

**MEETING AGENDA**  
**CITY OF SUMMIT HISTORIC PRESERVATION COMMISSION**  
JUNE 14, 2023—7:00pm  
Summit City Hall, Large Conference Room

**CALL TO ORDER:** ADEQUATE ADVANCED NOTICE STATEMENT

**ROLL CALL:**

**Present:**

BRANDON RIGHI, JAMES BURGMEYER, CAROLINE KING, MEREDITH GAYLORD,  
JESSICA EKMEKJIAN

**Absent:**

MARY MALLOY, MICHAEL DIGERONIMO, SUSAN BRADY (SECRETARY), JENNIFER  
BALSON-ALVAREZ (PLANNING BOARD LIAISON), SUSAN HAIRSTON (COUNCIL LIAISON)

**REVIEW OF MINUTES:**

NOTES FROM 5/17/23—no changes requested.

**ADVISORY REVIEWS:**

*Due to DCS 6/15 by noon:*

1. 86 Morris Ave.: HPC has no comment, as work is not visible from public areas and does not impact surrounding neighborhoods.

*Due to DCS 6/23:*

1. 252 Kent Place Blvd.: HPC has no concerns as work is in the rear. HPC recommends that materials that match the main home are used.
2. 3 Drum Hill Dr.: The HPC is concerned about the design, as it is not compliant with several sections of the Development Regulations Ordinance's Design Guidelines. The proposal's materials and style are incongruent with the look and feel of the existing home, and the neighborhood at large. HPC recommends a new design be proposed that works with the City's DRO.
3. 185 Oak Ridge Ave.: The HPC has no objections or concerns. The addition is appropriate in style, scale, and materials.
4. 10 Lowell Ave.: HPC has no objections as work is in the rear and materials will match the existing home.

**NEW BUSINESS**

1. Liaison Updates & News:  
Susan Hairston—Common Council  
Jennifer Alvarez—Planning Board

**NEXT MEETING**     Wednesday, July 12, 2023, 7:00 PM — City Hall Large Conference Room

**MOTION TO ADJOURN—meeting adjourned at 8:05 p.m.**