

MEETING MINUTES
CITY OF SUMMIT HISTORIC PRESERVATION COMMISSION

May 18, 2022 7:00pm
Summit City Hall, 2nd Floor Large Conference Room

CALL TO ORDER: ADEQUATE ADVANCED NOTICE STATEMENT

ROLL CALL: JAMES BURGMEYER, TOM CONWAY, MEREDITH GAYLORD, CAROLINE KING, JENNIFER BALSON-ALVAREZ (PLANNING BOARD LIAISON), GREG VARTAN (COUNCIL LIAISON)

APPROVAL OF MINUTES: MINUTES FROM 4/20/2022 – by Alison Chieffo. Motion for approval, Jim Burgmeyer. Caroline King seconded the motion.

ADVISORY REVIEWS

Collective Reviews:

1. 32 West End Avenue – C variance for side yard setback to raise roof line.
The new addition is in keeping with the existing roofline, character and scale of the neighborhood. The HPC recommends the Board approve this application.
2. 42 Fairview Avenue – D variance for FAR & C variance to construct a 2-story addition.
The overall renovation and second floor addition is well designed and blends seamlessly with the existing house. The materials also are consistent with the design except for the porch and dormer metal roofs - The HPC recommends that the applicant change the material of these roofs to match the rest of the home.
3. 127 Tulip Street – D variance for FAR & C variances to construct a 2-story addition.
The proposed renovation and addition are in the rear of the property and not visible from the public right of way. No Comment.
4. 11 Portland Road – D variance for FAR & C variances for rear screened porch addition.
The proposed screen porch addition is in the rear of the home and not visible from the street. No comment.
5. 26 Joanna Way – C variance for step slope to install patio.
The proposed patio and rear screen porch addition is not visible from the street. No comment.
6. 129 Whittredge Road – C variances for building coverage & lot coverage to construct 1st and 2nd story additions.
The proposed additions are in keeping with the house and neighborhood.
7. 141 Oak Ridge. C variance for lot coverage to construct a rear 1-story addition and patio.
The proposed rear 1-story addition and patio are in the rear of the property. No comment.

NEW BUSINESS

1. Liaison Updates & News:

Greg Vartan – City Council

- HPC Membership – our alternate 1 Ashley has resigned. HPC now requires 2 alternates – the council is looking into applicants.
- Downtown Parklets are approved for the season until November 30th.
- June 4th is Pride Day.

Jennifer Alvarez – Planning Board

- New Draft of the new HPC Ordinance, dated April 27th. Represents the MLUL. Being determined how it will be moved forward, it is being sent to Council for administrative review. HPC will potentially send to clerk's office.

2. BSW subcommittee (Tom Conway, Jim Burgmeyer & Brandon Reghi) – Follow up.

- The subcommittee met last week and is working on preparing the first draft of comments to be later sent to Planning Board when the review whether the BSW proposal's is consistent (or not) to the City of Summit Master Plan.

NEXT MEETING

DATE: Wednesday June 22, 2022, Summit City Hall Large Conference Room

MOTION TO ADJOURN