

**MEETING AGENDA**  
**CITY OF SUMMIT HISTORIC PRESERVATION COMMISSION**

May 18, 2022 7:00pm  
Summit City Hall, 2<sup>nd</sup> Floor Large Conference Room

**CALL TO ORDER: ADEQUATE ADVANCED NOTICE STATEMENT**

**ROLL CALL:** BRANDON RIGHI, JAMES BURGMAYER, TOM CONWAY, MEREDITH GAYLORD, CAROLINE KING, MARY MALLOY, ALISON CHIEFFO, ASHLEY ALBAHARY, JENNIFER BALSON-ALVAREZ (PLANNING BOARD LIAISON), GREG VARTAN (COUNCIL LIAISON)

**APPROVAL OF MINUTES:** MINUTES FROM 4/20/2022 – by Alison Chieffo.

**ADVISORY REVIEWS**

Collective Reviews:

1. 32 West End Avenue – C variance for side yard setback to raise roof line.
2. 42 Fairview Avenue – D variance for FAR & C variance to construct a 2-story addition.
3. 127 Tulip Street – D variance for FAR & C variances to construct a 2-story addition.
4. 11 Portland Road – D variance for FAR & C variances to construct rear screened porch addition.
5. 26 Joanna Way – C variance for step slope to install patio.
6. 129 Whittredge Road – C variances for building coverage & lot coverage to construct 1<sup>st</sup> and 2<sup>nd</sup> story additions.
7. C variance for lot coverage to construct a rear 1-story addition and patio.

**NEW BUSINESS**

1. Liaison Updates & News:
  - Greg Vartan – City Council  
HPC Membership – our alternate 1 Ashley has resigned. HPC now requires 2 alternates.
  - Jennifer Alvarez – Planning Board
2. BSW subcommittee (Tom Conway, Jim Burgmeyer & Brandon Reghi) – Follow up.

**NEXT MEETING**

DATE: Wednesday June 22, 2022, Summit City Hall Large Conference Room

**MOTION TO ADJOURN**