

# PLANNING BOARD AGENDA

Monday, January 24, 2022 – 7:30 PM

*All meetings of the Planning Board are open to the public, and public comments are welcome on specific site presentations after each such presentation, with the length of the comments at the discretion of the Planning Board chairperson.*

For the duration of the Coronavirus Health Emergency, City Hall is closed to the public and meetings are held with participants at remote locations, connected by conferencing software provided by [zoom.us](https://zoom.us). Members of the public are invited to view meetings live using the Zoom client, which also allows them to "raise a hand" and contribute with voice and video when they are invited to do so during public portions of the meeting.

**TO JOIN A LIVE MEETING:** Members of the public and other participants use the same procedure:

1. **By smartphone / tablet** - If you are joining from a smartphone or tablet, install the Zoom app using the App Store and join **meeting number 921 3797 0021**
2. **By desktop computer / laptop** - If you are joining from a desktop or laptop computer with a web browser open <https://zoom.us/j/92137970021>
3. **By phone** - If you are joining via dialing-in by telephone use the following numbers:

Dial (for higher quality, dial a number based on your current location):

US:                   +1 312 626 6799 or  
                          +1 929 205 6099 or  
                          +1 301 715 8592 or  
                          +1 346 248 7799 or  
                          +1 669 900 6833 or  
                          +1 253 215 8782

**PHONE TIP: If you are dialing-in by telephone, press \*9 on your keypad to "Raise Hand." Once acknowledged, you will be prompted to dial \*6 to unmute yourself.**

In the alternative, if you cannot join the live meeting remotely for any reason you may contact Chris Nicola the Planning and Zoning Boards Administrative Officer at (908)-273-6407 or via email at [cnicola@cityofsummit.org](mailto:cnicola@cityofsummit.org).

When you join a meeting, your microphone will be off (muted) and your camera (if you have one) will not send video to other participants. If you are a speaking participant, a moderator will enable your mic and permit you to enable your video. If you would like to speak during public comment portions of the meeting, please click the "Raise Hand" button and we will be notified of your request to speak. Once recognized, your microphone will be un-muted to allow you to speak. Once you have finished speaking your mic will be muted once again.

**TIPS: Controls appear at the bottom of the Zoom window. You can use these controls to attract attention, ask a question. On computers, the "Raise Hand" button can be found in the Webinar Controls section, typically at the bottom of your screen. If you accidentally raise your hand, simply select "Lower Hand." If you are dialing-in by telephone, press \*9 on your keypad to "Raise Hand." Once acknowledged, you will be prompted to dial \*6 to unmute yourself.**

The link to the City's YouTube channel can be found below for members of the public who wish to view the live stream of the meeting. Recordings of zoom meetings will be available the next day on the City's YouTube channel.

<https://www.youtube.com/channel/UCQM0aiqWmAIMUTU35kswMdQ>

**1. CALL TO ORDER**

**2. ADEQUATE NOTICE STATEMENT**

**3. PLEDGE OF ALLEGIANCE**

**4. OATH OF OFFICE**

- a. Danny O'Sullivan
- b. Paul Stern

**5. ROLL CALL:**

Mr. Anderson	Mr. Zucker
Ms. Balson Alvarez	Mr. Fiore
Mr. Brinkerhoff	Mr. Formichelli (Alt. 1)
Mr. DiLauri	Mr. Stern (Alt. 2)
Councilmember O'Sullivan	Mr. Warner, Bd. Attorney
Ms. McNeil	Mr. Nicola Bd. Secretary
Mr. Parella	

**6. REORGANIZATION**

- |               |             |         |
|---------------|-------------|---------|
| a. CHAIR -    | Nomination: | Second: |
| b. VICE CHAIR | Nomination: | Second: |
| c. SECRETARY  | Nomination: | Second: |

**7. PROFESSIONAL APPOINTMENT RESOLUTIONS**

- a. Board Attorney – Ventura, Miesowitz, Keough & Warner, P.C.
- b. Board Planner – Burgis Associates
- c. Board Engineer – Colliers Engineering & Design

**8. COMMITTEE APPOINTMENTS** – Selection of a Planning Board member to serve on committees

- a. Environmental Commission
- b. Affordable Housing
- c. Park Line Steering Committee
- d. Shade Tree Advisory Committee
- e. Historic Preservation Commission

**9. RESOLUTION ADOPTING OFFICIAL NEWSPAPER**

**10. MINUTES**

- a. November 22, 2021

**11. PUBLIC HEARING**

- a. Jonathan & Valerie Flax  
36 Locust Drive & 57 Prospect Street

[\(Application Documents\)](#)

BL: 2709 L: 7 & 15

PB-21-260 – Minor subdivision/ lot line adjustment

## **12. ADJOURN**

NEXT REGULARLY SCHEDULED MEETING OF THE PLANNING BOARD  
MONDAY, February 28, 2021