>	<u>348,595.83</u>
Balance - December 31, 2012	D;D-6	<u>1,516,162.47</u>	<u>533,395.77</u>

City of Summit, N.J.

## Analysis of Cash

## Sewer Utility Capital Fund

Year Ended December 31, 2012

## City of Summit, N.J.

**Schedule of Consumer Accounts Receivable****Sewer Utility Operating Fund****Year Ended December 31, 2012**

	Balance			Balance Dec. 31, 2012
	<u>Dec. 31, 2011</u>	<u>Charges</u>	<u>Collections</u>	
Consumer Accounts Receivable	<u>72,185.64</u>	<u>2,671,535.48</u>	<u>2,690,645.08</u>	<u>53,076.04</u>
	<u>    D</u>			<u>    D</u>

<u>Ref.</u>	
Rents Received	2,690,468.08
Prepaid Applied	177.00
	<u>2,690,645.08</u>

City of Summit, N.J.

## Schedule of Assessment Receivables

## Sewer Utility Assessment Fund

Year Ended December 31, 2012

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Date of Confirmation</u>	<u>Annual Instalments</u>	<u>Due Date</u>	<u>Confirmed in 2012</u>	<u>Receipts</u>	<u>Balance Dec. 31, 2012</u>	<u>Balance Pledge to Reserve</u>
10-2929	Improvements to Septic System	03/06/12	10	4/6/2013-2021	<u>25,025.86</u> D-9	<u>2,151.62</u> D-9	<u>22,874.24</u> D	<u>22,874.24</u> D

## City of Summit, N.J.

## Schedule of Interfund Accounts Receivable (Payable)

## Sewer Utility Fund

Year Ended December 31, 2012

Ref.	Sewer Operating Fund	Sewer Capital Fund	Sewer Assessment Trust Fund	
	Other Trust Fund	Sewer Assessment Trust Fund	Trust Assessment Trust Fund	Sewer Capital Fund
<b>Increased by:</b>				
Sewer Connection Fees	D-3	7,300.00		
Charge for Reserve for Assessments	D-21		25,025.86	
Collection of Assessments Receivable in 2012	D-8	<u>7,300.00</u>	<u>25,025.86</u>	<u>2,151.62</u>
<b>Decreased by:</b>				
Sewer Assessment Receivable	D-8	<u>7,300.00</u>	<u>25,025.86</u>	<u>25,025.86</u>
	D	<u><u>7,300.00</u></u>	<u><u>25,025.86</u></u>	<u><u>2,151.62</u></u>
				<u>(25,025.86)</u>

**City of Summit, N.J.****Schedule of Fixed Capital****Sewer Utility Capital Fund****Year Ended December 31, 2012**

<u>Description</u>	<u>Additions</u>	<u>Balance</u> <u>Dec. 31, 2012</u>
Improvement of Sanitary Pumping Station	5,688.13	5,688.13
Improvement of Sanitary Sewer System	4,094,973.43	4,094,973.43
Improvement of Sewer Facilities - Joint		
Trunk Meeting	2,611,526.48	2,611,526.48
Acquisition of New Equipment	232,828.42	232,828.42
Improvement of Sanitary Sewer Collecting		
System	451,216.52	451,216.52
Sewer System Improvements at Walnut and		
William Streets and Oak Ridge Avenue	146,368.88	146,368.88
Improvements of Pumping Stations at		
Chatham Road, Glen Avenue and		
River Road	210,000.00	210,000.00
Acquisition of New Sewer Jet Truck	144,135.08	144,135.08
Improvement of Sewerage Facilities	522,509.54	522,509.54
	<u>8,419,246.48</u>	<u>8,419,246.48</u>
	D-11	D

City of Summit, N.J.

## Schedule of Fixed Capital Authorized and Uncompleted

## Sewer Utility Capital Fund

Year Ended December 31, 2012

Ord.	No.	Description	Ordinance Date	Balance, Dec. 31, 2011	Improvement Authorizations	Cancelled	Costs to Fixed Capital	Balance, Dec. 31, 2012
1836		Improvement of Sewer Pumping Station	4/18/1989	5,688.13			5,688.13	
2036		Improvements of Sanitary Sewerage System		104,433.76			104,433.76	
2040		Improvement of Sewerage Facilities -Joint Truck Meeting		1,108,505.41			1,108,505.41	
2074		Improvement of Sewerage Facilities -Joint Truck Meeting		752,342.46			752,342.46	
2160		Improvement of Sewerage Facilities -Joint Truck Meeting		375,374.78			375,374.78	
2187		Improvement of Sewerage Facilities -Joint Truck Meeting	12/21/1993	375,303.83			375,303.83	
2198		Acquisition of New Equipment		10,540.84			10,540.84	
2204		Improvement of Sanitary Sewerage System		377,238.47			377,238.47	
2234		Improvement of Sanitary Sewerage System - Collecting System	8/25/1995	247,062.08			247,062.08	
2276		Acquisition of New Equipment	7/16/1996	80,089.82			80,089.82	
2311		Improvement of Sanitary Sewerage System - Collecting System	4/15/1997	204,154.44			204,154.44	
2312		Purchase of Equipment	6/4/1997	57,820.47			57,820.47	
2351		Sewer System Improvements	3/17/1998	146,368.88			146,368.88	
2380		Improvements at Pumping Stations		210,000.00			210,000.00	
2434		Acquisition of New Sewer Jet Truck		144,135.08			144,135.08	
2444		Improvement of Sanitary Sewerage System	9/6/2000	303,093.28			303,093.28	
2479		Improvement of Sanitary Sewerage System	6/6/2001	303,092.29			303,092.29	
2481		Purchase of Sewer Utility Truck	6/6/2001	25,000.00			25,000.00	
2503		Improvement of Sanitary Sewerage System	12/4/2001	550,000.00			550,000.00	
2545		Improvement of Sewerage Facilities	10/15/2003	275,000.00			275,000.00	
2551		Improvement of Sanitary Sewerage System	12/3/2003	330,000.00			330,000.00	

City of Summit, N.J.

Schedule of Fixed Capital Authorized and Uncompleted

Sewer Utility Capital Fund

Year Ended December 31, 2012

Ord. No.	Description	Ordinance Date	Balance, Dec. 31, 2011	Improvement Authorizations	Cancelled	Costs to Fixed Capital	Balance, Dec. 31, 2012
2552	Improvement of Sanitary Sewerage System	12/17/2003	550,000.00		237,967.81	312,032.19	
2564	Acquisition of New & Additional Equipment	6/4/2004	21,000.00		20,904.51	95.49	
2598	Improvement of Sanitary Sewerage System	5/4/2004	550,000.00		110,312.74	439,687.26	
2650	Improvement of Sanitary Sewerage System	5/3/2005	600,000.00		401,334.05	198,665.95	
2676	Improvement of the Sewerage Facilities	11/1/2005	265,000.00		11,074.18	253,925.82	
2687	Improvement of Sanitary Sewerage System	12/20/2005	1,400,000.00		93,216.74	1,306,783.26	
2697	Improvement of Sanitary Sewerage System	3/21/2006	550,000.00		47,281.13	502,718.87	
2765	Acquisition of New & Additional Equipment	7/17/2007	88,000.00		3,816.73	84,183.27	
2768	Improvement of Sanitary Sewerage System	7/17/2007	850,000.00			850,000.00	
2812	Improvement of Sanitary Sewerage System	7/29/2008	850,000.00			850,000.00	
2835	Improvement of the Sewerage Facilities	12/16/2008	725,000.00			725,000.00	
2873	Improvement of Sanitary Sewerage System	11/4/2009	835,000.00			835,000.00	
2913	Improvement of Sanitary Sewerage System	11/4/2010	1,150,000.00			1,150,000.00	
2929	Improvement to Septic System	12/7/2010	50,000.00			24,974.14	
2987	Sanitary Sewerage Improvements	6/19/2012		850,000.00	25,025.86	850,000.00	
			<u>14,469,244.02</u>	<u>850,000.00</u>	<u>1,112,304.53</u>	<u>8,419,246.48</u>	<u>5,787,693.01</u>
			<u>D</u>	<u>D-17</u>	<u>D-17</u>	<u>D-10</u>	<u>D</u>

## City of Summit, N.J.

## Schedule of Appropriation Reserves

## Sewer Utility Operating Fund

Year Ended December 31, 2012

	Balance, Dec. 31, 2011	Balance after Transfers	Paid or Charged	Balance Lapsed
Operating:				
Salaries and Wages	4,656.23	4,656.23		4,656.23
Other Expenses	84,767.01	84,767.01		15,606.98
Health and Life Insurance	7,434.00	7,434.00		7,434.00
Statutory Expenditures:				
Social Security System (O.A.S.I.)	<u>1,469.53</u>	<u>1,469.53</u>		<u>1,469.53</u>
	<u><u>98,326.77</u></u>	<u><u>98,326.77</u></u>		<u><u>29,166.74</u></u>
	<u><u>D</u></u>		<u><u>D-5</u></u>	<u><u>D-1</u></u>

## City of Summit, N.J.

## Schedule of Reserve for Encumbrances

## Sewer Utility Operating Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	D	48,828.79
Increased by:		
Transfer from Budget Appropriations	D-4	<u>39,863.29</u>
		<u>88,692.08</u>
Decreased by:		
Cancelled	D-1	3,296.14
Disbursed	D-5	<u>45,532.65</u>
		<u>48,828.79</u>
Balance - December 31, 2012	D	<u>39,863.29</u>

D-14

## City of Summit, N.J.

## Schedule of Contracts Payable

## Sewer Utility Capital Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	D	483,181.06
Increased by:		
Contracts Payable	D-17	<u>499,657.29</u>
		<u>982,838.35</u>
Decreased by:		
Cash Disbursed	D-5	348,595.83
Cancelled	D-17	<u>382,681.06</u>
		<u>731,276.89</u>
Balance - December 31, 2012	D	<u>251,561.46</u>

**City of Summit, N.J.**

**Schedule of Prepaid Sewer Charges**

**Sewer Utility Operating Fund**

**Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	D	177.00
Increased by:		
Cash Receipts	D-5	226.83
		403.83
Decreased by:		
Applied to Sewer Rents	D-7	177.00
Balance - December 31, 2012	D	226.83

## City of Summit, N.J.

## Schedule of Accrued Interest

## Sewer Utility Operating Fund

Year Ended December 31, 2012

	Ref.		Total	Bonds	Notes
			52,660.85	2.57	52,658.28
Increased by:					
Adjustments	D-4		66,000.00	22,000.00	(22,000.00)
Budget Appropriations			118,660.85	66,000.00	-
Decreased by:					
Disbursements	D-5		65,925.00	65,925.00	
Balance - December 31, 2011					
			<u>52,735.85</u>	<u>22,077.57</u>	<u>30,658.28</u>
Balance - December 31, 2012					
Principal Outstanding December 31, 2012	Interest Rate	From	To	Period in Days	Required Amount
Serial Bonds Payable 2,085,000.00	2.00%	07/01/12	12/31/12	183	<u>21,197.50</u>
Bond Anticipation Note 530,000.00	1.00%	01/19/12	12/31/12	347	<u>5,038.63</u>
					<u>880.07</u>
					<u>22,077.57</u>
					<u>25,619.65</u>
					<u>30,658.28</u>

City of Summit, N.J.

## Schedule of Improvement Authorizations

Second Life Capital Fund

25 - Federal December 31, 2012

TEIL II: DEZEMBER 2012

## City of Summit, N.J.

## Schedule of Reserves

## Sewer Utility Fund

Year Ended December 31, 2012

<u>Description</u>	Balance Dec. 31,2011	Balance Dec. 31,2012
Reserve to Rebuild Communicator -		
Constantine Pumps	11,300.00	11,300.00
Reserve to Purchase 12' Valve -		
Chatham Road Pumps	1,000.00	1,000.00
Reserve for Renovation to Chatham		
Road Sewerage Pumping Station	7,933.26	7,933.26
Reserve for Sewer Connections	4,692.50	4,692.50
	<u>24,925.76</u>	<u>24,925.76</u>
	D	D

## City of Summit, N.J.

## Schedule of Reserves

## Sewer Utility Capital Fund

Year Ended December 31, 2012

<u>Description</u>	Balance Dec. 31,2011	Balance Dec. 31,2012
Reserve for Chatham Road Sewerage		
Pumping Station	<u>1,420.00</u>	<u>1,420.00</u>
	D	D

**City of Summit, N.J.**  
**Schedule of Capital Improvement Fund**  
**Sewer Utility Capital Fund**  
**Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	D	1,427,043.28
Increased by:		
Budget Appropriation	D-5	125,000.00
Improvement Authorizations Cancelled	D-17	45,805.98
		170,805.98
		1,597,849.26
Decreased by:		
Improvement Authorizations	D-17	41,000.00
Balance - December 31, 2012	D	1,556,849.26

**Schedule of Reserve for Amortization**  
**Sewer Utility Capital Fund**  
**Year Ended December 31, 2012**

	<u>Ref.</u>	
Increased by:		
Transfer from Deferred Reserve		
for Amortization	D-22	5,845,402.84
Assessment Receivable Confirmed in 2012	D-9	25,025.86
Bonds Payable	D-24	115,000.00
		5,985,428.70
Balance - December 31, 2012	D	5,985,428.70

**City of Summit, N.J.**

**Schedule of Reserve for Deferred for Amortization**

**Sewer Utility Capital Fund**

**Year Ended December 31, 2012**

Ord. No.	Improvement Description	Date of Ordinance	Balance, Dec. 31,2011	Fixed Capital Authorized	To Reserve for Amortization Fixed Capital	Improvement Authorizations Cancelled		Funded by Budget Appropriation	Balance, Dec. 31,2012
1836	Improvement of Sewer Pumping Station	4/18/1989	5,688.13		5,688.13				
2036	Improvement of Sanitary Sewer System		104,433.76		104,433.76				
2040	Improvement of Sewerage Facilities -Joint Truck Meeting			1,108,505.41		1,108,505.41			
2074	Improvement of Sewerage Facilities -Joint Truck Meeting			752,342.46		752,342.46			
2160	Improvement of Sewerage Facilities -Joint Truck Meeting			375,374.78		375,374.78			
2187	Improvement of Sewerage Facilities -Joint Truck Meeting		12/21/1993	375,303.83		375,303.83			
2198	Acquisition of New Equipment			10,540.84		10,540.84			
2204	Improvement of Sanitary Sewer System			377,238.47		377,238.47			
2234	Improvement of Sanitary sewerage System Collecting System		8/25/1995	247,062.08		247,062.08			
2276	Acquisition of New Equipment		7/16/1996	80,089.82		80,089.82			
2311	Improvement of Sanitary sewerage System Collecting System	4/15/1997	204,154.44		204,154.44				
2312	Purchase of Equipment	06/04/97	57,820.47		57,820.47				
2351	Sewer System Improvements	03/17/98	146,368.88		146,368.88				
2380	Improvements at Pumping Station		210,000.00		210,000.00				
2434	Acquisition of New Sewer Jet Truck	06/20/00	144,135.08		144,135.08				
2444	Improvement of Sanitary Sewer System	09/06/00	303,093.28		303,093.28				
2479	Improvement of Sanitary Sewer System	06/06/01	323,660.15		323,660.15				
2481	Purchase of Sewer Utility Truck	06/06/01	25,000.00		25,000.00				
2503	Improvements of Sanitary Sewerage System	12/04/01	272,752.44		300,912.44				
2545	Improvements of Sanitary Sewerage System	10/15/03	268,583.72		268,583.72				
2551	Improvements of Sanitary Sewerage System	12/03/03	141,895.69		162,791.69				

City of Summit, N.J.

## Schedule of Reserve for Deferred for Amortization

## Sewer Utility Capital Fund

Year Ended December 31, 2012

City of Summit, N.J.

**Schedule of Bond Anticipation Notes Payable****Sewer Utility Capital Fund****Year Ended December 31, 2012**

<u>Ord. No.</u>	<u>Improvement Description</u>	<u>Date of Original Issue</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Increased</u>	<u>Balance Dec. 31, 2012</u>
2768	Improvement of Sanitary Sewer System	01/19/12	01/19/12	01/18/13	1.00%	180,000.00	180,000.00
2812	Improvement of Sanitary Sewer System	01/19/12	01/19/12	01/18/13	1.00%	350,000.00	350,000.00
						<u>530,000.00</u>	<u>530,000.00</u>
						<u><u>D-5;D-25</u></u>	<u><u>D</u></u>

City of Summit, N.J.

## Schedule of Sewer Serial Bonds Payable

## Sewer Utility Capital Fund

Year Ended December 31, 2012

Date of Issue	Original Issue	Bonds Outstanding, December 31, 2012		Interest Rate	Balance Dec. 31, 2011	Decreased	Balance Dec. 31, 2012
		Date	Amount				
01/06/2011	2,200,000.00	01/01/2013-14	130,000.00	2.00%			
		01/01/2015-16	135,000.00	2.00%			
		01/01/2017	140,000.00	2.50%			
		01/01/2018	140,000.00	3.00%			
		01/01/2019	145,000.00	3.00%			
		01/01/2020-21	150,000.00	3.50%			
		01/01/2022	155,000.00	3.50%			
		01/01/2023	160,000.00	3.50%			
		01/01/2024	165,000.00	4.00%			
		01/01/2025	170,000.00	4.00%			
		01/01/2026	180,000.00	4.00%			
					2,200,000.00	115,000.00	2,085,000.00
					D	D-21	D

## City of Summit, N.J.

## Schedule of Bonds and Notes Authorized But Not Issued

## Sewer Utility Capital Fund

Year Ended December 31, 2012

Ord No.	Improvement Description	Balance, Dec. 31, 2011	Improvements Authorized	Budget Appropriation	Cancelled	Notes Issued	Balance Dec. 31, 2012 Sewer Assessment
2503	Improvement of Sanitary Sewerage System	256,679.70		28,160.00	37,162.77		191,356.93
2545	Improvement of Sewerage Facilities	6,416.28		6,416.28			
2551	Improvement of Sanitary Sewerage System	188,104.31		20,896.00	117,916.12		49,292.19
2552	Improvement of Sanitary Sewerage System	523,000.00			237,967.81		285,032.19
2598	Improvement of Sanitary Sewerage System	390,217.00			110,312.74		279,904.26
2560	Improvement of Sanitary Sewerage System	422,832.00			401,334.05		21,497.95
2676	Improvement of Sewerage Facilities	10,000.00		10,000.00			
2687	Improvement of Sanitary Sewerage System	168,000.00			93,216.74		74,783.26
2697	Improvement of Sanitary Sewerage System	164,534.00			47,281.13		117,252.87
2768	Improvement of Sanitary Sewerage System	453,417.00				180,000.00	273,417.00
2815	Improvement of Sanitary Sewerage System	809,000.00				350,000.00	459,000.00
2835	Improvement of Sewerage Facilities	25,000.00					25,000.00
2873	Improvement of Sanitary Sewerage System	795,000.00				795,000.00	
2913	Improvement of Sanitary Sewerage System	1,095,000.00				1,095,000.00	
2929	Improvements to Septic System	50,000.00				24,974.14	25,025.86
2987	Sewerage Improvements		809,000.00			809,000.00	
		<u>5,357,200.29</u>	<u>809,000.00</u>	<u>49,056.00</u>	<u>1,061,607.64</u>	<u>530,000.00</u>	<u>4,500,510.79</u>
		<u>D-17</u>	<u>D-22</u>	<u>D-17</u>	<u>D-23</u>	<u>Sewer Capital Sewer Assessment</u>	<u>25,025.86</u>
							<u>4,525,536.65</u>
							<u>Footnote D</u>

## City of Summit, N.J.

## Schedule of Cash

## Parking Utility Fund

Year Ended December 31, 2012

	Ref.	<u>Operating</u>	<u>Capital</u>
Balance - December 31, 2011	E;E-7	<u>1,214,119.90</u>	<u>840,550.56</u>
<b>Increased by Receipts:</b>			
Miscellaneous Revenue Anticipated	E-3	2,367,453.95	
Miscellaneous Revenue Not Anticipated	E-3	7,248.97	
Water/Parking Capital Surplus	E-3	20,000.00	
Prepaid Parking Charges	E-14	114,002.50	
Various Reserves	E-17	79,985.03	
Capital Improvement Fund	E-19		35,000.00
Reserve for Amortization	E-20		20,000.00
Bond Anticipation Notes	E-22		82,000.00
		<u>2,588,690.45</u>	<u>137,000.00</u>
		<u>3,802,810.35</u>	<u>977,550.56</u>
<b>Decreased by Disbursements:</b>			
Water/Parking Capital Surplus	E-2		20,000.00
Budget Appropriations	E-4	2,293,345.72	
Change Fund	E-6	12,000.00	
Appropriation Reserves	E-10	53,028.11	
Accounts Payable	E-13	15,543.49	
Encumbrances Payable	E-11	42,502.10	
Contracts Payable	E-12		873,162.53
Accrued Interest	E-16	32,842.49	
Various Reserves	E-17;E-18	7,896.55	<u>59,344.33</u>
		<u>2,457,158.46</u>	<u>952,506.86</u>
Balance - December 31, 2012	E;E-7	<u>1,345,651.89</u>	<u>25,043.70</u>

**City of Summit, N.J.**

**Schedule of Change Fund**

**Parking Utility Operating Fund**

**Year Ended December 31, 2012**

**Ref.**

Balance - December 31, 2011	E	400.00
Increased by:		
Cash Disbursement	E-5	<u>12,000.00</u>
Balance - December 31, 2012	E	<u><u>12,400.00</u></u>

City of Summit, N.J.

## Analysis of Cash

## Parking Utility Capital Fund

Year Ended December 31, 2012

**City of Summit, N.J.****Schedule of Fixed Capital****Parking Utility Capital Fund****Year Ended December 31, 2012**

<u>Description</u>	<u>Additions</u>	<u>Balance</u> <u>Dec. 31, 2012</u>
Improvement to Parking Facility	460,941.65	460,941.65
Construction of Chestnut Parking Lot	248,857.17	248,857.17
Supplemental Approp. - Tire Garage Renovations	408,162.27	408,162.27
Acquisition and Installation Meter Management System	74.90	74.90
Tire Garage Elevator Improvements	70,721.52	70,721.52
Parking Services Pick-up Truck	22,287.89	22,287.89
Various Improvements and Purposes	154,340.25	154,340.25
	<u>1,365,385.65</u>	<u>1,365,385.65</u>
	E-9	E

## City of Summit, N.J.

## Schedule of Fixed Capital Authorized and Uncompleted

## Parking Utility Capital Fund

Year Ended December 31, 2012

Ord. No.	Description	Date	Ordinance Amount	Balance, Dec. 31, 2011	Improvement Authorizations	Cancelled	Costs to Fixed Capital	Balance, Dec. 31, 2012
2477	Improvement of Parking Facility	5/15/2001	470,000.00	470,000.00			9,058.35	460,941.65
2491	Construction of Chestnut Parking Lot	8/7/2001	325,000.00	325,000.00			76,142.83	248,857.17
2529	Supplemental Approp. - Tire Garage Renovations	5/21/2002	370,000.00	370,000.00			15,985.03	354,014.97
2532	Acquisition and Installation Meter Management System	5/21/2002	15,000.00	15,000.00			14,925.10	74.90
2562	Tire Garage Elevator Improvements	6/4/2003	88,000.00	88,000.00			17,278.48	70,721.52
2566	Parking Services Pick-up Truck	6/4/2003	37,000.00	37,000.00			14,712.11	22,287.89
2586	Supplemental Appropriation - Tire Garage Elevator	2/3/2004	75,000.00	75,000.00			20,852.70	54,147.30
2610	Various Improvements and Purposes	8/17/2004	157,000.00	157,000.00			2,659.75	154,340.25
2651	Improvement of Parking Garage	4/11/2005	825,000.00	825,000.00				825,000.00
2659	Improvements Relating to the Parking Utility	6/21/2005	102,000.00	102,000.00				102,000.00
2713	Various Parking Improvements	5/16/2006	368,000.00	368,000.00				368,000.00
2767	Various Parking Improvements	7/17/2007	1,200,000.00	1,200,000.00				1,200,000.00
2814	Various Parking Improvements	7/29/2008	68,000.00	68,000.00				68,000.00
2851	Tire Parking Garage Renovations	4/21/2009	775,000.00	775,000.00				775,000.00
2874	Various Parking Improvements	11/4/2009	310,000.00	310,000.00				310,000.00
2973	Lighting and Fencing Lot Improvements	5/2/2012	500,000.00	500,000.00				500,000.00
2977	Lighting and Fencing Lot Improvements	6/15/2012	750,000.00	750,000.00				750,000.00
3001	Lighting and Fencing Lot Improvements	12/18/2012	125,000.00		125,000.00			125,000.00
			<u>5,185,000.00</u>	<u>1,375,000.00</u>	<u>171,614.35</u>	<u>E-8</u>	<u>1,365,385.65</u>	<u>5,023,000.00</u>
			<u>E</u>	<u>E-15</u>	<u>E-15</u>	<u>E</u>		

## City of Summit, N.J.

## Schedule of Appropriation Reserves

## Parking Utility Operating Fund

Year Ended December 31, 2012

	Balance, Dec. 31, 2011	Balance after Transfers	Paid or Charged	Balance Lapsed
Operating:				
Salaries and Wages	50,212.71	50,212.71	9,455.67	40,757.04
Other Expenses	84,339.48	84,339.48	43,572.44	40,767.04
Insurance	7,454.00	7,454.00		7,454.00
Statutory Expenditures:				
Social Security System (O.A.S.I.)	4,203.88	4,203.88	4,203.88	
	<u>146,210.07</u>	<u>146,210.07</u>	<u>53,028.11</u>	<u>93,181.96</u>
	E		E-5	E-1

## City of Summit, N.J.

## Schedule of Reserve for Encumbrances

## Parking Utility Operating Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	E	49,043.06
Increased by:		
Transfer from Budget Appropriations	E-4	<u>25,710.78</u>
		<u>74,753.84</u>
Decreased by:		
Cancelled	E-1	6,540.96
Disbursed	E-5	<u>42,502.10</u>
		<u>49,043.06</u>
Balance - December 31, 2012	E	<u>25,710.78</u>

E-12

## Schedule of Contracts Payable

## Parking Utility Capital Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	E	111,593.61
Increased by:		
Improvement Authorizations	E-15	<u>1,339,487.65</u>
		<u>1,451,081.26</u>
Decreased by:		
Cash Disbursed	E-5	873,162.53
Contracts Payable Cancelled	E-15	92,284.80
Various Reserves	E-18	<u>2,500.00</u>
		<u>967,947.33</u>
Balance - December 31, 2012	E	<u>483,133.93</u>

## City of Summit, N.J.

## Schedule of Accounts Payable

## Parking Utility Operating Fund

Year Ended December 31, 2012

Ref.

Balance - December 31, 2011	E	<u>18,203.04</u>
Decreased by:		
Cancelled to Fund Balance	E-1	2,659.55
Cash Disbursement	E-5	<u>15,543.49</u>
		<u>18,203.04</u>

## Schedule of Prepaid Parking Charges

## Parking Utility Operating Fund

Year Ended December 31, 2012

Ref.

Balance - December 31, 2011	E	139,427.25
Increased by:		
Cash Receipts	E-5	<u>114,002.50</u>
		<u>253,429.75</u>
Decreased by:		
Applied to Parking Rents	E-3	<u>139,427.25</u>
Balance - December 31, 2012	E	<u>114,002.50</u>

City of Summit, N.J.

## Schedule of Improvement Authorizations

## Parking Utility Capital Fund

Year Ended December 31 2012

Year Ended December 31, 2012

Ref.			
E2:E21			127,817.39
E-23	1,309,000.00		14,159.75
E-19:E21	66,000.00		29,637.35
	<u>1,375,000.00</u>		<u>171,614.35</u>
		E-9	E-9

## City of Summit, N.J.

## Schedule of Accrued Interest

## Parking Utility Operating Fund

Year Ended December 31, 2012

	<u>Ref.</u>		<u>Notes</u>
Balance - December 31, 2011		E	20,790.39
Increased by:			
Budget Appropriations	E-4		<u>32,850.00</u>
			<u>53,640.39</u>
Decreased by:			
Disbursements	E-5		<u>32,842.49</u>
			<u>20,797.90</u>
Balance - December 31, 2012		E	
Principal	Interest	From	To
Outstanding	Rate		Period in Days
December 31, 2012			Required Amount
1,853,500.00	1.50%	01/20/12	12/31/12
			346
			<u>26,721.29</u>
			<u>(5,923.39)</u>
			<u>20,797.90</u>

**City of Summit, N.J.**  
**Schedule of Reserves**  
**Parking Utility Fund**  
**Year Ended December 31, 2012**

<u>Description</u>	Balance			Balance
	<u>Dec. 31,2011</u>	<u>Increased</u>	<u>Decreased</u>	<u>Dec. 31,2012</u>
Reserve for Snow Removal	96,334.93		500.00	95,834.93
Reserve for Capital Improvements	160,421.09	72,726.80		233,147.89
Reserve for State of NJ Sales Tax Payable	1,764.42	7,258.23	7,396.55	1,626.10
	<u>258,520.44</u>	<u>79,985.03</u>	<u>7,896.55</u>	<u>330,608.92</u>
	E	E-5	E-5	E

**City of Summit, N.J.**  
**Schedule of Reserves**  
**Parking Utility Capital Fund**  
**Year Ended December 31, 2012**

<u>Description</u>	Balance			Balance
	<u>Dec. 31,2011</u>	<u>Increased</u>	<u>Decreased</u>	<u>Dec. 31,2012</u>
Schematic Design and Financial Analysis for Various Parking Sites	2,500.00	2,500.00		5,000.00
Preliminary Design - Broad Street Garage Rehabilitation	<u>2,500.00</u>	<u>60,000.00</u>	<u>59,344.33</u>	<u>655.67</u>
	E	62,500.00	59,344.33	5,655.67
			E-5	E
Contracts Payable Cancelled Capital Improvement Fund	E-12	2,500.00		
	E-19	<u>60,000.00</u>		
		<u>62,500.00</u>		

**City of Summit, N.J.**  
**Schedule of Capital Improvement Fund**  
**Parking Utility Capital Fund**  
**Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	E	261,000.00
Increased by:		
Budget Appropriation	E-5	35,000.00
Improvement Authorizations Cancelled	E-15	<u>29,637.21</u>
		<u>64,637.21</u>
		325,637.21
Decreased by:		
Various Reserves	E-18	60,000.00
Improvement Authorizations	E-15	<u>66,000.00</u>
		<u>126,000.00</u>
Balance - December 31, 2012	E	<u>199,637.21</u>

**Schedule of Reserve for Amortization**  
**Parking Utility Capital Fund**  
**Year Ended December 31, 2012**

	<u>Ref.</u>	
Increased by:		
Transfer from Deferred Reserve for Amortization	E-21	1,107,445.40
Budget Appropriation - Costs of Improvements Authorized Ord. #2477	E-5	20,000.00
Debt Service Raised in Operating Budget: Bond Anticipation Notes	E-22	<u>418,000.00</u>
		<u>1,545,445.40</u>
Balance - December 31, 2012	E	<u>1,545,445.40</u>

## City of Summit, N.J.

## Schedule of Deferred Reserve for Amortization

## Parking Utility Capital Fund

Year Ended December 31, 2012

Ord. No.	Improvement Description	Balance, Dec. 31,2011	Fixed Capital Authorized	Authorizations Cancelled	To Reserve for Amortization Fixed Capital	Balance, Dec. 31,2012
2477	Improvement of Parking Facilities	406,000.00		7,558.35	398,441.65	
2491	Construction of Parking Lot on Chestnut St.	297,500.00		76,142.83	221,357.17	
2529	Supplemental Appropriation - Tire Garage Renovations		327,000.00		14,985.03	312,014.97
2532	Acquisition of Installation meter Management System	25,000.00		14,925.10	10,074.90	
2562	Tire Garage Elevator Improvements	52,400.00		13,678.48	38,721.52	
2566	Parking Services Pick-up Truck	37,000.00		14,712.11	22,287.89	
2586	Supplemental Appropriation - Tire Garage	40,000.00		15,452.70	24,547.30	
2610	Parking Utility Improvements	80,000.00			80,000.00	
2651	Improvement of Parking Garage	340,000.00			340,000.00	
2659	Improvements Relating to Parking Utility	20,600.00			20,600.00	
2713	Various Parking Improvements (K Lot wall, Meters)	138,000.00			138,000.00	
2767	Various Improvements	264,700.00			264,700.00	
2814	Various Parking Improvements	4,000.00			4,000.00	
2851	Supplemental Tire Garage Renovations	170,800.00			170,800.00	
2874	Various Parking Improvements ( Broad Street lighting, Meters)	15,000.00			15,000.00	
2953	Broad Street Garage Rehabilitation		24,000.00		24,000.00	
2977	Park & Shop Gated Parking		36,000.00		36,000.00	
3001	Parking Utility Equipment Purchase		6,000.00		6,000.00	
		<u>2,218,000.00</u>	<u>E-15</u>	<u>157,454.60</u>	<u>E-20</u>	<u>E</u>
						<u>1,019,100.00</u>

## City of Summit, N.J.

## Schedule of Bond Anticipation Notes Payable

## Parking Utility Capital Fund

Year Ended December 31, 2012

Ord. No.	Improvement Description	Date of Original Issue	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2011	Increased	Decreased	Balance Dec. 31, 2012
2477	Improvement of Parking Facility	10/10/2002	1/20/2011	1/20/2012	1.50%	42,500.00			42,500.00
2491	Construction of Chestnut Parking Lot	10/10/2002	1/20/2011	1/20/2012	1.50%	27,500.00			27,500.00
2529	Supplemental Approp. Tire Garage	10/10/2002	1/20/2011	1/20/2012	1.50%	42,000.00			42,000.00
2562	Improvement of Elevator - Springfield Ave. Parking Garage	10/7/2004	1/20/2011	1/20/2012	1.50%	22,000.00			22,000.00
2586	Improvement of Elevator - Springfield Ave. Parking Garage	10/7/2005	1/19/2012	1/18/2013	1.00%	29,600.00			29,600.00
2610	Improvement of Elevator - Springfield Ave. Parking Garage	10/7/2005	1/20/2011	1/20/2012	1.50%	48,000.00			48,000.00
2651	Improvement of the Parking Garage	10/7/2005	1/19/2012	1/18/2013	1.00%	235,000.00			235,000.00
2659	Improvements Relating to the Parking Utility	10/5/2007	1/20/2011	1/20/2012	1.50%	23,400.00			23,400.00
2713	Various Parking Improvements	10/5/2007	1/19/2012	1/18/2013	1.00%	180,000.00			180,000.00
2767	Various Improvements	10/2/2009	1/20/2011	1/20/2012	1.50%	935,300.00			935,300.00
2851	Supplemental Tire Garage Improvements	10/2/2009	1/19/2012	1/20/2012	1.50%	466,200.00			466,200.00
2851	Supplemental Tire Garage Improvements	10/1/2010	1/20/2011	1/20/2012	1.50%	138,000.00			138,000.00

City of Summit, N.J.

**Schedule of Bond Anticipation Notes Payable**

**Parking Utility Capital Fund**

**Year Ended December 31, 2012**

Ord. No.	Improvement Description	Date of Original Issue	Date of Issue	Interest Rate	Balance Dec. 31, 2011	Increased	Decreased	Balance Dec. 31, 2012
2814	Various Improvements	1/19/2012	1/18/2013	1.00%		46,000.00		46,000.00
					<u>2,189,500.00</u>	<u>1,853,500.00</u>	<u>2,189,500.00</u>	<u>1,853,500.00</u>
					<u>E</u>	<u>E</u>	<u>E</u>	<u>E</u>

Ref.

Renewals	1,771,500.00	1,771,500.00
Cash Receipt	82,000.00	
Paid by Budget Appropriation	E-5	418,000.00
	E-20	
		<u>1,853,500.00</u>
		<u>2,189,500.00</u>

## City of Summit, N.J.

## Schedule of Bonds and Notes Authorized But Not Issued

## Parking Utility Capital Fund

Year Ended December 31, 2012

Ord. No.	Improvement Description	Balance, Dec. 31,2011	Improvements Authorized	Paid by Operating	Cancelled	Notes Issued	Balance, Dec. 31,2012
2477	Improvement of Parking Facility	21,500.00		20,000.00			1,500.00
2529	Supplemental Approp. - Tire Garage Renovations	1,000.00					1,000.00
2562	Imp. Of the Elevator at the Springfield Parking Garage	3,600.00					3,600.00
2586	Imp. Of the Elevator at the Springfield Parking Garage	5,400.00					5,400.00
2610	Various Improvements and Purposes	29,000.00					2,659.75
2651	Improvement of the Parking Garage	250,000.00					250,000.00
2659	Improvements Relating to the Parking Utility	58,000.00					58,000.00
2713	Various Parking Improvements	50,000.00					50,000.00
2814	Various Parking Improvements	64,000.00					46,000.00
2874	Various Parking Improvements	295,000.00					18,000.00
2973	Broad Street Garage Rehabilitation	476,000.00					295,000.00
2977	Park & Shop Gated Parking	714,000.00					476,000.00
3001	Equipment Purchase	<u>777,500.00</u>	<u>119,000.00</u>	<u>20,000.00</u>	<u>14,159.75</u>	<u>82,000.00</u>	<u>119,000.00</u>
		<u>E-15</u>	<u>E-15</u>	<u>E-20</u>	<u>E-15</u>	<u>E-22</u>	<u>E-22</u>
							<u>1,970,340.25</u>
							<u>Footnote E</u>

## City of Summit, N.J.

## Schedule of Cash-Treasurer

## Public Assistance Fund

Year Ended December 31, 2012

		P.A.T.F.
	<u>Ref.</u>	<u>Account #1</u>
Balance - December 31, 2011	F	17,129.39
Increased by Receipts:		
Interest Earned	F-4	16.13
		<hr/>
		17,145.52
Decreased by Disbursements:		
Interfund - Current Fund	F-5	2.91
		<hr/>
Balance - December 31, 2012	F	<u>17,142.61</u>

## City of Summit, N.J.

## **Schedule of Cash and Reconciliation Per N.J.S.A. 40A:5-5**

## Public Assistance Fund

### **Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2012	F-1	17,142.61
Increased by:		
Cash Receipts Record		6.73
		<hr/>
		17,149.34
Decreased by:		
Cash Disbursements		1.16
		<hr/>
Balance - June 30, 2013		17,148.18

Reconciliation - June 30, 2013 P.A.T.F.  
Account #1

Balance on Deposit per Statement of:	
PNC Bank	
Checking	17,148.18
Balance - June 30, 2013	<u>17,148.18</u>

## City of Summit, N.J.

## Schedule of Cash and Reconciliation

## Public Assistance Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	F-1	17,129.39
Increased by Receipts:		
Cash Receipts Record	F-4	16.13
		17,145.52
Decreased by Disbursements:		
Cash Disbursements Record	F-5	2.91
		17,142.61
<u>Reconciliation - December 31, 2012</u>		<u>P.A.T.F.</u> <u>Account #1</u>
Balance on Deposit per Statement of:		
Lakeland Bank		
Checking	17,142.61	
		17,142.61

**City of Summit, N.J.****Schedule of Revenues - Cash Basis****Public Assistance Fund****Year Ended December 31, 2012**

P.A.T.F.  
Account #1

Interest Earned	<u>16.13</u>
Total Revenues (P.A.T.F.)	<u>16.13</u>

F-1;F-7

**F-5****Schedule of Expenditures - Cash Basis****Public Assistance Fund****Year Ended December 31, 2012**

P.A.T.F.  
Account #1

Interfund - Current Fund	<u>2.91</u>
Total Disbursements (P.A.T.F.)	<u>2.91</u>

F-1;F-7

## City of Summit, N.J.

## Schedule of Reserve for Public Assistance

## Public Assistance Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	F	<u>17,126.48</u>
Balance - December 31, 2012	F	<u>17,126.48</u>

F-7

## Schedule of Interfund Current Fund

## Public Assistance Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	F	2.91
Increased by:		
Interest on Investments	F-4	<u>16.13</u>
Decreased by:		
Disbursements	F-5	<u>2.91</u>
Balance - December 31, 2012	F	<u>16.13</u>

**CITY OF SUMMIT**

\*\*\*\*\*

**PART II**

**REPORT ON INTERNAL CONTROL AND ON COMPLIANCE  
AND OTHER MATTERS**

**COMMENTS AND RECOMMENDATIONS**

**YEAR ENDED DECEMBER 31, 2012**

# **Ferraioli, Wielkotz, Cerullo & Cuva, P.A.**

Charles J. Ferraioli, Jr., MBA, CPA, RMA  
Steven D. Wielkotz, CPA, RMA  
James J. Cerullo, CPA, RMA  
Paul J. Cuva, CPA, RMA  
Thomas M. Ferry, CPA, RMA

Certified Public Accountants  
401 Wanaque Avenue  
Pompton Lakes, New Jersey 07442  
973-835-7900  
Fax 973-835-6631

Newton Office  
100B Main Street  
Newton, N.J. 07860  
973-579-3212  
Fax 973-579-7128

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Honorable Mayor and  
Members of the Common Council  
City of Summit  
Summit, New Jersey 07901

We have audited, in accordance with auditing standards generally accepted in the United States of America; audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey; and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements-regulatory basis of the City of Summit in the County of Union as of and for the year ended December 31, 2012 and the related notes to the financial statements, and have issued our report thereon dated September 6, 2013, except for NOTE 24, as to which the date is October 8, 2013, which was adverse due to being presented in accordance with New Jersey regulatory basis of accounting. The regulatory basis of accounting principals was qualified because we were unable to express an opinion on fixed assets.

## **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements-regulatory basis, we considered the City of Summit's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements-regulatory basis, but not for the purpose of expressing an opinion on the effectiveness of the City of Summit's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Summit's internal control.



A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

We did identify certain deficiencies in internal control, described in the accompanying Schedule of Findings and Questioned Costs as 2012-01, that we consider to be a significant deficiency.

### **Compliance and Other Matters**

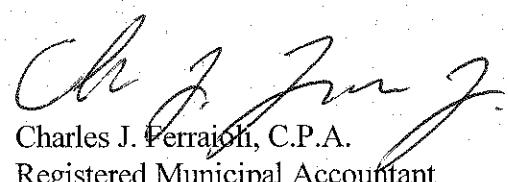
As part of obtaining reasonable assurance about whether the City of Summit's financial statements-regulatory basis are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

In addition, we noted certain immaterial instances of noncompliance that we have reported to the management of the City of Summit in the accompanying comments and recommendations section of this report.

Honorable Mayor and  
Members of the Common Council  
Page 3

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of Summit internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Summit internal controls and compliance. Accordingly, this communication is not suitable for any other purpose.



Charles J. Perraioli, C.P.A.  
Registered Municipal Accountant  
No. 388

*Ferraioli, Wielkotz, Cerullo, & Cuva, P.A.*

FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.  
Certified Public Accountants

September 6, 2013

**FWCC**

**CITY OF SUMMIT**

**SUMMARY OF FINDINGS AND RESPONSES**  
**YEAR ENDED DECEMBER 31, 2012**

**Summary of Auditor's Results:**

A qualified opinion was issued on the City's financial statements prepared on an other comprehensive basis of accounting.

The audit did disclose a significant deficiency in the internal control of the City.

**Findings Relating to the Financial Statements which are required to be Reported in Accordance with Generally Accepted Government Auditing Standards:**

The audit did disclose findings required to be reported under Generally Accepted Government Auditing Standards, as follows:

**Finding 2012-01:**

The City of Summit updated fixed assets for additions however, they did not properly update fixed assets for deletions, as required by Technical Accounting Directive 85-2 and New Jersey Administrative Code 5:30-5.6.

**Management Response:**

Corrective action has been taken on additions of fixed assets but an inventory was not taken to account for disposal of fixed assets.

**Findings and Questioned Costs for Federal Awards:**

Not applicable

**Findings and Questioned Costs for State Awards:**

Not applicable

**CITY OF SUMMIT**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS**  
**FOR THE YEAR ENDED DECEMBER 31, 2012**

Finding 2011-01:

Condition:

The City of Summit updated fixed assets for additions however, they did not properly update fixed assets for deletions, as required by Technical Accounting Directive 85-2 and New Jersey Administrative Code 5:30-5.6.

Current Status:

Corrective action has been taken on additions of fixed assets but an inventory was not taken to account for disposal of fixed assets.

## **GENERAL COMMENTS**

### **Contracts and Agreements Required to be Advertised for N.J.S.A. 40A:11-4**

N.J.S.A. 40A:11-3 states:

- a. "When the cost or price of any contract awarded by the contracting agent in the aggregate does not exceed in a contract year the total sum of \$17,500, the contract may be awarded by a purchasing agent when so authorized by ordinance or resolution, as appropriate to the contracting unit, of the governing body of the contracting unit without public advertising for bids, except that the governing body of any contracting unit may adopt an ordinance or resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If the purchasing agent is qualified pursuant to subsection b. of section 9 of P.L. 1971, c.198 (C.40A:11-9), the governing body of the contracting unit may establish that the bid threshold may be up to \$25,000. Such authorization may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section.
- b. Any contracts made pursuant to this section may be awarded for a period of 24 consecutive months, except that contracts for professional services pursuant to subparagraph (I) of paragraph (a) of subsection (1) of section 5 of P.L. 1971, c.198 (C.40A:11-5) may be awarded for a period not exceeding 12 consecutive months. The Division of Local Government Services shall adopt and promulgate rules and regulations concerning the methods of accounting for all contracts that do not coincide with the contracting unit's fiscal year.
- c. The Governor, in consultation with the Department of the Treasury, shall, no later than March 1 of every fifth year beginning in the fifth year after the year in which P.L. 1999, c.440 takes effect, adjust the threshold amount and the higher threshold amount which the governing body is permitted to establish, as set forth in subsection a. of this section, or the threshold amount resulting from any adjustment under this subsection, in direct proportion to the rise or fall of the index rate as that term is defined in section 2 of P.L. 1971, c.198 (C.40A:11-2), and shall round the adjustment to the nearest \$1,000. The Governor shall, no later than June 1 of every fifth year, notify each governing body of the adjustment. That adjustment shall become effective on July 1 of the year in which it is made."

N.J.S.A. 40A:11-4 states: "Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. The governing body of a contracting unit may, by resolution approved by a majority of the governing body and subject to subsection b. and c. of this section, disqualify a bidder who would otherwise be determined to be the lowest responsible bidder, if the governing body finds that it has had prior negative experience with the bidder."

Effective January 1, 2011, the bid threshold in accordance with N.J.S. 40A:11-3 and 40A:11-4 (as amended) is \$17,500.00 and with a qualified purchasing agent the threshold may be up to \$36,000.00.

The Governing Body of the City of Summit have the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the fiscal year and where question arises as to whether any contract or agreement might result in violation of the statute, the City Attorney's opinion should be sought before a commitment is made.

Contracts and Agreements Required to be Advertised for N.J.S.A. 40A:11-4 (continued)

The minutes indicated the bids were requested by public advertising per N.J.S.A. 40A:11-4. The minutes also indicated that resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 40A:11-5.

Inasmuch as the system of records did not provide for the accumulation of payments for categories for the performance of any work or the furnishing or hiring of any material or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violation existed. None were noted.

Our examination of expenditures did not reveal any individual payments, contracts or agreements in excess of the statutory threshold "for the performance of any work or the furnishing or hiring of any materials or supplies," other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of N.J.S.A. 40A:11-6.

**COLLECTION OF INTEREST ON DELINQUENT TAXES AND ASSESSMENTS**

The statute provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes on or before the date when they would become delinquent.

The governing body on January 7, 2012 adopted the following resolution authorizing interest to be charged on delinquent taxes:

BE IT RESOLVED by the Common Council of the City of Summit:

- 1) That pursuant to N.J.S.A. 54:4-67 (53:3.67 in the 08 audit) the interest rate to be charged on delinquent taxes, Sewer User Charges, and Improvement Assessments for the year 2012 is hereby fixed at 8% up to \$1,500.00 and 18% over \$1,500.00 per annum.
- 2) That an additional 6% penalty be charged for delinquency in excess of \$10,000.00 when same is not paid by the end of the year mentioned above.
- 3) That penalties be charged on tax Sale Certificates as follows:

2% percent on amounts over \$200.00 but not exceeding \$5,000.00  
4% percent on amounts over \$5,000.00 but not exceeding \$10,000.00  
6% percent on amounts exceeding \$10,000.00

- 4) That the Collector of Taxes and Collector of Sewer Use Charges be authorized and directed to provide that no interest calendar day following the date upon which the same became payable. The interest is to be calculated from the date the tax was payable until the date of the actual payment.

It appears from an examination of the Collector's record that interest was collected in accordance with the foregoing resolution.

## **FORECLOSED PROPERTY**

The last tax sale was held on April 17, 2012 and was complete.

Inspection of tax sale certificates revealed that all tax sale certificates were available for audit.

The following comparison is made of the number of tax title liens receivable on December 31 of the last three years:

<u>Year</u>	<u>Number of Liens</u>
2012	0
2011	0
2010	0

## **VERIFICATION OF DELINQUENT TAXES AND OTHER CHARGES**

A test verification of delinquent charges and current payments was made in accordance with the regulations of the Division of Local Government Services, including the mailing of verification notices. In addition, we used analytical review procedures to satisfy the validity of the receivables.

The result of the test, which was made as of December 31, 2012, is not yet known but a separate report will be rendered if any irregularities develop.

## **OTHER COMMENTS**

### **Finance**

1. There are several ordinances in the General Capital, Sewer Capital and Parking Capital Funds that are unfunded over five years.

#### **Management Response:**

The City has and continues to appropriate Current Fund, Sewer and Parking Operating accounts to fund these ordinances.

2. Fixed Assets were not updated for deletions.

#### **Management Response:**

The City updated fixed asset additions and is current though December 31, 2012. Deletions are being reviewed.

## **OTHER COMMENTS (continued)**

### **Finance (continued)**

3. Police Outside Duty is not being correctly accounted for in accordance with Local Finance Notice 2000-14.

#### **Management Response:**

The City is transitioning the process from Accounts Receivable (used currently) to escrow, and expects to complete by 3<sup>rd</sup> quarter, 2013.

4. There is no analysis of balance for Zoning Board and Planning Board escrows.

#### **Management Response:**

Analyses are being prepared and expected to be completed by the end of the 3<sup>rd</sup> quarter, 2013.

5. There is no analysis of Road Opening Reserves.

#### **Management Response:**

Analyses are being prepared and expected to be completed by the end of the 3<sup>rd</sup> quarter, 2013.

6. Tax overpayment balance on the General Ledger needs to be investigated or possibly cancelled.

#### **Management Response:**

The tax office is preparing a resolution to move the balance to Reserve for Tax Appeals.

## **OTHER COMMENTS (continued)**

### **Outside Offices**

#### **Construction Office**

1. In our sample, we found two cases that DCA fees were being incorrectly calculated.

#### **Management Response:**

Corrective action has been taken.

### **Municipal Court**

1. There are 50 tickets assigned but not issued over 181 days.

#### **Management Response:**

The Court Administrator will review the process of recalling “Assigned Not Issued” tickets for proper disposition.

## **RECOMMENDATIONS**

1. That unfunded ordinances over five years be funded.
2. That Fixed Assets be updated for deletions.
3. That Police Outside Duty be properly accounted for, per Local Finance Notice 2000-14.
4. That an analysis be maintained for the Zoning Board and Planning Board Escrows.
5. That an analysis be maintained for Road Opening Reserves.
6. That DCA fees, in the Construction Department, be correctly calculated.
7. That tickets assigned but not issued over 181 days, be recalled and reissued.

## STATUS OF PRIOR YEARS AUDIT RECOMMENDATIONS

A review was performed on all prior year's recommendations and corrective action was taken on all except for the following:

1. That unfunded ordinances over five years in the General Capital Fund be funded.
2. That Fixed Assets be updated for deletions.
3. That an Escrow Account be maintained for Police Outside Duty.

Should any questions arise as to our comments or recommendations, or should you desire assistance in implementing our recommendations, please do not hesitate to call us.

Very truly yours,



Charles J. Ferraioli, Jr., C.P.A.  
Registered Municipal Accountant  
No. 388



FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.  
Certified Public Accountants