

MINUTES
RE-ORGANIZATION MEETING
of the
SUMMIT BOARD OF HEALTH
Monday Evening – January 27, 2025
7:00 P.M.
Summit City Hall
Large Conference Room, 2nd Floor

The Meeting was called to order at 7:01 p.m. by Ms. Mauro, Board Secretary.

Ms. Mauro read the following Meeting Notice: “Adequate notice of this Meeting has been provided by the Secretary of the Board of Health by the preparation of the Annual Notice of Meeting Dates which set forth the date, time and place of this Meeting and by properly posting such notice and forwarding the notice to those designated newspapers and the persons requesting Meeting notices.”

PRESENT ON ROLL CALL: Ms. Laura Lameo; Dr. Jill Rathyen; Ms. Amitha Kumar; Ms. Dorrie Gagnon; and Ms. Milissa Aronson.

ALSO PRESENT: Megan Avallone, Health Officer; N. Gayle Mauro, Registrar/Board Secretary; Samantha Sanchez, Deputy Registrar/Assistant Board Secretary; George Kornias, Sr. REHS; Miguel Vasquez, REHS; Bridget Colendenski, PHN; Michelle Kalmanson, Liaison; Philip Angelo, Owner of La Pastaria; and John Inguagiato, Attorney, Alfonso & Webber, LLC.

ABSENT ON ROLL CALL: Mr. David Silk (7:28 pm); and Ms. Hermelinda Robinson.

Ms. Mauro asked for nominations for President. Ms. Aronson made a motion to nominate Dr. Jill Rathyen, seconded by Ms. Lameo. All members present were in favor of the nomination and Dr. Rathyen was unanimously elected President of the Board of Health for 2025.

Dr. Rathyen made a motion to nominate Ms. Milissa Aronson for Vice-President, seconded by Ms. Lameo. All members present were in favor of the nomination and Ms. Aronson was unanimously elected Vice-President of the Board of Health for 2025.

APPROVAL OF MINUTES—November 25, 2024—Ms. Aronson made a motion to approve the Minutes, seconded by Dr. Rathyen. Ms. Lameo and Ms. Gagnon abstained.

REVIEW OF BILLS January 2025—Ms. Aronson made a motion to approve the bill list totaling \$13,276.58, seconded by Dr. Rathyen. Roll call vote taken: Ms. Lameo—Aye; Dr. Rathyen—Aye; Ms. Kumar—Aye; Ms. Gagnon—Aye; Ms. Aronson—Aye.

BOARD HEARING:

La Pastaria—Mr. Philip Angelo, owner of La Pastaria, and his attorney, Mr. John Inguagiato from Alfonso & Webber, LLC, were present at the hearing. Mr. Kornias reviewed the violations found at the last three (3) inspections, with an additional inspection that took place on January 23, that resulted in another conditionally satisfactory rating.

Discussion took place.

Ms. Avallone advised the Board they will be inspecting at least every month until Satisfactory.

Dr. Rathyen, President, made a motion to have La Pastaria voluntarily close for one day of their choice to perform a deep cleaning of the restaurant before February 3rd, then have their exterminator perform the bombing to treat the restaurant, with proof of treatment sent to Mr. Kornias, and to provide a staff training plan that must be submitted to Mr. Kornias all within the first two weeks of February.

Additionally, the Board accepted Ms. Avallone's recommendation to hold a two-day suspension of the establishment's retail food license, to be held in abeyance for one year from the date of this hearing. If any inspection during the year is anything less than satisfactory, the Health Department will close the restaurant for two days, with the dates to be determined by the Health Department, seconded by Mr. Silk and unanimously approved by all members present.

PUBLIC COMMENTS – None.

ENVIRONMENTAL HEALTH SPECIALIST REPORTS—Report reviewed by George Kornias, REHS. Mr. Kornias updated the Board on the progress Marco Polo has made under new management and discussed noise complaints coming from Bristol Myers Squibb and the Union County shooting range.

PUBLIC HEALTH NURSE'S REPORT—Report reviewed by Bridget Colendenski, PHN, which included a current lead investigation, immunization audits being done at the schools and day care centers, COVID and Flu immunization clinics, and a norovirus outbreak at Sunrise Senior Living.

HEALTH OFFICER'S REPORT:

2023 Annual Report—Ms. Avallone provided a template of what the report will look like and asked the Board for their feedback on what they like and what they would want changed. The Board Members would like to only see the information pertaining to Summit and not the other municipalities that contract with Westfield.

Ms. Avallone reviewed the report. Discussion took place on the programs being offered and what programs and initiatives the Board would like to see in 2025.

Ms. Avallone will have the finalized 2023, and 2024 Annual Reports before our next meeting.

Infectious Disease update—Ms. Avallone reported an increase in Flu A, RSV hospitalizations for children 0-4 are higher, and Covid and Flu for those 65 and older are high. Bird flu has six confirmed cases in New Jersey, none in Union County. There is a recall on the raw diet for pets due to H5N1, and in Kansas there is the largest TB outbreak this country has ever seen, with sixty-six active cases and seventy-five latent cases.

ANIMAL CONTROL REPORT—The Board was provided with the November, December, and 2024 Annual Report from Animal Control Solutions. Discussion took place regarding dogs running at large at the Park Line property, and what can be done to prevent it.

OLD BUSINESS—**2025 Health Services Budget**—Ms. Avallone presented the 2025 Health Services Budget, hereto attached.

Mr. Silk made a motion to approve the 2025 Health Services Budget, seconded by Ms. Aronson. Roll call vote was taken: Ms. Lameo—Aye; Dr. Rathyen—Aye; Ms. Kumar—Aye; Ms. Gagnon—Nay; Ms. Aronson—Aye; and Mr. Silk—Aye.

NEW BUSINESS—

Resolution 1-2025—Re-appoint N. Gayle Mauro, Registrar of Vital Statistics (effective 3/28/2025-3/28/2028)—Ms. Aronson made a motion to approve Resolution 1-2025, seconded by Mr. Silk and unanimously approved by all members present.

ADJOURNMENT – There being no further business a motion by Ms. Aronson was made at 9:27 P.M., seconded by Mr. Silk, and unanimously approved by all members present.

Respectfully submitted,



N. Gayle Mauro, Board Secretary

**WESTFIELD REGIONAL HEALTH - CONTRACT HEALTH SERVICES
2025 Budget Proposal**

ACCOUNT #	DESCRIPTION	SUMMIT
SALARY		
152-101 HO	HEALTH OFFICER	\$22,159
152-101 AHO	ASSISTANT HO	\$5,491
152-101 RNS	PUBLIC HEALTH NURSE SUPV.	\$18,659
152-101 P REHS	PRINCIPAL REHS	\$15,677
152-101 Sr REHS	Sr REHS (CWA) BP	\$4,968
152-101 REHS	REHS (CWA) LM	\$14,792
152-101 Su REHS	REHS (CWA) GK	\$63,270
152-101 Sr REHS	Sr. REHS (CWA) GA	\$0
152-101 REHS	REHS (CWA) CC	\$12,250
152-101 REHS	REHS (CWA) RM	\$15,311
152-101 SECTY	Sr. SECRETARY (CWA) LK	\$1,109
152-101 SECTY	SECRETARY (CWA) LA	\$532
152-101 RN	PUBLIC HEALTH RN BC	\$42,211
152-101 RN	PUBLIC HEALTH RN TBD	\$4,824
152-101 PD	REHS/RN PD	\$500
152-101 HLTH ED	HEALTH ED	\$9,104
	SUB-TOTAL SALARIES	\$230,857
FRINGE, PER DIEM & STIPENDS		
	SUB-TOTAL FRINGE, PER DIEM & STIPENDS	\$6,180
	<u>SUB-TOTAL SALARY & WAGES</u>	<u>\$237,037</u>
OPERATING		
154-203	CONF.	\$686
154-212	LABORATORY	\$230
154-213	PEST CONTROL	\$2,116
154-214 RN	MD / W CHILD HEALTH CLINIC/SUPPLIES	\$1,225
154-215	HEALTH EDUCATION/CHRONIC ILLNESS	\$600
154-215 RN	NURSING SUPPLIES	\$176
154-216	TASE	\$200
154-217	COMMUNICATIONS	\$2,571
154-219 RN	AUTOMOBILES	\$1,444
	<u>SUB-TOTAL OPERATING</u>	<u>\$9,248</u>
154-215 TB/STD	TB / STD SERVICES (PER ASSESSMENT)	\$3,975
	<u>SUB-TOTAL</u>	<u>\$246,285</u>
	<u>ADMINISTRATION FEE</u>	<u>\$0</u>
	2025 CONTRACT HEALTH SERVICES	\$250,260
	2024 CONTRACT HEALTH SERVICES	\$240,374
	change	\$9,886
	% change	4.11%
	CONTRACT START DATE	annual renew
	CONTRACT EXPIRES	auto renewal