

**MINUTES OF REGULAR MEETING  
TUESDAY, JANUARY 17, 2023  
COMMON COUNCIL OF THE CITY OF SUMMIT**

Distributed: 2/2/23

Approved: 2/7/23

The meeting was called to order by Council President Greg Vartan at 7:30 PM. The City Clerk then read the following notice:

*Adequate notice of this meeting has been provided by the City Clerk's Office in the preparation of the Council Annual Meeting Notice, dated December 15, 2022, which was properly distributed and posted per statutory requirements.*

*Please be advised that the FIRE EXITS are to my RIGHT, your left, and at the BACK OF THE ROOM.*

**CALL TO ORDER**

**ROLL CALL**

PRESENT: Councilmembers Lisa Allen, Marjorie Fox, Susan Hairston, Jaime Levine, Andy Minegar, Delia Hamlet, and Council President Greg Vartan.

ABSENT: None

Also in attendance were Mayor Radest and staff members Michael Rogers, City Administrator; Tammie Baldwin, City Treasurer; Rosemary Licatase, City Clerk; Aaron Schrager, DCS Director; Eric Evers, Fire Chief, Steven Zagorski, Chief of Police; Rita McNany, Parking Services Director; Mark Ozoroski, DCP Director; Matthew Giacobbe, City Solicitor.

Minutes of this meeting are recorded on CD # 2023-01

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

Regular and Closed Session Meetings of December 20, 2022  
Organization Meeting of January 3, 2023

Upon motion of Councilmember Hairston, duly seconded, the minutes, as listed above, were unanimously approved.

**REPORTS**

Items/issues noted hereunder, if any, reflect those recommending and/or needing action by City department(s) or at a future council meeting.

- Mayor, City Administrator and Council President

Mayor's Report - Mayor Radest announced she would not be seeking re-election as Mayor, having served what will be two 4-year terms, with her second term expiring at the end of this year. She expressed her gratitude for to fellow elected officials who served with her as well as city staff and thanked the community for their support.

Council President' Report

Broad Street West Redevelopment - Council President Vartan advised that Council is awaiting input from Topology.

Maple Street Usage - Council President advised that the Community Services and Capital Projects Committee (CAP) is taking the lead in the potential temporary closure with a plan to re-engage business owners and the community in the next month or so with the hopes of having a recommendation.

Facebook Live with Mayor and Council - Council President spoke of the success of the first live event and the benefits of same and announced the next live event.

New Firehouse Project Update - Chief Evers provided a slideshow presentation showing the progress of the project.

**RESOLUTIONS**

*(Resolutions, which were not identified on the agenda as same, do not appear in the minutes in the actual order in which they were addressed at the meeting, but under the proper committee heading after those that were on the agenda. Those with the name of another committee in italics after it indicate the other committee might have had some input.)*

The respective Committee Chairman, Committee member, or Councilmember, as indicated for the Committee, introduced the following resolution(s) and on motion, duly seconded and on roll call, unanimously adopted or adopted by the vote shown, if any:

**FINANCE**

- 40593 1. Authorize Transfer of Appropriations - Operating Budget

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Minegar
<b>SECONDER:</b>	Allen
<b>AYES:</b>	Allen, Fox, Hairston, Hamlet, Levine, Minegar, Vartan

- 40594 2. Establish Procedure Authorizing Special Tax Appeal Attorney, Upon Advice of and After Request from the Tax Assessor, to File Corrective Appeals, Counter Petitions and Counter Claims, and Stipulations of Settlement with the Union County Tax Board and the New Jersey Tax Court

- 40595 3. Resolution Authorizing The Issuance Of Not Exceeding \$3,500,000 Temporary Notes Of The City Of Summit, In The County Of Union, New Jersey

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Minegar, Councilmember
<b>SECONDER:</b>	Allen, Councilmember
<b>AYES:</b>	Allen, Fox, Hairston, Hamlet, Levine, Minegar, Vartan

**FINANCE**

- 40596 4. Resolution Authorizing the Issuance of Not Exceeding \$510,000 Special Emergency Notes of the City of Summit, in the County of Union, New Jersey

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Minegar, Councilmember
<b>SECONDER:</b>	Allen, Councilmember
<b>AYES:</b>	Allen, Fox, Hairston, Hamlet, Levine, Minegar, Vartan

- 40597 5. Approve One-Year Contract Extension - Grant Writing Services - Millennium Strategies, LLC - Not to Exceed \$42,000.00 Per Contract Year

**CAPITAL PROJECTS & COMMUNITY SERVICES**

- 40598 1. Authorize Naming of Parkline Pedestrian Bridge

Dr. Robert Rubino, Prospect Hill Avenue and Founder of the Park Line Foundation, expressed his gratitude to the Lord Family for their generosity and the Mayor and members, as well as the community, for their support of the Park Line project.

- 40599 2. Authorize 2023 Consultant Professional Surveying Services - Stonefield Engineering and Design, LLC - Not To Exceed \$100,000.00
- 40600 3. Authorize 2023 Consultant Engineering and LSRP Services in Excess of \$17,500.00 - Mott MacDonald - Not To Exceed \$100,000.00
- 40601 4. Authorize Two-Year Contract Extension- Purchase & Delivery of Odor Control Chemicals - January 1, 2023 Through December 31, 2024 - Not To Exceed \$75,000.00 Per Contract Year and Approve Rate Increase

**COMMUNITY PROGRAMS & PARKING SERVICES**

- 40602 Authorize Grant Application Submission and Acceptance of Grant Agreement -

**LAW & LABOR**

- 40603 1. Confirm Mayor's Appointments - Rent Commission
- 40604 2. Authorize Extension of Sick Leave With Pay - Department of Community Services, Division of Public Works
- 40605 3. Authorize Extension of Sick Leave With Pay - Fire Department Employee

**CONSENT AGENDA**

*Staff reports are attached, as appropriate, when resolution is not self-explanatory. Matters authorizing action, licenses, or granting permission have met all department qualifications.*

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Fox
<b>SECONDER:</b>	Minegar
<b>AYES:</b>	Allen, Fox, Hairston, Hamlet Levine, Minegar, Vartan

## **SAFETY & HEALTH**

- 40606 1. Grant Permission & Set Forth Conditions - Summit High School Spring Concert on the Village Green
- 40607 2. Grant Permission and Set Forth Conditions - 2023 Department of Community Programs Coordinated Events

## **CAPITAL PROJECTS & COMMUNITY SERVICES**

- 40608 1. Authorize Bid Advertisement - Prospect Street Improvement Project
- 40609 2. Authorize Bid Advertisement - 2023-2024 Professional Landscape Maintenance Services
- 40610 3. Authorize Banner Display at Village Green - High School Theater Promotional Banner

## **FINANCE**

- 40611 1. Authorize Amend Payroll
- 40612 2. Authorize Refunds - Property Use Escrow
- 40613 3. Authorize Payments - 2023 Shared Dispatch Center First Quarter Estimated Assessment
- 40614 4. Authorize Payments - 2023 Joint Meeting Quarterly Assessments - \$2,193,434.00
- 40615 5. Authorize Refund - Overpayment of 2022 Taxes
- 40616 6. Authorize Refunds - Department of Community Programs
- 40617 7. Confirm Payment of Bills and Payroll - December 14 - 31, 2022
- 40618 8. Authorize Payment of Bills and Payroll \$ 1,651,479.05

## **DAR - COMMUNITY PROGRAMS & PARKING SERVICES**

(ID # 1. Memo - R. McNany, Parking Services Director, re Solar Powered Safety 10081) Sticks

Parking Services Director Rita McNany spoke of the issues with the lack of parking post COVID-19 and the ongoing problem of illegal parking, particularly in the area of Union Place.

Ms. McNany described a proposed a solution to help combat illegal parking issues through the implementation of camera enforcement with the use of safety stick bollards. She provided a slideshow and video presentation and explained how the camera system operates, where the proposed locations would be and the benefits of implementing same. Ms. McNany further explained the process of determining parking violations from the photos and how a parking ticket could be issued. Key responses to questions were as follows:

- Storage of photos would be to a cloud and photos would only be accessed by the Parking Services Director.
- A public information initiative would be planned before implementation.
- Explained the process of parking ticket issuance.

Claire Toth, Sunset Drive, expressed her support for the idea, however, questioned the sturdiness of the bollards and spoke of the possibility of the cameras being covered by passersby.

Diego Hoic, Argyle Court, cautioned the City relative to start-up companies and urged the City to do research on their financial stability and find out what warranties are on the product before making any decisions.

In response, Director McNany stated that research into the financial stability of the company was done.

- (ID # 10080)            2.     Memo - Rita McNany, Parking Services Director, re Review and Recommendation to Change Parking Fines

Change in Parking Fines - Ms. McNany explained the need to review current fines and advised of the comparison between the City's fines and neighboring towns, such as New Providence, Berkeley Heights, and Springfield and then responded to questions.

Upon conclusion of both discussions, Council President Vartan advised that both matters would be referred back to the Community Programs and Parking Services Committee (CPPS) for further review and discussion and a possible recommendation.

**PUBLIC COMMENTS**

None.

**COUNCIL MEMBERS' COMMENTS/NEW BUSINESS**

Items/issues noted hereunder, if any, reflect those recommending and/or needing action by City department(s) or at a future council meeting which are not already being addressed by a committee.

Community Programs and Parking Services Committee Update - Councilmember Hamlet provided an update on current projects within the committee, specifically regarding renovations/upgrades to Mabie Playground. She also spoke of her plan to discuss the topic of ridesharing within the committee.

**ADJOURNMENT REGULAR MEETING** – Upon motion of Councilmember Fox, duly seconded and unanimously approved, the meeting was adjourned at 9:04 pm.

Respectfully submitted,

Rosalia M. Licatese, City Clerk