

**CITY OF SUMMIT
PLANNING BOARD MINUTES
Monday, January 24, 2022**

Present

Mr. Anderson	Mr. Parella
Mr. Brinkerhoff	Mr. Zucker
Councilmember O’Sullivan	Mr. Fiore
Mr. DiLauri	Mr. Formichelli, 1 st Alternate
Ms. McNeil	Mr. Stern, 2 nd Alternate
	Ms. Wolfe, Bd. Attorney
	Mr. Nicola, Bd. Secretary

Notice of Meeting

Chairman Anderson called the virtual meeting to order at 7:30 PM and stated that adequate notice of this meeting had been provided in accordance with the “Open Public Meetings Act”.

Flag Salute

Oath of Office

Danny O’Sullivan and Paul Stern were sworn in as members of the Planning Board.

Appointments

Mr. Brinkerhoff nominated Bill Anderson as Chairman of the Board for the year of 2022 and Ms. McNeil seconded. All were in favor and none were opposed.

Mr. Brinkerhoff nominated Mr. Zucker as Vice Chairman of the Board for the year of 2022 and Mr. DiLauri seconded. All were in favor and none were opposed.

Chairman Anderson nominated Mr. Nicola as Secretary of the Board for the year of 2022 and Mr. Parella seconded. All were in favor and none were opposed.

A motion was made by Chairman Anderson and was seconded by Mr. Brinkerhoff to appoint Steven Warner Esq. as Board Attorney for the year of 2022. All were in favor and none were opposed.

A motion was made by Chairman Anderson and was seconded by Vice Chairman Zucker to appoint Burgis Associates as Board Planner for the year of 2022. All were in favor and none were opposed.

A motion was made by Chairman Anderson and was seconded by Ms. Balson-Alvarez to appoint Colliers Engineering & Design as Board Engineer for the Board for the year of 2022. All were in favor and none were opposed.

Committee Appointments – Selection of a Planning Board member to serve on committees

- a. Environmental Commission – Mr. Fiore

- b. Affordable Housing – Mr. DiLauri
- c. Park Line Steering Committee – Mr. Brinkerhoff
- d. Shade Tree Advisory Committee – Ms. McNeil
- e. Historic Preservation Commission – Ms. Balson-Alvarez

Resolution Adopting Official Newspaper

The Board adopted a resolution designating the official newspaper for the year of 2022. A motion of approval was made by Chairman Anderson and was seconded by Ms. McNeil. All were in favor and none were opposed.

Approval of Minutes

Chairman Anderson asked if the Board had comments relating to the minutes from November 22, 2021. As there were none, Mr. DiLauri moved approval of the minutes and Mr. Fiore seconded. All were in favor and none were opposed.

Public Hearings

Jonathan & Valerie Flax
36 Locust Drive & 57 Prospect Street
BL: 2709 L: 7 & 15
PB-21-260 – Minor subdivision/ lot line adjustment

Mr. Daniel Kline of Herold Law represented the applicant. The applicant is requesting minor subdivision approval. Mr. Mark Gimigliano was sworn in by Ms. Wolfe and provided his testimony to the Board as a licensed engineer. Mr. Gimigliano stated that the purpose of this application is to adjust the lot lines of lots 7 and 15. Mr. Gimigliano stated that the lot area for lot 7 would be reduced from 26,897 sf to 13,730 sf. Mr. Gimigliano explained that the lot area for lot 15 would be increased from 23,863 sf to 37,030 sf if the subdivision were to be approved. Mr. Gimigliano stated that both lots would conform to all zoning requirements if the subdivision were to be approved. Mr. Gimigliano noted that a total of nine trees were going to be removed as a result of the application.

Mr. Brian Gilman and Mr. William Kein were sworn in by Ms. Wolfe and stated they were supportive of the application.

A motion of approval was made by Mr. Parella and was seconded by Ms. McNeil.

Roll Call:

YES: Anderson, Zucker, Brinkerhoff, O’Sullivan, McNeil, DiLauri, Parella, Fiore, Formichelli
NO: None were opposed

The meeting adjourned at 8:28 PM.